

ANNUAL REPORTS



Town of Marlow, N.H.

For the year ending December 31, 2017

and

Marlow School District

For the year ending June 30, 2017

DEDICATION

This town report is dedicated to the memory of Lester Megrath, a beloved Marlow citizen who was a member of the Marlow Fire Department for 20 years. Prior to moving to Marlow, Lester was also a member of the Westmoreland Fire Department. We are thankful for his many years of service to this town.



We would also like to dedicate this report to John McLanahan Jr. who served the Marlow ambulance for over ten years.



Lastly, we would like to dedicate this report to the many volunteers in our community. They perform numerous tasks that help keep our town running smoothly.

ANNUAL REPORTS
of the
TOWN OFFICERS
of
MARLOW, NEW HAMPSHIRE
for the year ending
December 31, 2017
And
Marlow School District
for the year ending
June 30, 2017





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PUBLIC NOTICES

ATTENTION ALL MARLOW PROPERTY OWNERS INVENTORY FORMS DUE APRIL 15TH

You are required to file an Inventory of all Taxable Property owned by you as of April 1, 2018. The Town will make all reasonable attempts to distribute the required forms. Should you not receive a form, they can be obtained at the Town Office. Please be advised that whether or not you receive your form(s), it is your responsibility to obtain them and file them in a timely fashion. Completed forms are due by April 15, 2018.

Any person who fails to file an Inventory of Taxable Property, under RSA 74:7-a, shall be assessed a penalty equal to 1% of the property tax, and not less than \$10 or more than \$50.

In addition to the above penalty, under RSA 74.12, any person who willfully omits to make and return their inventory form and is found to have made additions, alterations or improvements to their property will be charged dooamage which will be four times as much as such property would be taxable if truly returned and inventoried.

We strongly advise all property owners to make sure they receive a receipt acknowledgment from the Town Office.

ELECTED AND APPOINTED OFFICIALS MUST BE SWORN IN WITHIN 30 DAYS OF BEING ELECTED

If an elected officer does not appear before the Town Clerk or the Selectmen within 30 days after the election to take the oath, the position is legally deemed to be vacant. RSA 42:6; RSA 652:12, IV. Please note that an officer not appearing within the 30 days is also guilty of a violation and is subject to fines. RSA 42:6; RSA 625:9.

Per order of the Selectmen, appointed officials should also take an oath of office. If they fail to take oath before the Town Clerk or the Selectmen within 30 days of appointment, the position will be deemed vacant. This rule allows the Selectmen to remain aware of which positions are still vacant and need replacements.

NOTIFICATION OF CHANGE IN ADDRESS

Please make sure you notify the Town Office of any change of address whether permanent or temporary in order to receive your tax bills, inventory forms, renewal notices, etc. in a timely fashion.

RESTORATION OF INVOLUNTARILY MERGED LOTS

Please be advised that under RSA 674:39aa, any involuntarily merged lots, prior to September 18, 2010 may be restored to premerger status upon the owner's request, provided that the request is submitted to the Board of Selectmen prior to December 31, 2021 and that no owner in the change of title voluntarily merged his or her lots.

ATTENTION ALL DOG OWNERS

New Hampshire Statutes require all dogs to be licensed with the Town Clerk every April. Proof of Rabies inoculation must be presented to obtain a license. Failure to license your dog(s) on time will result in a \$1 penalty per animal per month after May 31. In addition, court summons will be issued in July to all owners of unlicensed dogs. This will involve an appearance before a judge and possible fine. Your timely compliance is encouraged.

A Rabies Clinic will to be held at the Marlow Fire Station on Saturday, April 7 from 10:00 - 12:00. Please note that the initial rabies vaccination lasts for one year, but thereafter all vaccinations last for three years.



E-REGISTRATION

Marlow residents may now complete their motor vehicle registration renewals online through E-Reg. E-Reg is located on the Town of Marlow web site www.marlownh.gov. On the homepage scroll down to 'Where do I go for?' Click on E-Registration and follow the step by step directions. Payment is by electronic check. The registration form and decals will be mailed to you.

Registrations are processed during regular Town Clerk hours, so allow enough turnaround time as the registration isn't considered valid until it is received by the customer. E-Reg may also be used to get estimates for new motor vehicle registrations.

LOW AND MODERATE INCOME HOMEOWNERS PROPERTY TAX RELIEF

The Low and Moderate Income Homeowner's Property Tax Relief Program runs annually between May 1st and June 30th. Form DP-8 will be available in April and can be obtained from the Town Office or online at: <https://www.revenue.nh.gov/forms/low-moderate.htm>.

FIREWORKS PERMIT

Residents must obtain a permit from the town in addition to following State law requirements (<https://www.nh.gov/safety/divisions/firesafety/specialoperations/fireworks/documents/PermissibleFireworksSafetyBrochure.pdf>). Permit applications are available at the Town Office.

ON-LINE OPEN BURNING PERMIT SYSTEM UP AND RUNNING

The Town of Marlow is participating in a new web-based fire permitting system. This new system is administered by the Division of Forests and Lands within the Department of Resources and Economic Development. Residents will be able to visit www.NHfirepermit.com directly or through the link on the Town of Marlow web site www.marlownh.gov and fill out the required information and print off a permit, all without leaving their home. The cost of an on-line permit is \$3.00. The on-line system is in addition to, and not a replacement for the paper permit that you can currently get at the Fire Department.

CRIME STOPPERS

Marlow is a member of 'Connecticut Valley Crime Stoppers'. This organization was created to assist law enforcement and help reduce crime throughout the Connecticut River Valley. 1-888-680-8477 is a number the public may use to report information anonymously that may assist law enforcement in solving a crime. You can also text "cvtips" to CRIMES (274637).

POSTING OF 911 NUMBER

By Town Ordinance all owners of houses or buildings to which a 911 number has been assigned are responsible for obtaining and adequately displaying their number (s) so that they are readily visible from the road both day and night. Each individual number shall be at least 4 inches high by 2.5 inches in width'. Numbers can be purchased at the Town Office for 50 cents per number.

NON-EMERGENCY POLICE CALLS

In cases of non-emergency please call 355-2000, not Chief Avery or Officer Fay's home number. This number puts you through to Dispatch who will then contact them.

POSTING OF THE ROADS

Throughout the duration of the spring thaw, town roads are closed to vehicles of 6 tons and over. RSA 231.191.

PARKING BAN

For the duration of the snow removal season, parking in the town right of way is strictly prohibited.

BRUSH PILE

The town now offers this service by request. Please contact the Highway Department (446-3926) well in advance so arrangements can be made.

TRASH BAGS

See through bags are required for all household trash placed in the compactor at the Marlow Transfer and Recycling Center.

RECYCLING PERMITS

You will find recycling permit decals for 2018/2019 attached to your inventory form. You will receive either 1 or 2 depending on what you have requested in the past. Permits can also be obtained from the Town Office upon proof of residency in Marlow or Washington/Ashuelot Pond Road in Washington. The decal must be placed on the lower left corner of the front windshield on your vehicle.

TRANSFER STATION PERMITS AND COUPONS

There is now a no cash policy at the Transfer Station and coupons can be purchased at the Town Office.

HAZARDOUS WASTE

The town signs up and pays a fixed lump sum each year to allow residents of Marlow to participate in 24 household hazardous waste collections per year at the Keene Recycling Center on Route 12 North. Dates are posted in the newspaper and can be found at <https://ci.keene.nh.us/public-works/household-hazardous-waste-schedule>.

EASTERN EQUINE ENCEPHALITIS (EEE) AND WEST NILE VIRUS

Due to the latest concerns with Eastern Equine Encephalitis (EEE) and the West Nile Virus (WNV) a few prevention guidelines are recommended:

- Remove old tires from your property.
- Dispose of tin cans, plastic containers, ceramic pots, or other containers. Don't overlook containers that have become overgrown by aquatic vegetation.
- Drill holes in the bottom of recycling containers that are left outside.
- Make sure roof gutters are clean and draining properly.
- Clean and chlorinate swimming pools and hot tubs. If not in use, keep empty and covered and keep covers free of standing water.
- Aerate garden ponds or stock them with fish.
- Turn over wheelbarrows and change water in birdbaths at least twice weekly.
- Turn over plastic wading pools when not in use.
- Remind or help neighbors to eliminate breeding sites on their properties.

For more information, call the New Hampshire Department of Health and Human Services, West Nile Virus Information line 1-866-273-NILE (6453) or the NH Communicable Disease Control Section at 1-800-852-3345 x4496 or visit their websites at www.dhhs.nh.gov and www.cdc.gov. Fact sheets will also be displayed and available at the Town Office.

Per order of the Marlow Board of Selectmen.

ROBERT ALLEN

THOMAS FUSCHETTO

BARRY CORRIVEAU

SELECTBOARD REPORT

2017 was another very busy year characterized by several important changes in various town departments and personnel. We continue to do our best to offer Marlow residents high-quality service in the most cost-effective manner.

We had an approximate \$52,125 surplus in our operating budget at the end of the 2017 budget year. This surplus is the result of lower highway department and welfare costs, and town administration positions that went unfilled for a portion of the year. We did allow an over-spend in the ambulance budget to provide needed ambulance repairs and upgrades, new equipment and to replace depleted and outdated medical supplies.

We continued our work with Marlow Fire Chief Sean Brewer and EMS Captain Dan Murphy in the rebuilding and merging of the Marlow fire and ambulance services into the Marlow Fire and EMS Department. We are pleased to report that several new members have been recruited by the department as firefighters and EMS personnel. Several of these new members received training as firefighters and emergency medical technicians with support from town funds. Many thanks to Fire Chief Brewer and EMS Captain Murphy for their leadership along with many others in the department who have worked so hard to rebuild and improve our town fire and emergency medical services

Kevin Fay is now an active member of our police department. Officer Fay graduated from the NH Police Academy in August 2018 and has joined Police Chief Ken Avery in patrolling Marlow and answering calls. Officer Fay is a welcome addition. He has previous security experience as a U.S. Marine Corps Embassy Security Guard and is a graduate of the New York State Police Academy. He is also Vice-Principal of the Claremont NH Elementary School and has many years of experience working with children. Many thanks to Chief Avery for his valuable assistance as a mentor for Officer Fay in his on-the-job training since his graduation from the NH Police Academy.

We also had changes in the Tax Collector and Treasurer positions. Bretton Walsh was appointed Tax Collector and Roxanne MacConnell was appointed Treasurer. Both have implemented improvements that have benefited the town. Linda Russell is working alongside Bretton as Deputy Tax Collector while Patricia Strickland is acting as Deputy Treasurer. We would like to thank these ladies for taking on these important positions and doing excellent work.

We are pleased to report that we have met all NH Fire Marshal Fire Code standards for Jones Hall occupancy. Fire Chief Sean Brewer inspected the building and approved its use for public functions. Plans are already underway with the Parks and Recreation Committee to use Jones Hall for a variety of functions and activities in 2018 such as movie nights, plays, classes and exhibits.

With the help of several town volunteers, Plan Marlow continues to move forward. A new eight panel information kiosk was built by Kroka and was placed on the edge of Tin Pond abutting Route 10. A multi-use trail system using town class VI roads and trails on private property with permission from Marlow landowners is now mapped and posted with road/trail signage. Other projects are still in the planning stage and will be reported on during 2018.

The Town of Marlow Family ATV Club was granted permission in December 2016 to use selected town Class VI roads and a 0.9 mile section of Class V Baine Road for their trail network. We carefully reviewed their work over the 2017 season and found that they met all requirements established by the Selectboard. In addition to having

no violations among their club members, the club contributed to the upkeep of the trails, assisted in monitoring and reporting non-club violators and sponsored a variety of fundraising activities benefitting Marlow. We have given the club permission to use the designated trails for the 2018 riding season. We feel they are responsible riders, good citizens and set a good example for other ATV clubs.

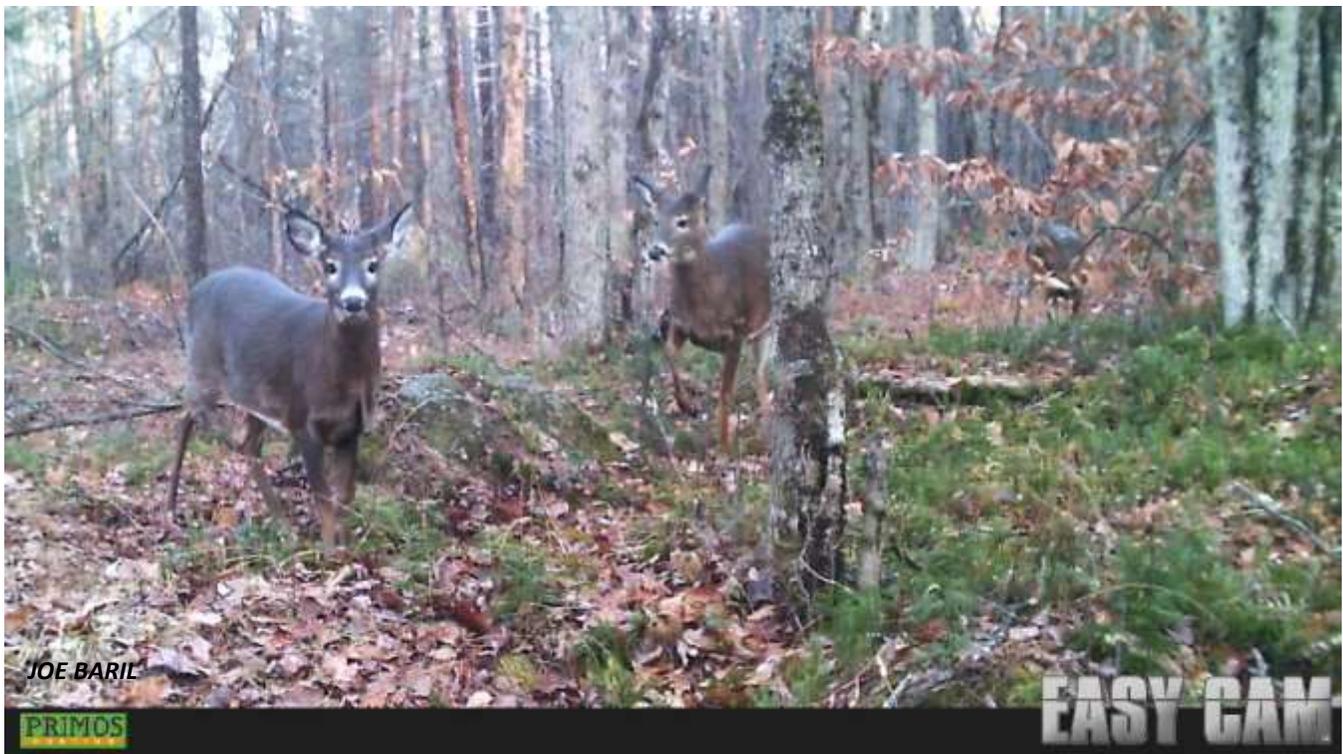
The Selectboard would like to take this opportunity to thank Jacqui Fay for successfully obtaining a substantial LChip grant of \$102,253.00 for the rehabilitation of Jones Hall.

Respectfully submitted

Robert Allen

Thomas Fuschetto

Barry Corriveau



EXECUTIVE ADMINISTRATOR

As usual, a big thanks to all who helped put this town report together: the department heads who submitted their reports on time, Maria Baril for proofreading, and Anna Fay for doing the layout. It is amazing that with modern technology Anna was able to do this all the way from Slovakia. Finally, a big thank you to Jake Fava for the front cover shot of Tin Shop pond. We have so many talented photographers in Marlow

Inventory forms were mailed out on March 2nd to all property owners who do not reside in Marlow. Marlow residents will receive inventory forms inside the front cover of their town report along with new Transfer Station stickers for 2018/2019. If for any reason you do not receive your inventory form please contact the Town Office as soon as possible since the deadline for their return is April 15. Thereafter, a penalty will be charged. Please note that while we only send out town reports to Marlow residents, all property owners are entitled to one and can either come by the Town Office to collect a copy or request one by mail.

2017 saw the completion of the Marlow Hill Road Drainage Improvement Project. A Hazard Mitigation Grant funded 75% of the project grant. We are in the early stages of applying for a similar grant to replace culverts on Baine and Reed Road. To remain eligible for these grants, we must have an up-to-date Hazard Mitigation Plan. These plans must be updated every five years. Throughout 2017, town officials and emergency personnel have been meeting with an outside consultant to complete this update which is due in 2018. A draft updated plan is currently being reviewed before submission to FEMA for approval. This update has been fully funded by a grant.



Last December, we were delighted to receive a \$102,253 grant award from the NH Land and Community Heritage Investment Program (LCHIP) to support our efforts to rehabilitate and preserve Jones Hall. This current project will focus on fire and life safety issues, ADA deficiencies, and structural recommendations from the Historic Building Assessment report that was completed in July 2016 through LCHIP funding. Structural repairs include upgrading the second-floor joists, verifying and repairing steeple lean and wall settlement, and fulfilling thermal and moisture recommendations

which include sill repairs. With this award we will fully rehabilitate Jones Hall for public use and reestablish its position as Marlow's cultural center.

The project must be completed within 2 years and requires an equal match. While this may appear daunting at first, the match is spread over 2 years and a portion of it will be match-in-kind from work done by our Highway Department in debris clearance etc. We already have funding put aside in the Government Building Capital Reserve Fund and are asking under Warrant Article 5 to establish a Jones Hall Rehabilitation Capital Reserve Fund and to appropriate \$25,000 to be placed in it. We hope that a substantial amount of the match can be raised through fundraising and are very happy that Matthew Elkan has stepped forward and volunteered to lead this campaign by establishing Jones Hall as a cultural arts center for Marlow, the region and for the Cheshire County community. Matthew plans to organize a 'Friends of Jones Hall' group and apply for 501(c) (3) status in order to receive tax-deductible donations. Matthew has an extensive background in theatre and entertainment

and is exploring the many possible uses of the Jones Hall theater, including but not limited to the following: live theatre, concerts, movie nights (already had one of those), open-mic nights, Christmas pageants, school plays, lectures, meetings, classes, and exhibitions. If you would like to help with this project, please let us know.

We are still waiting to hear from the Department of Revenue Administration (DRA) as to what the 2017 equalization ratio is meant to be based on sales that occurred between 10/1/2016 and 9/30/2017. As soon as we receive it, we will post it in the Selectboard minutes. This is the flat rate that the DRA uses to adjust the town's assessed value to reflect proportionality to other towns within the State. This ratio is used to calculate the town's share of education and county tax.

This year, we are asking to create a Recreational Revolving Fund under Warrant Article 20. This allows revenue from fees and charges from recreational facilities, in this instance Jones Hall, to accumulate from year to year and offset outgoing recreational costs. The fund is kept in a separate bank account. While Jones Hall establishes itself as a successful cultural arts center, we hope that the fund will grow to a point that can sustain the future maintenance of Jones Hall without having to ask the taxpayer for funding. In the short term, we hope that by next year the town will no longer have to budget for Parks and Recreation in the operating budget.

At the last Plan Marlow meeting we agreed that the town should have a calendar in print form as well as online for those who do not have access to social media. I am working on it right now and hope it will be available by the end of this month.

I would like to thank my assistant, Barbara Corriveau, for all her help and the town for their continued support. If you have any questions, please do not hesitate to call or drop by the Town Office.

Jacqui Fay, Executive Administrator
marlowtownoffice@marlownh.gov
Tel No: 446 2245 Ext 1



2018 TOWN WARRANT

Town of Marlow, New Hampshire
Warrant and Budget
2018

POLLS WILL BE OPEN FROM 2PM TO 7PM

To the inhabitants of the town of Marlow in the County of Cheshire in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: Tuesday, the 13th day of March 2018

Time: 2:00PM to 7:00PM

Location: John D. Perkins, Sr. Academy of Marlow

Details: To act upon the following subjects:

Article 01: To Choose All Necessary Town Officers and School Officials

To choose all necessary Town Officers and School Officials for the year ensuing.

After the votes are counted and the results are announced, the meeting will recess until Saturday, March 17, 2018 when it will reconvene at 10:00am in John D. Perkins, Sr. Academy to act upon the following subjects:

Article 02: Operating budget

To see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$82,490
Elections, Registration & Vital Statistics	\$28,225
Financial Administration	\$38,700
Revaluation of Property	\$5,000
Legal Expense	\$5,000
Personnel Administration	\$78,019
Planning and Zoning	\$600
General Government Building	\$29,815
Cemeteries	\$6,150
Insurance	\$15,000

PUBLIC SAFETY

Police Department	\$37,900
Ambulance Department	\$18,275
Fire Department	\$32,500
Emergency Department.	\$1,200
Mutual Aid	\$10,819
Building Inspection	\$500
Joint Loss Management Committee	\$200

HIGHWAYS, STREETS AND BRIDGES

General Highway Department Expenses	\$201,200
Street Lighting	\$4,000
SANITATION	
Solid Waste Disposal	\$41,120
HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$6,000
CULTURAL & RECREATION	
Parks & Recreation	\$2,000
Library	\$19,142
Patriotic Purposes	\$900
Conservation Commission	\$2,000
Agricultural Commission	\$1
TOTAL APPROPRIATIONS	\$667,756

Article 03: Two Percent Discount

To see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue.

Article 04: RSA 31:19

To see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19

Article 05: Jones Hall Rehabilitation

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of the Town matching share of grant money received for the rehabilitation of Jones Hall and to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be placed in this fund and further to name the Selectmen as agents to expend from said fund. The Selectmen recommend this article.

Article 06: Government Building Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Government Building Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 07: Heavy Highway Equipment Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established with said to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation.

Article 08: Road Improvement Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously created. The Selectmen recommend this appropriation.

Article 09: Fire Truck Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 10: Fire Uniform and Protective Equipment Expendable Trust

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 11: Fire Equipment Replacement Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of Three Thousand Dollars (\$3,000) to be added to the Fire Equipment Replacement Expendable Trust Fund previously established. The Selectmen recommend this appropriation.

Article 12: Ambulance Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Ambulance Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 13: Police Cruiser Capital Reserve Fund

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Police Cruiser Capital Reserve Fund previously established. The Selectmen recommend this appropriation.

Article 14: Cyclical Revaluation

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the annual payment of the Town's cyclical revaluation. The Selectmen recommend this appropriation.

Article 15: Southwest Region Planning Commission Membership

To see if the Town will vote to raise and appropriate the sum of Eight Hundred Sixteen Dollars (\$816) to renew membership to the Southwest Region Planning Commission. The Selectmen recommend this appropriation.

Article 16: Community Building Project Capital Reserve Fund

To see if the Town will vote to raise and appropriate Six Thousand Dollars (\$6,000) to be added to the Community Development Project Capital Reserve Fund previously established, with said to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation.

Article 17: Cemetery Development

To see if the Town will vote to establish a Cemetery Development Fund per RSA 31:19-a, for the purpose of allowing all future proceeds received from the sale of cemetery lots, exceeding the Perpetual Care amount and any interest gained thereon, for capital improvements or expansion of existing cemeteries, and for the planning and establishment of a new public cemetery and to raise and appropriate Eight Hundred Dollars (\$800) to be put in the fund, with this amount to come from taxation; further to name the Selectmen and Cemetery Trustees as agents to expend from said fund. The Selectmen recommend this article.

Article 18: Cost for Cemetery Plots

To see if the Town will vote to modify Article 14 D. of the Cemetery Rules and Regulations to read as follows: "Cost shall be \$200 for a single full burial plot, \$400 for a two-grave plot; and \$800 for a four-grave plot. Each

full burial plot may contain up to six cremations. Cremation plots (4'by5') shall be \$125 and may contain up to four cremations. Funds derived from the sale of plots shall be credited as follows: \$125 for a single full burial plot, \$250 for a two-grave plot, \$500 for a four-grave plot; and \$80 for cremation plots to a Common Trust Fund (Perpetual Care) for lot care. \$75 for a single full burial plot, \$150 for a two-grave plot, \$300 for a four-grave plot; and \$45 for cremation plots to an Expendable Trust Fund for future cemetery development, layout, or purchase." Increase in rates to go into effect July 1, 2018. The Selectmen recommend this article.

Article 19: Cremation Plot Rates

If Warrant Article 18 is rejected, to see if the Town will vote to add to Article 14 D of the Cemetery Rules and Regulations rates for 4' by 5' cremation plots to read as follows: "Cost shall be \$250.00 for a two-grave plot, \$500.00 for a four-grave plot; and \$125 for a single full burial plot. Cremation plots (4'by 5') shall be \$80 and may contain up to four cremations. Funds derived from the sale of plots shall be credited to a Common Trust Fund.

Article 20: Recreation Revolving Fund

To see if the Town will vote to establish a Recreation Revolving Fund pursuant to RSA 35-B:2 II. The money received from fees and charges for recreation park services and facilities shall be allowed to accumulate from year to year, and shall not be considered to be part of the general fund unassigned fund balance. The treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Selectmen and Parks and Recreation Committee and no further legislative body approval required. These funds may be expended only for recreation purposes as stated in RSA 35-B, and no expenditure shall be made in such a way as to require the expenditure of other funds that have not been appropriated for that purpose. The Selectmen recommend this article. (Majority vote required)

Article 21: Discontinue Ambulance and Paramedic Expendable Trust

To see if the Town will vote to discontinue the Ambulance and Paramedic Expendable Trust Fund created in 2007. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

Article 22: All Veterans' Tax Credit

To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans Tax Credit. If adopted the credit will be available to any resident, or the spouse or the surviving spouse of any resident, who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$200, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. The Selectmen recommend this article.

Article 23: Taxation of Farm Structures and Land under Farm Structures

To see if the Town will vote to adopt the provisions of RSA 79-F relating to the taxation of farm structures and land under farm structures as described in RSA 79-F: 1-12. The Selectmen recommend this article.

Article 24: Reducing the number of Agricultural Commission members

To see if the Town will vote to decrease the number of Agricultural Commission members from seven (7) to three (3) under the provisions of RSA 673:4-b effective at the close of the Annual Meeting for 2018. New members will be appointed, if required, when existing terms complete or vacancies exist.

Article 25: Any other business

To act upon any other business that may legally come before the meeting.

We certify and attest that on or before 26 February 2017 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at the Town Office and Post Office and that we delivered the original to the Town Clerk.

Robert Allen
Thomas Fuschetto
Barry Corriveau



TINA FAVA

MODERATOR'S RULES OF PROCEDURE

Unless changed by the voters at the Meeting, the Town/School District Moderator will use the following Rules of Procedure to conduct the Meeting.

1. The Moderator will not formally follow Robert's Rules of Order. The Moderator will use the following general rules of procedure, the main purpose of which is to keep the meeting moving, to not get bogged down in procedural quagmires.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise such a request by 'Point of Order'.
3. The Moderator will take Articles in the order they appear on the Warrant unless the Moderator announces the intent to take Articles out of order.
4. The Moderator will consider each Article, as follows:
 - a. The Moderator will announce the Article number, and the text of the Article will be read.
 - b. The Moderator will recognize a member of the Board of Selectmen, the Budget Committee or the petitioner (if a petitioned Article) to move the adoption of the Article.
 - c. If the Motion is seconded, the Moderator will recognize a member of the Board of Selectmen or the petitioner to explain the Article.
 - d. The Meeting will debate and then vote on the Article.
5. Everyone who speaks may use a microphone so they can be heard. The Moderator will announce the location of the microphones. If a voter is unable to reach one of the microphones, the voter should raise his/her hand and a microphone will be provided.
6. No one may speak unless he or she has the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. If comments are important enough to be spoken, they are important enough to be heard by all. Each speaker must provide his/her name and address.
 - c. Even if a voter does not have the floor, a voter may speak to raise a Point of Order, to challenge a Moderator's ruling, or to overrule the Moderator.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. A voter may raise a Point of Order at any time; and
 - b. If a voter has the floor, the voter may make
 - i. A motion to amend a pending motion when it has already been seconded, or
 - ii. A motion to Call the Question.
8. The Moderator will not accept 'negative motions' ... 'negative motions' are those that require a "no" vote to vote in the affirmative, such as "I move that we NOT adopt the budget."
9. Motions to Call the Question limit debate and require a Second and a **2/3** vote. If passed, these motions stop debate on a motion. However, all those voters who are standing and waiting to speak, and anyone seated at the head table who has previously told the Moderator that he/she wishes to speak on the Motion will be

allowed to speak. In addition, the Moderator shall have the right to refuse to recognize a Motion to Call the Question, if, in the Moderator's opinion the voters have not yet had an adequate opportunity to discuss an issue.

10. **Non-voters may not speak at the Meeting without the permission of the voters, except**, that the moderator may allow non-resident taxpayers, Town officials and staff, consultants or experts who are at the Meeting to speak in order to provide information about an Article.

11. All speakers must be courteous and must speak to the issues, and not the individuals raising them. The Moderator will not allow personal attacks or inappropriate language.

12. If any person behaves in a disorderly manner, and after notice from the Moderator, persists in such behavior, or shall in any way disturb the meeting, or willfully violate any rule of proceeding, the Moderator may have a police officer, or any legal voter of the town, remove such person from the meeting.

13. All questions and comments should be addressed to the Moderator. The Moderator will decide who is to respond to the questions.

14. With the exception of initial presentations on Articles which the Moderator requests be limited to ten (10) minutes, all speakers in debate will be limited to three (3) minutes.

15. In general, and subject to the Moderator's discretion, each speaker may only speak once until everyone has spoken.

16. The Moderator may determine the method of voting except as determined by law. However, any voter who doubts the accuracy of any non-counted vote may require the Moderator to determine a vote by a counted show of hands or counted standing vote.

17. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot. In addition, any five (5) voters may require that the vote on any Article or question be by secret ballot. To do so:

- a. All five (5) voters must be present and identified, and
- b. The request must be presented in writing to the Moderator prior to the end of debate on the Article or question.

18. Motions to reconsider an Article may only be made immediately after the vote on the Article and may only be made by a voter who voted on the prevailing side of the vote to be reconsidered. However, the following limits may apply to the reconsideration of an Article:

- a. **Mandatory Restriction:** In accordance with RSA 33:8-a, if a motion to reconsider a ballot vote on a bond issue of over \$100,000 passes, the Article cannot be reconsidered until a reconvened Meeting that is at least seven (7) days after the original vote. With respect to bond votes, the restriction on reconsideration automatically applies without the need for the Meeting to vote for it.
- b. **Optional Restriction:** Voters may postpone reconsideration of any Article at this Meeting by voting to restrict reconsideration of the Article in accordance with RSA 40:10. If the Meeting passes such a motion, then the Article cannot be reconsidered until a reconvened meeting held at least seven (7) days after the date of the original vote.

TOWN OFFICERS 2017

<u>ELECTED POSITIONS</u>		<u>Term Expires</u>
Selectmen	Thomas Fuschetto	2020
	Robert E. Allen (Chair)	2019
	Barry Corriveau	2018
Moderator	Kenneth Dassau	2018
Tax Collector	Louis N. Paturzo (Resigned)	2019
	Janet Robar (Appointed, Resigned)	
	Bretton Walsh (Appointed)	
Town Clerk	Mary Avery	2019
Treasurer	Roxanne MacConnell	2019
Supervisors of Checklist	Jeanne Kennedy	2022
	Nancy Vesco (Chair)	2020
	Jane May	2018
Sexton	Anthony Davis	2018
Trustees of Trust Funds	Beth Provencher	2020
	Bretton Walsh (Resigned)	2019
	Andrea White (Appointed)	2019
	Elizabeth Davis	2018
Advisory Budget Committee	Anthony Davis	2020
	John Salo	2020
	Robert E. Allen (Sel. Rep.)	2019
	Louis N. Paturzo (Resigned)	2019
	Lyle A. Handy, Sr.	2018
Trustees of Library	Bretton Walsh	2020
	Open for Appointment	2020
	Beth Provencher (Chair)	2019
	Sandra Salo	2019
	Jeanne Kennedy	2018

Road Committee	Bruce Wherren	2020
	Garry L. Kenyon	2019
	Lyle A. Handy, Sr.	2018
Trustees of Cemetery	Caitlyn McMahon (Resigned)	2020
	Wendy Durant (Appointed)	
	Daniel Reed	2019
	Edward White, Jr.	2018
	Scott Chase (Alternate)	2018

APPOINTED POSITIONS FOR 2017

Planning Board	Robert E. Allen (Sel Rep)	2019
	Carl MacConnell	2019
	Judith Ryner (Secretary)	2019
	Matthew Smith (Chair)	2019
	Lyle A. Handy, Sr. (Vice Chair)	2018
	Curtis White (Alternate)	2020
	Deborah Monte (Alternate)	2020
Building Inspector	Mark Vincello (Resigned)	2018
Zoning Board of Adjustment	Open for Appointment	2020
	Charles Strickland	2019
	Open for Appointment	2018
	Edward White, Jr,	2018
Deputy Tax Collector	Linda Russell	2018
Deputy Town Clerk	Beth LaFreniere	2018
Deputy Treasurer	Patricia Strickland	2018
Emergency Management	David C. Smith	Indefinite
Road Agent	Anthony Davis	2018
Fire Chief	Sean Brewer	2018
Forest Fire Warden	Thomas Foote	App. by State
Police Chief	Kenneth E. Avery	2018
Animal Control Officer	Marlow Police Dept.	
Health Officer	Edward Reardon	App. by State

Ballot Inspectors	Rose Elliott - Republican Judith Ryner– Democrat	
Ashuelot River Committee	Carl MacConnell Augustus Merwin	2018 2018
Agricultural Commission	Open for Appointment Open for Appointment Thomas Fuschetto (Sel Rep) John Salo Open for Appointment Open for Appointment Open for Appointment	2020 2020 2020 2019 2019 2019 2018
Conservation Commission	John Asseng Carl MacConnell Augustus Merwin Open for Appointment Open for Appointment	2018 2018 2018 2018 2018
Joint Loss Management Committee	Jennifer Brown Anthony Davis Thomas Fuschetto (Sel. Rep.) Louis N. Paturzo (Resigned) Open for Appointment	2018 2018 2018 2018 2018
Parks & Recreation Committee	Open for Appointment Sharon Davis Marcia Levesque Open for Appointment Maria Baril Open for Appointment Open for Appointment	2020 2019 2019 2019 2018 2018 2018

ABSTRACT OF MARLOW TOWN MEETING

Abstract of Marlow Town Meeting
March 18, 2017

The Town Meeting was called to order by the moderator, Kenneth R. Dassau at 10:00 AM at the John D. Perkins, Sr. Academy of Marlow with 66 people in attendance. All Veterans were thanked for their service to this country. Those in attendance stood and were recognized. The flag was saluted. A moment of silence was held in remembrance of the townspeople who passed away in 2016. Words of appreciation were offered for the employees of Marlow who played a role in making the elections possible.

The reading of the warrant began. The results of the election held on Tuesday, March 14, 2017, were read by the moderator.

Article 1 – To choose all necessary Town Officers and School Officials for the year ensuing:

Selectmen - 3 years	Thomas Fuschetto
Selectmen - 1 years	Barry Corriveau
Treasurer – 2 years	Roxanne MacConnell
Sexton - 1 year	Anthony Davis
Trustees of Trust Funds - 3 years	Beth Provencher
Advisory Budget Committee (2) - 3 years	John Salo
	Anthony Davis
Library Trustee (2) - 3 years	Bretton Walsh
	Patricia Strickland
Library Trustee -2 years	Sandra Salo
Road Committee - 3 years	Bruce Wherren
Cemetery Trustees - 3 years	Caitlyn McMahon
Cemetery Trustees – 2 years	Daniel Reed
Cemetery Trustees (2) – 1 year	Edward White

Article 2- Accessory Dwelling Ordinance passed by a ballot vote. Results are as follows: Yes - 60 No -12

Article 3 -A motion was made and seconded to see if the Town will vote to raise and appropriate such sums of money as may be necessary to defray Town operating expenses for the year ensuing as set forth in the following budget:

PURPOSE OF APPROPRIATION

GENERAL GOVERNMENT

Executive	\$81,226
Elections, Registration & Vital Statistics	\$27,125
Financial Administration	\$37,850

Revaluation of Property	\$5,000
Legal Expense	\$7,500
Personnel Administration	\$78,592
Planning and Zoning	\$600
General Government Building	\$29,815
Cemeteries	\$5,312
Insurance	\$16,500
PUBLIC SAFETY	
Police Department	\$31,600
Ambulance Department	\$16,350
Fire Department	\$35,134
Emergency Department.	\$600
Mutual Aid	\$10,638
Building Inspection	\$500
Joint Loss Management Committee	\$700
HIGHWAYS, STREETS AND BRIDGES	
General Highway Department Expenses	\$204,225
Street Lighting	\$4,500
SANITATION	
Solid Waste Disposal	\$39,300
HEALTH DEPARTMENT	
Health Department	\$1,000
WELFARE	
General Assistance	\$8,000
CULTURAL & RECREATION	
Parks & Recreation	\$2,000
Library	\$19,851
Patriotic Purposes	\$940
Conservation Commission	\$2,000
Agricultural Commission	\$100
 TOTAL APPROPRIATIONS	 \$666,958

The floor was opened for discussion. Selectmen Robert Allen gave a brief overview of the budget explaining increases over 2016.

Article 3 **passed** by voice vote.

Article 4 – Article 4 was read by the moderator. A motion was made and seconded to see if the Town will authorize the Tax Collector to give a two percent (2%) cash discount on all property taxes that are paid IN FULL within ten (10) business days after issue. Article 4 **passed** by voice vote.

Article 5 – Article 5 was read by the moderator. A motion was made and seconded to see if the Town will vote to authorize the Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19. Article 5 **passed** by voice vote.

Article 6 – Article 6 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Government Building Capital Reserve Fund previously established, with said to come from the Unassigned Fund Balance. The Selectmen recommend this appropriation. Article 6 **passed** by voice vote.

Article 7 – Article 7 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the Heavy Highway Equipment Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 7 **passed** by voice vote.

Article 8 – Article 8 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Road Improvement Expendable Trust Fund previously established. The Selectmen recommend this appropriation. Article 8 **passed** by voice vote.

Article 9 – Article 9 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the Fire Truck Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Article 9 **passed** by voice vote.

Article 10 – Article 10 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the Fire Uniform and Protective Equipment Expendable Trust Fund previously established. The Selectmen recommend this appropriation. Article 10 **passed** by voice vote.

Article 11 – Article 11 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Eight Thousand Five Hundred Dollars (\$8,500) to be added to the Fire Equipment Replacement Expendable Trust Fund previously established. The Selectmen recommend this appropriation. Article 11 **passed** by voice vote.

Article 12 – Article 12 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Ambulance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. Loretta was thanked for her years of service as her retirement was announced. The future of the Marlow Ambulance Service will be reevaluated in the following year. Article 12 **passed** by voice vote.

Moderator Kenneth Dassau called for a recess at 11:13 AM

Moderator Kenneth Dassau reconvened the meeting at 11:40.

Article 13 – Article 13 was read by the moderator. A motion was made and seconded to see if the Town will vote to establish a Police Equipment Expendable Trust Fund per RSA 31:19-a, for the purpose of paying for equipment for the Police Department and to raise and appropriate Five Thousand Dollars (\$5,000) to be put into the fund, with his amount to come from the Unassigned Fund Balance; further to name the Board of Selectmen and Police Chief as agents to expend from said fund. The Selectmen recommend this appropriation. Select Board Chair explained a new Police Officer has been hired and will need to be equipped. Article 13 **passed** by voice vote.

Article 14 - Article 14 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Transfer Station Expendable Trust Fund previously established. The Selectmen recommend this appropriation. Article 14 **passed** by voice vote.

Article 15 – Article 15 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the payment of the Town’s cyclical revaluation. The Selectmen recommend this appropriation. Article 15 **passed** by voice vote.

Article 16 – Article 16 was read by the moderator. A motion was made and seconded to see if the Town will vote to raise and appropriate the sum of Eight Hundred Eighteen Dollars (\$818) to renew membership to the Southwest Region Planning Commission. The Selectmen recommend this appropriation. Article 16 **passed** by voice vote.

Article 17 – Article 17 was read by the moderator. A motion was made and seconded to see if the Town will vote to establish a Master Plan Expendable Trust Fund per RSA 31:19-a for the purpose of the ongoing update of the Master Plan and to raise and appropriate Two Thousand Dollars (\$2,000) to put in the fund, with the amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund. The Board of Selectmen recommend this article.

Select Board Chair Allen explained that a Master plan is essential for receiving future grants.

Carl MacConnell stated the agents to expend the Trust, if passed, should include the Planning Board as well as the Selectmen. A motion was made and seconded to amend Article 17 to read; further to name the Planning Board and Board of Selectmen as agents to expend from said fund. Amendment to Article 17 **passed** by voice vote. The amended Article 17 **passed** by voice vote.

Article 18 – Article 18 was read by the moderator. A motion was made and seconded to see if the Town will vote to establish a Community Development Project Capital Reserve Fund per RSA 31:19-a, for the purpose of paying for costs associated with the Community Development Project and to raise and appropriate Five Thousand Dollars (\$5,000) to put in the fund, with this amount to come from the Unassigned Fund Balance; further to name the Board of Selectmen as agents to expend from said fund. The Board of Selectmen recommend this article. Article 18 **passed** by voice vote.

Article 19 – Article 19 was read by the moderator. A motion was made and seconded to see if the Town will vote to approve the following article submitted by petition; all recreational ATVs will be prohibited from using all Class V roads in the Town of Marlow. Crossing over Class V roads between established ATV trails will be allowed after residents of the road are notified and a public hearing is held to review the safety of the crossing, the impact on the neighborhood and the compliance with State regulations for ATV crossings over public roads.

Judy Ryner spoke for the petition. Ms. Ryner cited several studies and professional opinions speaking to the safety of sharing the Class V roads with ATVs.

Select Chair Allen informed the public that this article is only advisory and is, therefore, no-binding.

Several members of the public spoke both for and against passage of said article.

A ballot vote was held. Article 19 failed by ballot vote. The results are as follows: Yes – 26 No - 34

Article 20 – To act upon any other business that may legally come before the meeting. A motion was made and seconded to adjourn the meeting at 1:45 AM.

The Select Board offered the following for consideration: Shall the Town of Marlow vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available for any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably discharged or an officer honorably separated from service and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$200, the same amount as the standard or optional veterans' tax credit voted by the Town of Marlow under RSA 72:28.

Provision **passed** by voice vote.

The Select Board offered the following for consideration: To see if the Town will vote to adopt the provisions of RSA 79-F relating to the taxation of qualifying farm structures and land under farm structures, as described in RSA 79-F: 1-12. (Majority vote requires)

Provision **passed** by voice vote.

The Select Board requested guidance from the public. With the passage of Article 18, the Select Board proposed including the following as an article on the 2018 Warrant.

The Select Board proposed proceeds from the sale of Town owned property be transferred to the Community Development Project Capital Reserve Fund previously established. A show of hands was requested to show support for this future article. A favorable vote would show interest in going into the Community Development Project Capital Reserve Fund in 2018. A **favorable** response was demonstrated by show of hands.

John Salo spoke on the Silvio O Conte Wildlife Refuge. The U.S. Fish and Wildlife Service boundary for the Silvio O. Conte Wildlife Service's includes the entire watershed of the Connecticut River. The U.S. Fish and Wildlife Service's current goal includes 32% of the privately-owned acreage in Marlow. The proposal read as follows: Do you oppose this plan by U.S. Fish and Wildlife Service to acquire this portion of the property tax base of the Town of Marlow? Majority vote required. Proposal **passed** by voice vote.

Kathleen McNally thanked the people who work for the Town of Marlow.

Donna Chase announced a fund raiser being held at the D'Angelo's in Keene to support the Children's Enrichment Trust and offered an invitation for all who wished to be considered for Board membership.

Jason Little announced a class being held at the school on How to Start a Small Business.

Barry Corriveau announced the ATV Club is sponsoring a dinner being held on April 1 to benefit Jones Hall.

Thanks were extended to Walter Huston, Christie Ray and Sgt. Bill DiLeggee for the work they performed to support the meeting.

Respectfully submitted,

Beth A. LaFreniere
Marlow Deputy Town Clerk

BUDGET OF THE TOWN OF MARLOW

January 1, 2017 to December 31, 2017 and 2018 Recommended

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Recommended Appropriations</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$81,226.00	\$79,168.05	\$82,490.00
ELEC. REGIST& VITAL STATUS	\$27,125.00	\$21,497.74	\$28,225.00
FINANCIAL ADMINISTRATION	\$37,850.00	\$44,920.53	\$38,700.00
REVALUATION OF PROPERTY	\$5,000.00	\$4,489.00	\$5,000.00
LEGAL	\$7,500.00	\$835.60	\$5,000.00
PERSONNEL ADMINISTRATION	\$78,592.00	\$72,314.29	\$78,019.00
PLANNING & ZONING	\$600.00	\$276.75	\$600.00
GOVERNMENT BUILDING	\$29,815.00	\$25,058.06	\$29,815.00
CEMETERIES	\$5,312.00	\$3,777.37	\$6,150.00
INSURANCE	\$16,500.00	\$16,239.00	\$15,000.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$31,600.00	\$29,173.73	\$37,900.00
FIRE DEPARTMENT	\$35,134.00	\$32,289.91	\$32,500.00
AMBULANCE	\$16,350.00	\$28,160.89	\$18,275.00
BUILDING INSPECTION	\$500.00	\$75.00	\$500.00
EMERGENCY MANAGEMENT	\$600.00	\$349.65	\$1,200.00
MUTUAL AID	\$10,638.00	\$10,638.00	\$10,819.00
JOINT LOSS MANAGEMENT	\$700.00	\$69.00	\$200.00
HIGHWAYS & STREETS			
GENERAL LIGHTING	\$204,225.00	\$174,430.58	\$201,200.00
STREET LIGHTS	\$4,500.00	\$3,141.75	\$4,000.00
SANITATION			
SOLID WASTE DISPOSAL	\$39,300.00	\$42,033.19	\$41,120.00
HEALTH			
HEALTH	\$1,000.00	\$1,032.00	\$1,000.00
WELFARE			
WELFARE	\$8,000.00	\$3,053.00	\$6,000.00
CULTURE & RECREATION			
PARKS & RECREATION	\$2000.00	\$385.75	\$2,000.00
LIBRARY	\$19,851.00	\$18,221.33	\$19,142.00
PATRIOTIC	\$940.00	\$1,256.18	\$900.00
CONSERVATION			

CONSERVATION	\$2,000.00	\$1,961.00	\$2,000.00
AGRICULTURAL COMMISSION	\$100.00	\$0.00	\$1.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'17#6, 7,9,12,18)	\$61,000.00	\$61,000.00	
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'17 #8,10,11,13,14,17)	\$60,000.00	\$60,000.00	
WA'16#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	
WA'16#14 SWRPC MEMBERSHIP	\$818.00	\$818.00	

TRANSFERS TO CAPITAL RESERVE FUNDS (WA'18#5,6,7*,9,12,13&16*)			\$92,000.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'18#8,10,11,17)			\$38,800.00
WA'18#14 CYCLICAL REVALUATION			\$10,000.00
WA'18#15 SOUTHWEST REGION PLANNING COMMISSION MEMBERSHIP			\$816.00

**\$21,000 TO BE OFFSET AGAINST BUDGET FROM UNRESERVED FUND BALANCE*

TOTAL APPROPRIATIONS	\$798,776.00	\$746,665.35	\$809,372.00
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ANNA HUBBARD

2017 COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENSES AS OF DECEMBER 31, 2017

	<u>Appropriations</u>	<u>Expenditures</u>	<u>(-)Over/Under</u>
GENERAL GOVERNMENT			
EXECUTIVE	\$81,226.00	\$79,168.05	\$2,057.95
ELEC. REGIST& VITAL STATUS	\$27,125.00	\$21,497.74	\$5,627.26
FINANCIAL ADMINISTRATION	\$37,850.00	\$44,920.53	(\$7,070.53)
REVALUATION OF PROPERTY	\$5,000.00	\$4,489.00	\$511.00
LEGAL	\$7,500.00	\$835.60	\$6,664.40
PERSONNEL ADMINISTRATION	\$78,592.00	\$72,314.29	\$6,277.71
PLANNING & ZONING	\$600.00	\$276.75	\$323.25
GOVERNMENT BUILDING	\$29,815.00	\$25,058.06	\$4,756.94
CEMETERIES	\$5,312.00	\$3,777.37	\$1,534.63
INSURANCE	\$16,500.00	\$16,239.00	\$261.00
PUBLIC SAFETY			
POLICE DEPARTMENT	\$31,600.00	\$29,173.73	\$2,426.27
FIRE DEPARTMENT	\$35,134.00	\$32,289.91	\$2844.09
AMBULANCE	\$16,350.00	\$28,160.89	(\$11,810.89)
BUILDING INSPECTION	\$500.00	\$75.00	\$425.00
EMERGENCY MANAGEMENT	\$600.00	\$349.65	\$250.35
MUTUAL AID	\$10,638.00	\$10,638.00	\$0.00
JOINT LOSS MANAGEMENT	\$700.00	\$69.00	\$631.00
HIGHWAYS & STREETS			
GENERAL LIGHTING	\$204,225.00	\$174,430.58	\$29,794.42
STREET LIGHTS	\$4,500.00	\$3,141.75	\$1,358.25
SANITATION			
SOLID WASTE DISPOSAL	\$39,300.00	\$42,033.19	(\$2,733.19)
HEALTH			
HEALTH	\$1,000.00	\$1,032.00	(\$32.00)
WELFARE			
WELFARE	\$8,000.00	\$3,053.00	\$4,947.00
CULTURE & RECREATION			
PARKS & RECREATION	\$2000.00	\$385.75	\$1,614.25
LIBRARY	\$19,851.00	\$18,221.33	\$1,629.67
PATRIOTIC	\$940.00	\$1,256.18	(\$316.18)

CONSERVATION

CONSERVATION	\$2,000.00	\$1,961.00	\$39.00
AGRICULTURAL COMMISSION	\$100.00	\$0.00	\$100.00
TRANSFERS TO CAPITAL RESERVE FUNDS (WA'17#6,7,9,12,18)	\$61,000.00	\$61,000.00	\$0.00
TRANSFERS TO EXPENDABLE TRUST FUNDS (WA'17 #8,10,11,13,14,17)	\$60,000.00	\$60,000.00	\$0.00
WA'16#13 CYCLICAL REVALUATION	\$10,000.00	\$10,000.00	\$0.00
WA'16#14 SWRPC MEMBERSHIP	\$818.00	\$818.00	\$0.00
TOTAL APPROPRIATIONS	\$798,776.00	\$746,665.35	\$52,110.65



DONNA CHASE

SOURCES OF REVENUE

	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>
	2017	2017	2018
TAXES			
Land Use Change Taxes - General Fund	\$1,400.00	\$1,400.00	\$1,400.00
Timber Taxes	\$12,000.00	\$4,652.00	\$4,652.00
Payment in Lieu of Taxes	\$1,020.00	\$2,622.00	\$2,622.00
Interest & Penalties on Delinquent Taxes	\$10,000.00	\$8,168.00	\$8,500.00
Excavation Tax (\$.02 cents per cu yd.)	\$188.00	\$6.00	\$10.00
LICENSES, PERMITS & FEES			
Business Licenses and Permits	\$0.00	\$0.00	\$0.00
Motor Vehicle Permit Fees	\$120,526.00	\$128,450.00	\$124,000.00
Building Permits	\$240.00	\$240.00	\$240.00
Other Licenses, Permits & Fees	\$2,666.00	\$3,382.00	\$3,000.00
FROM FEDERAL GOVERNMENT			
	\$0.00	\$0.00	\$0.00
FROM STATE			
Shared Revenues	\$0.00	\$0.00	\$0.00
Meals & Rooms Tax Distribution	\$38,248.00	\$38,248.00	\$38,248.00
Highway Block Grant	\$57,936.00	\$58,773.00	\$47,839.00
State & Federal Forest Land Reimbursement	\$375.00	\$375.00	\$375.00
Other (Including Railroad Tax)	\$0.00	\$0.00	\$0.00
CHARGES FOR SERVICES			
Income from Departments	\$16,775.00	\$10,337.00	\$10,500.00
Other Charges	\$0.00	\$0.00	\$0.00
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$7,003	\$7,028	\$0.00
Interest on Investments	\$756.00	\$865.00	\$865.00
Other	\$17,469.00	\$18,871.00	\$17,750.00
From Capital Reserve Funds	\$0	\$0	\$0
From Trust Funds	\$0	\$0	\$0
OTHER FINANCING SOURCES			
Amount VOTED From F/B ("Surplus")	\$21,000.00	\$21,000.00	\$21,000.00
Fund Balance ("Surplus") to Reduce Taxes	\$0.00	\$70,000.00	\$0.00
TOTAL ESTIMATED REVENUE & CREDITS	\$307,602.00	\$374,417.00	\$281,001.00

AUDITOR'S REPORT



Edward T. Jony, CPA

Jamie A. Sajko, CPA*

Sheryl A. Pratt, CPA

Michael J. Campo, CPA, MACCF

February 7, 2018

Donna M. LaClair, CPA**

Andrey J. Miller, CPA, RMA

Walter A. Pater, CPA

Wyle G. Grogan, CPA

Scott T. Eggen, CFE

Members of the Board of Selectmen
Town of Marlow
167 NH Route 123
Marlow, NH 03456

To the Members of the Board of Selectmen:

* Also licensed in Maine
** Also licensed in Massachusetts

This is to advise you that as of February 7, 2018 the audit of the financial statements for the year ending December 31, 2017 has been substantially completed and we are in the process of finalizing the audit. A completed audit report should be sent to you by the end of April 2018.

Sincerely,

Sheryl A. Pratt, CPA
Director

PLODZIK & SANDERSON
Professional Association / Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • fax-224-1380

TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2017

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 771,759	\$ -	\$ 6,729	\$ 778,488
Investments	-	-	151,328	151,328
Receivables, net of allowances for uncollectible:				
Accounts	-	-	1,811	1,811
Taxes*	122,713	-	-	122,713
Due from other governments	7,106	-	-	7,106
Interfund receivable	6,685	-	-	6,685
Prepaid items	17,646	-	-	17,646
Tax dedeed property, subject to resale	25,038	-	-	25,038
Restricted assets:				
Cash and cash equivalents	8,959	-	-	8,959
Investments	733,520	-	-	733,520
Total assets	<u>\$ 1,693,426</u>	<u>\$ -</u>	<u>\$ 159,868</u>	<u>\$ 1,853,294</u>
LIABILITIES				
Accounts payable	\$ 16,181	\$ -	\$ -	\$ 16,181
Due to other governments	389,491	-	-	389,491
Interfund payable	-	-	6,685	6,685
Total liabilities	<u>405,672</u>	<u>-</u>	<u>6,685</u>	<u>412,357</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - Highway block grant	<u>38,314</u>	<u>-</u>	<u>-</u>	<u>38,314</u>
FUND BALANCES				
Nonspendable	42,684	-	123,033	165,717
Restricted	7,252	-	29,676	36,928
Committed	734,959	-	474	735,433
Assigned	95,228	-	-	95,228
Unassigned	369,317	-	-	369,317
Total fund balances	<u>1,249,440</u>	<u>-</u>	<u>153,183</u>	<u>1,402,623</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,693,426</u>	<u>\$ -</u>	<u>\$ 159,868</u>	<u>\$ 1,853,294</u>

*Note: Statements do not include deferral of property taxes not collected within 60 days of year-end.

TOWN OF MARLOW, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2017

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
REVENUES				
Taxes*	\$ 456,566	\$ -	\$ -	\$ 456,566
Licenses and permits	132,072	-	-	132,072
Intergovernmental	101,041	52,149	-	153,190
Charges for services	10,336	-	-	10,336
Miscellaneous	68,868	-	13,514	82,382
Total revenues	<u>768,883</u>	<u>52,149</u>	<u>13,514</u>	<u>834,546</u>
EXPENDITURES				
Current:				
General government	278,383	-	8,247	286,630
Public safety	159,804	-	3,658	163,462
Highways and streets	177,573	-	-	177,573
Sanitation	42,033	-	-	42,033
Health	1,032	-	-	1,032
Welfare	3,053	-	-	3,053
Culture and recreation	20,114	-	-	20,114
Conservation	1,961	-	-	1,961
Capital outlay	-	92,655	-	92,655
Total expenditures	<u>683,953</u>	<u>92,655</u>	<u>11,905</u>	<u>788,513</u>
Excess (deficiency) of revenues over (under) expenditures	<u>84,930</u>	<u>(40,506)</u>	<u>1,609</u>	<u>46,033</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	122,019	40,474	-	162,493
Transfers out	<u>(161,474)</u>	<u>(1,019)</u>	<u>-</u>	<u>(162,493)</u>
Total other financing sources (uses)	<u>(39,455)</u>	<u>39,455</u>	<u>-</u>	<u>-</u>
Net change in fund balances	45,475	(1,051)	1,609	46,033
Fund balances, beginning	<u>1,203,965</u>	<u>1,051</u>	<u>151,574</u>	<u>1,356,590</u>
Fund balances, ending	<u>\$ 1,249,440</u>	<u>\$ -</u>	<u>\$ 153,183</u>	<u>\$ 1,402,623</u>

*Note: Statements do not include deferral of property taxes not collected within 60 days of year-end.

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2017

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 427,203	\$ 439,263	\$ 12,060
Land use change	1,400	1,400	-
Yield	4,345	4,652	307
Excavation	212	6	(206)
Payment in lieu of taxes	2,622	2,622	-
Interest and penalties on taxes	10,000	8,623	(1,377)
Total from taxes	<u>445,782</u>	<u>456,566</u>	<u>10,784</u>
Licenses, permits, and fees:			
Business licenses, permits, and fees	-	210	210
Motor vehicle permit fees	120,526	129,092	8,566
Building permits	240	240	-
Other	2,666	2,530	(136)
Total from licenses, permits, and fees	<u>123,432</u>	<u>132,072</u>	<u>8,640</u>
Intergovernmental:			
State:			
Meals and rooms distribution	38,248	38,248	-
Highway block grant	57,936	58,773	837
State and federal forest land reimbursement	375	375	-
Other	-	3,645	3,645
Total from intergovernmental	<u>96,559</u>	<u>101,041</u>	<u>4,482</u>
Charges for services:			
Income from departments	10,775	10,336	(439)
Miscellaneous:			
Sale of municipal property	7,003	7,028	25
Interest on investments	756	865	109
Other	17,469	26,063	8,594
Total from miscellaneous	<u>25,228</u>	<u>33,956</u>	<u>8,728</u>
Other financing sources:			
Transfers in	-	1,019	1,019
Total revenues and other financing sources	701,776	<u>\$ 734,990</u>	<u>\$ 33,214</u>
Unassigned fund balance used to reduce tax rate	70,000		
Amounts voted from fund balance	21,000		
Total revenues, other financing sources, and use of fund balance	<u>\$ 792,776</u>		

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2017

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 81,226	\$ 79,168	\$ -	\$ 2,058
Election and registration	-	27,125	21,499	-	5,626
Financial administration	-	37,850	44,922	-	(7,072)
Revaluation of property	-	15,000	13,489	1,000	511
Legal	-	7,500	836	-	6,664
Personnel administration	-	78,592	72,314	-	6,278
Planning and zoning	-	1,418	1,080	-	338
General government buildings	-	29,815	25,058	-	4,757
Cemeteries	-	5,312	3,778	-	1,534
Insurance, not otherwise allocated	-	16,500	16,239	-	261
Total general government	-	<u>300,338</u>	<u>278,383</u>	1,000	<u>20,955</u>
Public safety:					
Police	1,406	31,600	29,174	-	3,832
Ambulance	-	10,350	25,023	-	(14,673)
Fire	-	35,134	32,291	-	2,843
Building inspection	-	500	75	-	425
Emergency management	-	600	3,850	-	(3,250)
Other	-	11,338	10,707	-	631
Total public safety	<u>1,406</u>	<u>89,522</u>	<u>101,120</u>	-	<u>(10,192)</u>
Highways and streets:					
Highways and streets	-	204,225	174,431	-	29,794
Street lighting	-	4,500	3,142	-	1,358
Total highways and streets	-	<u>208,725</u>	<u>177,573</u>	-	<u>31,152</u>
Sanitation:					
Solid waste disposal	-	39,300	42,033	-	(2,733)
Health:					
Administration	-	1,000	1,032	-	(32)
Welfare:					
Direct assistance	-	8,000	3,053	-	4,947
Culture and recreation:					
Parks and recreation	-	2,000	386	-	1,614
Library	-	19,851	18,222	-	1,629
Patriotic purposes	-	940	1,256	-	(316)
Total culture and recreation	-	<u>22,791</u>	<u>19,864</u>	-	<u>2,927</u>
Conservation	-	2,100	1,961	-	139
Other financing uses:					
Transfers out	-	121,000	121,000	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 1,406</u>	<u>\$ 792,776</u>	<u>\$ 746,019</u>	<u>\$ 1,000</u>	<u>\$ 47,163</u>

TOWN OF MARLOW, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2017

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 376,111
Changes:		
Unassigned fund balance used to reduce 2017 tax rate		(70,000)
Amounts voted from fund balance		(21,000)
2017 Budget summary:		
Revenue surplus (Schedule 1)	\$ 33,214	
Unexpended balance of appropriations (Schedule 2)	47,163	
2017 Budget surplus		80,377
Decrease in nonspendable fund balance		3,829
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		<u>\$ 369,317</u>

	Special Revenue Fund		
	Ambulance Revolving	Permanent Fund	Total
	-	-	-
ASSETS			
Cash and cash equivalents	\$ 5,348	\$ 1,381	\$ 6,729
Investments	-	151,328	151,328
Accounts receivable	1,811	-	1,811
Total assets	<u>\$ 7,159</u>	<u>\$ 152,709</u>	<u>\$ 159,868</u>

LIABILITIES AND FUND BALANCES

Liabilities:			
Interfund payable	\$ 6,685	\$ -	\$ 6,685
Fund balances:			
Nonspendable	-	123,033	123,033
Restricted	-	29,676	29,676
Committed	474	-	474
Total fund balances	<u>474</u>	<u>152,709</u>	<u>153,183</u>

	Special Revenue Fund		
	Ambulance Revolving	Permanent Fund	Total
	-	-	-
Revenues:			
Miscellaneous	\$ -	\$ 13,514	\$ 13,514
Expenditures:			
Current:			
General government	-	8,247	8,247
Public safety	3,658	-	3,658
Total expenditures	<u>3,658</u>	<u>8,247</u>	<u>11,905</u>
Net change in fund balances	(3,658)	5,267	1,609
Fund balances, beginning	4,132	147,442	151,574
Fund balances, ending	<u>\$ 474</u>	<u>\$ 152,709</u>	<u>\$ 153,183</u>

2017 TAX RATE



New Hampshire
Department of
Revenue
Administration

2017
\$23.99

Tax Rate Breakdown Marlow

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$465,542	\$64,057,351	\$7.26
County	\$224,135	\$64,057,351	\$3.50
Local Education	\$701,879	\$64,057,351	\$10.96
State Education	\$141,825	\$62,579,301	\$2.27
Total	\$1,533,381		\$23.99

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$1,533,381
War Service Credits	(\$12,800)
Village District Tax Effort	
Total Property Tax Commitment	\$1,520,581


 Stephan Hamilton
 Director of Municipal and Property Division
 New Hampshire Department of Revenue Administration

10/27/2017

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$798,776	
Net Revenues (Not Including Fund Balance)		(\$280,573)
Fund Balance Voted Surplus		(\$21,000)
Fund Balance to Reduce Taxes		(\$70,000)
War Service Credits	\$12,800	
Special Adjustment	\$0	
Actual Overlay Used	\$25,539	
Net Required Local Tax Effort	\$465,542	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$224,135	
Net Required County Tax Effort	\$224,135	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$1,339,509	
Net Cooperative School Appropriations		
Net Education Grant		(\$495,805)
Locally Retained State Education Tax		(\$141,825)
Net Required Local Education Tax Effort	\$701,879	
State Education Tax	\$141,825	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$141,825	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$64,057,351	\$64,430,921
Total Assessment Valuation without Utilities	\$62,579,301	\$62,743,771

Village (MS-1V)

Description	Current Year
-------------	--------------

*To provide a ballpark estimate of how much a certain item will add to the tax rate the NH Department of Revenue came up with its "three-finger rule". However, this does not take offsetting revenue into account. Taking the local assessed property value and covering the last three digits with three fingers provides an estimate of the amount of appropriations that represent \$1:00 on the tax rate, covering the next digit would represent 10 cents on the tax rate, and covering one more digit would be a penny on the tax rate.

SUMMARY INVENTORY OF VALUATION



New Hampshire
 Department of
 Revenue Administration

2017
MS-1

Land Value Only	Acres	Valuation
1A Current Use RSA 79-A	12,845.17	\$899,451
1B Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C Discretionary Easements RSA 79-C	0.00	\$0
1D Discretionary Preservation Easements RSA 79-D		
1E Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F Residential Land	2,517.00	\$23,023,900
1G Commercial/Industrial Land	52.86	\$603,300
1H Total of Taxable Land	15,415.03	\$24,526,651
1I Tax Exempt and Non-Taxable Land	872.62	\$1,753,400
Buildings Value Only	Structures	Valuation
2A Residential		\$34,801,890
2B Manufactured Housing RSA 674:31		\$1,286,600
2C Commercial/Industrial		\$2,058,690
2D Discretionary Preservation Easements RSA 79-D		
2E Taxation of Farm Structures RSA 79-F		\$0
2F Total of Taxable Buildings		\$38,147,180
2G Tax Exempt and Non-Taxable Buildings		\$1,407,410
Utilities & Timber		Valuation
3A Utilities		\$1,478,050
3B Other Utilities		\$0
4 Mature Wood and Timber RSA 79:5		
5 Valuation before Exemption		\$64,151,881

Exemptions	Total Granted	Valuation
6 Certain Disabled Veterans RSA 72:36-a	0	\$0
7 Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8 Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A Non-Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
10B Utility Water & Air <u>Pollution</u> Control Exemption RSA 72:12-a	0	\$0

11 Modified Assessed Value of All Properties **\$64,151,881**

Optional Exemptions	Amount Per	Total Granted	Valuation
12 Blind Exemption RSA 72:37	\$15,000	0	\$0
13 Elderly Exemption RSA 72:39- <u>a,b</u>		1	\$94,530
14 Deaf Exemption RSA 72:38-b	\$0	0	\$0
15 Disabled Exemption RSA 72:37-b	\$0	0	\$0
16 Wood Heating Energy Systems Exemption RSA 72:70		1	\$0
17 Solar Energy Systems Exemption RSA 72:62		6	\$0
18 Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23 IV		0	\$0

20 Total Dollar Amount of Exemptions **\$94,530**

21 Net Valuation **\$64,057,351**

22 Less Utilities **\$1,478,050**

23 Net Valuation without Utilities **\$62,579,301**



SCHEDULE OF TOWN PROPERTY

<u>Land & Buildings</u>	<u>ACREAGE</u>	<u>VALUE</u>
Jones Hall	0.61	\$195,560.00
Police Garage		
War Memorial	0.06	\$500.00
Fire Station	0.18	\$62,400
Highway Department	5.03	\$156,040.00
Town Common - Marlow Hill	3.1	\$29,300.00
Town Pound - Route 123	0.03	\$200.00
Town Office	0.15	\$109,500.00
Gravel Pit - Washington Road	4.5	\$30,400.00
Village Cemetery	5.6	\$18,000.00
Early Settlers Cemetery off Sargent Road	0.16	\$400.00
West Yard Cemetery	0.84	\$2,100.00
	<u>TOTAL</u>	\$604,400.00

<u>Properties</u>		
Off Route 10 North	0.2	\$1,600.00
Off Route 10 North	8.27	\$103,080.00
Sand Pond Road	2.3	\$5,800.00
Whittemore Road	75	\$62,500.00
Route 10 North	11	\$36,600.00
Off Baine Rd	1.9	\$2,400.00
Off Baine Rd	3.8	\$4,700.00
Marlow Hill Road	8	\$61,900.00
Gustin Pond Road	.77	\$108,800.00
Route 10 South	6.7	\$16,100.00
Route 10 South	6.3	\$15,100.00
Route 10 South	6.8	\$16,300.00
	<u>TOTAL</u>	\$434,880.00

Vehicles (Purchased for over \$5,000)

VALUE AFTER DEPRECIATION

Highway Department

Caterpillar Model 120H Motor Grader	\$10,100.20
-------------------------------------	-------------

Holland Loader/Backhoe	\$13,629.80
1994 Int. Model 4900 Dump Truck	\$0.00
1997 International Truck w/ Plow	\$0.00
2000 International 4900 Truck	\$5,810.00
1991 Bucket Truck	\$4,550.00
1995 International 4900 Truck w/Plow	\$4,623.33
1991 540 International Loader	\$9,000.00
2001 GMC 3500 Dump Truck	\$8,500.00

Fire Department

Kenworth Pumper Truck	\$59,100.00
International Fire Truck Tanker	\$29,926.68

Ambulance Department

Type III 1640SD Custom Ambulance	\$0.00
----------------------------------	--------

Police Department

2010 Ford Explorer	\$1,851.00
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TOTAL **\$147,091.01**

Equipment (Purchased for over \$5,000)

Fire Department

Bullard Thermal Imaging Camera	\$1,596.00
--------------------------------	------------

Ambulance

Ambulance Electronic Cot	\$3,540.00
Defibrillator	\$0.00

General Government

Savin Color Copier	\$0.00
--------------------	--------

Transfer Station

Closed Top Roll-Off Container	\$4,338.00
1988 Peterbilt Roll-Off Container	\$8,525.00

Emergency Management

Generator - School	\$11,700.00
Generator – Town Office	\$6,336.50

TOTAL **\$36,035.50**

GRAND TOTAL **\$1,222,406.50**

REPORT OF TOWN CLERK

January 1, 2017 to December 31, 2017

Motor Vehicle	\$ 129,381.16
Motor Vehicle - Title	358.00
Motor Vehicle – Transfer	290.00
Dog Licenses & Penalties	1,489.00
Marriage Licenses	200.00
Certified Copies - Vital Records	165.00
Birth Certificate	0.00
UCCs	255.00
Bad Check	1,082.50
Checklist	300.00
Miscellaneous	0.00
Total Remitted to Treasurer:	<u>\$133,520.66</u>



TAX COLLECTOR'S REPORT



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year:	2016	Year:	2015
Property Taxes	3110		\$80,797.97			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance 7			(\$5,334.59)			
Other Tax or Charges Credit Balance 7						

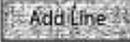
Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2016	
Property Taxes	3110	\$1,525,025.36		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$1,400.00		
Yield Taxes	3185	\$4,652.48		
Excavation Tax	3187	\$218.04		
Other Taxes	3189			
<input style="width: 150px;" type="text"/>				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2016	2015	2014+
Property Taxes	3110	\$4,215.80	\$200.00		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<input style="width: 150px;" type="text"/>					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$619.47	\$5,858.03		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$1,536,131.15	\$81,521.41		
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Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$1,422,954.28	\$75,436.33		
Resident Taxes				
Land Use Change Taxes	\$1,400.00			
Yield Taxes	\$4,652.48			
Interest (Include Lien Conversion)	\$619.47	\$5,858.03		
Penalties				
Excavation Tax	\$218.04			
Other Taxes				
Conversion to Lien (Principal Only)				
 Prepayment	\$390.00			
				
Discounts Allowed	\$23,820.52			

Abatements Made	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$66.74	\$227.05		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
				
				
Current Levy Deeded				

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2016	2015	2014+
Property Taxes	\$90,412.29			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance 	(\$8,402.67)			
Other Tax or Charges Credit Balance 				

Total Credits

\$1,536,131.15

\$81,521.41

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2016	Year: 2015	Year: 2014
Unredeemed Liens Balance - Beginning of Year			\$25,175.08	\$25,924.87
Liens Executed During Fiscal Year		\$41,067.63		
Interest & Costs Collected (After Lien Execution)		\$682.41	\$1,043.61	\$4,614.46
<input type="text"/>				
Total Debits		\$41,750.04	\$26,218.69	\$30,539.33

Summary of Credits

	Last Year's Levy	Prior Levies		
		2016	2015	2014
Redemptions		\$10,279.69	\$4,676.95	\$14,876.16
<input type="text"/>				
Interest & Costs Collected (After Lien Execution) #3190		\$682.41	\$1,043.61	\$4,614.46
<input type="text"/>				
Abatements of Unredeemed Liens				\$34.00
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$30,787.94	\$20,498.13	\$11,014.71
Total Credits		\$41,750.04	\$26,218.69	\$30,539.33

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Bretton	Walsh	Feb 13, 2018

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Tax Collector
 Preparer's Signature and Title

The Marlow Tax Collector Tax Services Survey results are in! A total of 215 surveys were returned.

1. Would you like to be able to view your tax bill & statements online?

Yes = 112 No = 96

2. Would you pay your bill online if that were an available option?

Yes = 99 No = 106

2a. What method of payment would you most likely use if you were to pay online?

ACH / Electronic Debit Card = 16 Credit Card = 55
Check = 68

2b. If you were to pay by credit card, would you still use this method if it were subject to a transaction fee by the software company (2.79% with \$1.50 minimum charge)?

Yes = 9 Maybe = 20 No = 142

2c. If you were to pay by ACH / Electronic Check or Debit Card, would you still use this method if it were subject to a transaction fee by the software company (\$.95 to 1.50 flat rate charge)?

Yes = 27 Maybe = 28 No = 119

3. Would you be interested in receiving your tax bills via email?

Yes = 59 No = 147

Thank you for taking the time to provide your input.

TOWN TREASURER

BANKING SUMMARY - 2017
FOR THE FISCAL YEAR ENDING DECEMBER 31 2017

INCOME

PROPERTY TAX:	\$1,506,765.11
TOWN FEES:	\$133,520.66
OTHER:	\$442,828.56
BANK INTEREST:	\$864.58
TOTAL REVENUE:	\$2,083,978.91

EXPENSES

EFT PAYMENTS:	\$60,061.94
INSUFFICIENT FUNDS:	\$4,377.76
SELECTMEN'S ORDERS PAID:	\$1,946,590.32
BANK CHARGES:	\$0.00
TOTAL EXPENSES:	\$2,011,030.02
OPERATING ACCOUNT ENDING BALANCE:	\$366,786.42

INVESTMENT ACCOUNT

ENDING BALANCE:	\$396,861.66
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AMBULANCE ACCOUNT

MASCOMA BANK BEGINNING BALANCE:	\$11,574.09
INCOME FOR MASCOMA:	\$0.00
CLOSE OUT OF MASCOMA ACCOUNT:	May 4, 2017
MASCOMA CLOSEOUT TRANSFER TO TD OPERATING	\$9,504.38
TRANSFER TO TD AMBULANCE ACCOUNT:	\$2,069.71
TD BANK AMBULANCE BEGINNING BALANCE:	\$100.01
TD AMBULANCE INCOME:	\$3,177.51
AMBULANCE BANK CHARGES:	\$0.00
TD AMBULANCE ENDING BALANCE:	\$5,347.23

SOME IMPORTANT DATES FOR 2018

March 31 – Last day for timber owners to notify Board of Selectmen of desire to extend intent to cut beyond April 1, but not beyond June 30. [RSA 79:10, II].

April 1 – Owner of land under excavation or to be excavated must file notice of intent to excavate. [RSA 72 – B: 8]. **April 15** – Last day to apply for current use land assessment or conservation restriction assessment. [RSA 79–A: 5, II].

April 15—Last day for religious, educational and charitable organizations to file annual list of all exempt property with assessing officials. Failure to file on time may be ground for denial. [RSA 72:23-c, I]

April 15 – Last day for taxpayers to mail or deliver inventories of taxable property to selectmen, and for selectmen to hear parties regarding their liability to be taxed. [RSA 74:7, 74:10]

April 30 – All dog licenses expire, regardless of date issued. [RSA 466:1]

May 15 –Last day for every owner with timber cutting operations still in progress through March 31 to file report for all timber cut, up to and including March 31. [RSA 79:11, I].

May 31— Last day for charitable organizations to file annual statement of financial condition with municipality. [RSA 72:23, VI].

June 30 – Last day to determine whether current use lands have undergone a change in use so that land use change tax should be levied. (See also RSA 79- A: 7.) [RSA 79–A: 5, IV prior to July 1].

August 15 – Last day to file report of cut for timber cutting operations extended to June 30. [RSA 79:11, II].

September 1 – Last day for taxpayer to appeal denial of request for tax exemption, credit deferral or abatement to the Board of Tax and Land Appeals or Superior Court. [RSA 72:34 a; 76:16–a; 76:16-d; 76:17].

December 1 – Last day to file amended permanent application for tax exemption or credit if person has changed residence. [RSA 72:33, II].

March 1, 2019– Last day to file permanent application for property tax deferral for 2018-tax year. [RSA 72:38-a, II-a; 76:16-d].

March 1, 2019 – Last day to file application for property tax abatement for the 2018 tax year. [RSA 76:16, 76:16-d].

These dates are for informational purposes only and represent only a selection from the official calendar that can be found in the Town Office. For a complete set of dates please refer to the official calendar in the Town Office. In the event of any discrepancies the official calendar will govern.

USEFUL INFORMATION

STATE OF NEW HAMPSHIRE – REVISED STATUTES ONLINE

<http://www.gencourt.state.nh.us/rsa/html/indexes/>

This website allows you to search the full text of the Revised Statutes by keyword(s) or phrase. You can also search the index of titles when you know the number of the RSA that you are looking for.

CHESHIRE COUNTY REGISTRY OF DEEDS

<http://www.nhdeeds.com>

You can search by grantor or grantee, also by book and page. Grantor index records are available from 1975 onwards, grantee from 1980 onwards. Book and page records start from Book 0867 onwards.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

<http://www.revenue.nh.gov>

From this website, you can download the latest Current Use Booklet. Through 'Property Tax' you can find information on Timber and Excavation Tax. Included among the many forms that you can download are ones for Current Use, Conservation Restriction, Land Use, Easement and various ones relating to Property Tax.

BOARD OF TAX AND LAND APPEALS (BTLA)

<http://www.nh.gov/btla/>

Among the responsibilities that the BTLA has is the hearing of appeals of individual assessments, exemptions or refunds levied by municipalities. Forms can be downloaded including 'Taxpayer's RSA 76:16 Abatement Application to Municipality'.

EMERGENCY PREPAREDNESS

www.ready.gov

www.fema.gov

www.cdc.gov

www.redcross.org

www.nh.gov/safety/divisions/hsem

www.dhhs.nh.gov

All of these websites contain a large amount of information on emergency preparedness and related topics.

SEASONAL FLU

Information, treatment resources, and upcoming clinics can be found on the following web sites: www.flu.gov.

BUILDING PERMITS

Applications and instructions can be obtained from the Town Office. However, you are advised to contact the Building and Code officer (currently Matt Smith at 313 5421) in the first instance to see whether you need a building permit, or if you have a question on code compliance.

NOTARY PUBLIC

Barbara Corriveau, Jacqui Fay, and Beth LaFreniere are notaries public.

MARLOW LIBRARY TRUSTEES REPORT

The Marlow Town Library strives to provide our residents with information, resources and personal and professional development. We must evolve to keep pace with an ever-changing world to meet the needs and interests of our community. While libraries and books will always be joined at the hip, our services extend beyond the printed word. Whether your goal is global knowledge, personal discovery, or a good story to transport you from the everyday grind, we've got you covered.

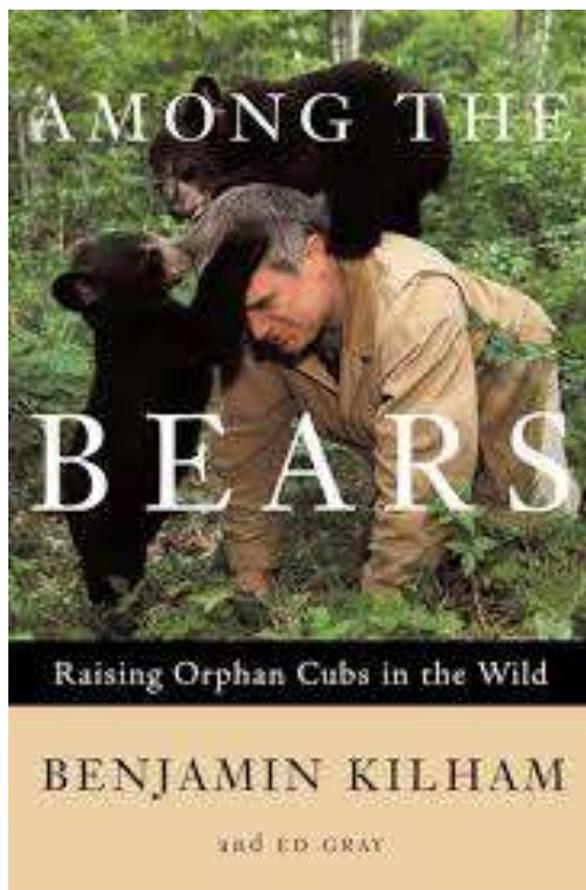
Our entire collection, including our non-circulation historical resources, can be explored online via the "catalog" link on our web page at www.marlownh.gov. Search books, audio books and DVD's by author, title, subject or keyword. Place a hold on any available title, and it will be ready for you to pick up when the library is open.

If we don't own the material you're looking for, follow the "NHDBC" link to The NH Downloadable Books Consortium. Here you will find thousands of audio and eBooks available to download free on your computer or mobile device. New to NHDBC, are the "read-along" titles, narrated early readers your child can follow along with. Also, look for dozens of popular magazines, coming in 2018. Still can't find what you're after? We will use our connections to borrow it from another library, through interlibrary loan, another free service provided by your hometown library.

If you don't already know, our WIFI is available outside Jones Hall 24/7, 365 days a year. It is a protected network, so you will need to drop in and grab the password. We've added a new Chromebook, increasing our patron computers to three. We also provide copy, print and fax service. While we charge 0.15 cents per page for Black and white, and 0.25 for color, faxing, as always, is free!

New for 2018, we are eliminating "Tech Tuesday" in favor of "Tech Time." This new service allows residents to make an appointment for technology help at a time which is convenient, and not just Tuesday evenings, or when the library is open. Stop in, email or call to schedule your session.

Through our continued partnership with the Davis Library in Stoddard, we offered 4 diverse programs in 2017. We hosted a spring hike in search of wild edibles/medicinals with Justin Garner, an afternoon of music with De Luna Harp, and the amazing mentalist Preston Heller, who blew our minds with his subliminal influence and mind reading. We also shared another CLiF Summer Readers grant, where we all imagined "Going on a Bear Hunt," and each child chose two books to keep. The cost savings of our shared programming allowed us to bring bear expert and rehabilitator, Ben Kilham, to Marlow for a standing-room-only event. We thank our friends at the Odd Fellows for opening their doors for this show when Jones Hall was unavailable to us.



Look for more entertaining programs in 2018. We hope to bring someone from the Mount Washington Observatory to talk about the "worst weather in the world." If you have a programming idea, please, let us know. We are always looking for fun and interesting shows to bring to town.

Last Year, in addition to the Fells house and garden and VT Institute of Sciences passes, we added the NH State Parks pass. This pass allows free admission to any NH State park, except the Flume and Cannon Mint. Aerial Tramway.

2017 was a year of stability at your library. There was no turnover of staff or Trustees. We were happy to welcome Sandy Salo to fill one of the vacancies on the board. We still have a spot on the Board for a resident willing to lend a voice, and maybe some fresh ideas.

The PEW foundation survey found 53% of Americans over the age of 16 used a library in 2016. We aim to increase our patronship beyond the numbers counted in their survey. We are excited for the Jones Hall renovation program which will take place over the next two years. It will be an opportunity to improve our space, and make room for new services: perhaps a makers' space or 3D print studio? So, drop in and let us know how we can better serve you, as we strive to be a more valuable resource for every member of our community.

Respectfully Submitted,

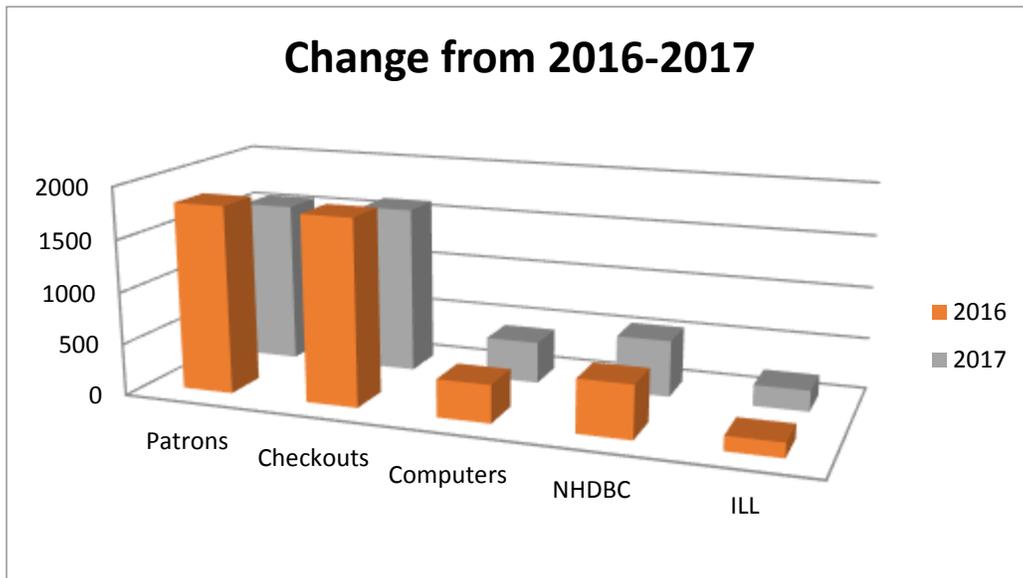
Marlow Town Library

Board of Trustees

Beth Provencher: Chair
Bretton Walsh: Treasurer
Jeanne Kennedy: Secretary
Sandy Salo: Member
Mary Andreasen: Custodian

Staff

Jennifer Brown: Director
Tina Fava: Children's Librarian
Kali L'Ecuyer: Assistant
Lily Brogdale: Assistant



MARLOW TOWN LIBRARY TREASURER'S REPORT

Line Items	2017 Budget	Actual 2017 Expense	Balance
Books/Periodicals/Passes	\$5,555.47	\$5,257.04	\$298.43
Phone/Internet	1,153.13	1,153.13	0.00
Technology	558.00	558.00	0.00
Postage & Supplies	688.43	688.43	0.00
Programs	444.97	444.97	0.00
Maintenance	0.00	0.00	0.00
Petty Cash	0.00	0.00	0.00
Miscellaneous	0.00	0.00	0.00
Total	\$8,400	\$8,101.57	\$298.43

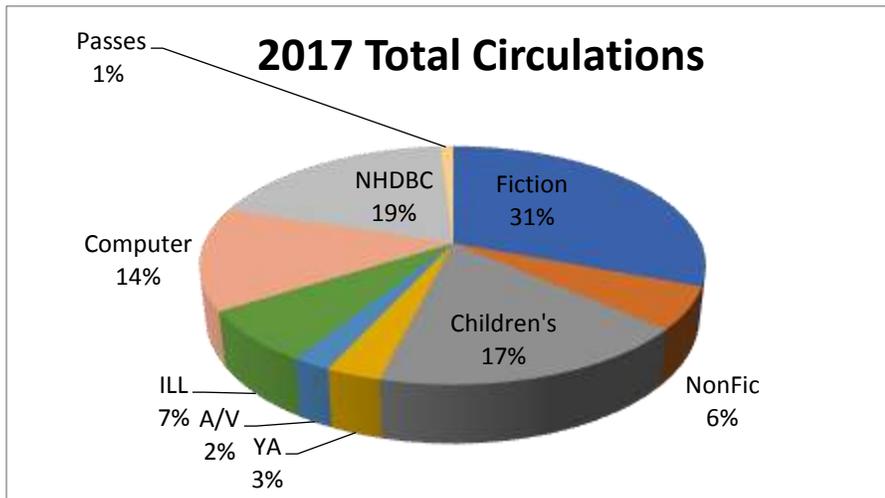
\$293.43 returned to Town on check #826 on 1/22/18

Checking account:

PSNH Reimbursement Check Balance	\$135.02
Davis Library Programs Reimbursement	<u>\$85.00</u>
Total in checking account	\$220.02

Savings Account Statement Balance 12/29 \$7,032.24

Respectfully Submitted: Bretton Walsh



TYPE	TOTAL
Patrons	1563
Fiction	888
Non-fiction	164
Children	504
AV	61
Computer	404
NHDBC	549
ILL	204
Young Adult	85
Passes	28

EMERGENCY PREPAREDNESS

Emergency Shelter

John D. Perkins, Sr. Academy of Marlow on Route 10 is the Town's designated shelter. In the event of an emergency, the shelter will be opened when there is a need for it. While the designated emergency shelter is the school, there could be certain circumstances where the location may have to be changed; **therefore you should not proceed to the shelter without having first received information that it is open and confirmation of its location.** Communication to the public can be hard at the beginning of an emergency, but every effort will be made to put the information out on the Town website on the urgent news banner, local radio and TV stations and in the Keene Sentinel. During a sustained emergency, daily updates will be posted on the notice board situated on the Town Office porch. If you need shelter, whether it is for the night or just during the day, as a warming center and you have not heard that it is open you should initially call the Town Office 446-2245, which, all going well, would be the Emergency Operations Center. If no one is there, you can try the Fire Station 446-7511 and the school 446-3307. If no response is received then you should call 9-1-1. You would also call these numbers if you have been informed that the shelter is open but you need assistance in getting to it. In the event of evacuating to the shelter, families should prepare to take care of themselves without help for three days. The following is a list of suggested supplies:

- ✓ Sleeping bags or inflatable mattresses, bedding and pillows. While we aim to have limited supplies, you and your family will be much more comfortable with your own supplies. Pillows will not be provided.
- ✓ Board games for entertainment
- ✓ Special items for infants
- ✓ Personal hygiene items
- ✓ Prescription medications
- ✓ Non-perishable canned or packaged food and drinks as it may take a day or more to set up a regular meal schedule at a shelter.
- ✓ Reading and writing materials
- ✓ Battery powered flashlight in case of power loss
- ✓ Glasses, contact lens case and solution
- ✓ Special items for elderly or disabled family members
- ✓ Credit cards and cash
- ✓ Change of clothes



The New Hampshire Department of Safety has launched a NH Alerts mobile app, a free tool that notifies users of hazard in the area based upon cellphone location. You can download the app by visiting www.readynh.gov.

LOOKING FOR VOLUNTEERS TO FORM A COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

Marlow no longer has a formal CERT group, but there is a definite need for one. We hope that there may be some interest in forming a network of residents within the community who might wish to meet, discuss possible emergency situations (such as ice storms, windstorms, floods, fires or interruption of internet service, electrical power etc.) and determine how they could be of help.

Possible roles might include creating a community telephone tree or communication network via FRMS or HAM radio, volunteer preparedness to assist others, staffing of emergency shelters, manning of evacuation or assistance missions etc., and checking on neighbors and isolated residents.

If you are interested, please call Jacqui Fay at the Town Office (446 2245 ext. 1).



MARLOW FIRE & EMS

We have been a very busy organization over the last year. After Capt. Loring and the members of the Marlow Ambulance retired at the end of March 2017, the Selectboard needed to decide what should happen with the ambulance and the service it provided to the town. They had already discussed and researched the risks and benefits of reviving the ambulance or contracting with another ambulance service. The decision was made to revive the ambulance and, with the full support of the Selectboard, merge the ambulance into the fire department and operate as one organization. Along with these changes came a new name, Marlow Fire & EMS.

The next step was getting the ambulance back up and running as quickly and efficiently as possible to serve the town and to recruit volunteers for both fire and EMS, as we only had 11 members, none of which were EMS certified. We were able to contract with the DiLuzio Ambulance Service to cover the town while we were without an ambulance. Our members served as first responders and did what they could do before DiLuzio could arrive on scene. We were very fortunate to have several volunteers come forward and join the department. It took some time to strip down the ambulance, clean it top to bottom, restock it and repair mechanical issues. It also had to be re-licensed through the State before we could transport. Many of our members worked diligently to see that all of this was accomplished. On December 2, we officially put the ambulance back in service.

Throughout the year, we sent 7 students to two different EMT classes. We now have 2 AEMTs, 3 EMTs, and 7 others who are in various stages of the licensing process. We sent 1 student through Recruit School at the NH Fire Academy, which included Firefighter I, Firefighter II, CPAT and various other certifications. We sent another student through the Firefighter I course and another through SCBA/PPE certification. We now have 3 Firefighter II, 4 Firefighter I and 1 SCBA/PPE certified. Our



department went from 11 members to 22 members strong with a new Junior Program composed of 2 members.

Along with the emergency calls that we responded to, here is a list of other tasks that we accomplished over the last year: we received and set up a tested and donated cascade system to fill our SCBA bottles, upgraded all turnout gear to NFPA compliance, had all hoses & ladders tested (we lost the majority of the hose due to non-compliance but were able to replace it by purchasing some new hose and also had the opportunity to purchase some compliant, used hose from another department-a savings of \$14,450). We also purchased a 1-ton truck that will be converted into a brush/utility unit during the coming year, started a Facebook page (Marlow Fire & EMS), brought the Marlow Firefighter's Association 501C3 status back into compliance and last

but not least, a good amount of cleaning and organizing in and around the fire station was completed (with still more to do).

We are always looking for volunteers to join the department and/or our association, no experience necessary, only the desire to serve our town. Stop by the station or see any member for more information.

I would like to thank all our members for their hard work and dedication, their families for their sacrifice, and our community for your continued support.

Respectfully Submitted,

Sean Brewer
Fire Chief

Breakdown of Calls for 2017

- Chimney Fire – 1
- Medical – 30
- Hazardous Condition – 2
- Wires Down – 7
- Arcing Wires – 2
- Vehicle Accident – 5
- Service Call – 2
- Water Problem – 1
- Smoke/Odor Removal – 1
- Cancelled Enroute – 2
- False Alarm – 2
- Smoke Detector/No Fire – 1

Mutual Aid

- Wildland Fire – 1
- Water Problem – 1
- Cover Assignment – 3

Total – 61 calls

Medical Calls under Capt. Loring

- BLS – 2
- Non-Transport – 2

Respectfully Submitted,

Sean Brewer



FOREST FIRE WARDEN REPORT

I will be taking over as forest fire warden for the town of Marlow. Please be patient with me returning calls as I'm often on fire crews with little or no cell coverage. We are working on getting more deputies so there will be several people to get permits from. Remember you can get permits online <https://nhdflweb.sovsportsnet.net>.

I would like to thank everyone for a quite a year. We responded to one mutual aid call to assist Charlestown and one unauthorized burn. We are also in the process of building a new brush truck.

A few, quick tips to protect your home before fire season.

- * Keep you gutters clean
- * Sweep and remove flammable material from porches
- * Remove as much vegetation from around your home as possible

For more tips check out <http://fireadaptednetwork.org>.

And try the squirrel, it's delish.

Stay safe

Jessica Allen, Warden
(603)903-9047



FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

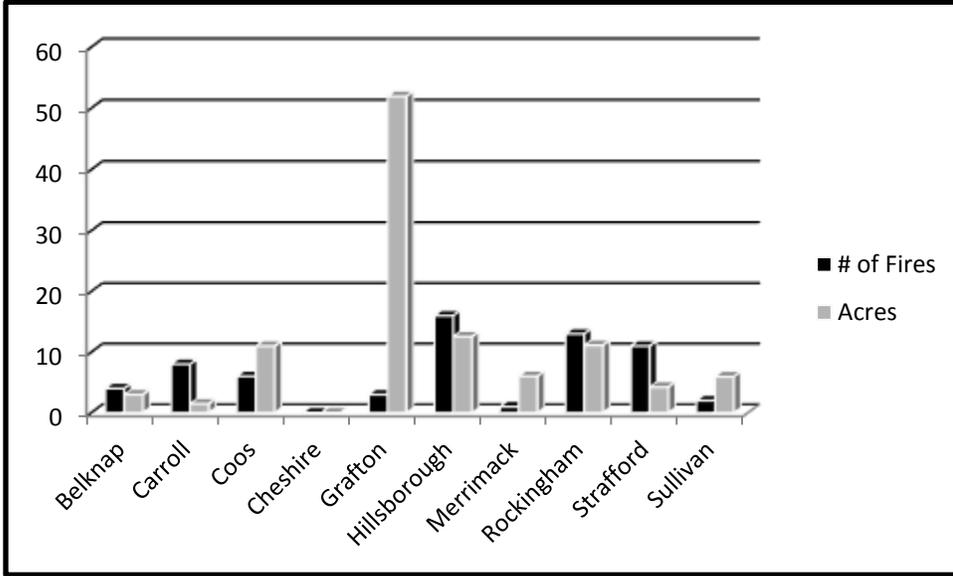
This past year, we were fortunate to have favorable weather conditions in the spring and summer which limited the amount of wildland fire activity throughout the state. September and October saw a change in fire conditions and the state was faced with some difficult fires. The Dilly Cliff fire in North Woodstock was one of the most challenging fires we have seen in New Hampshire. Steep terrain and extreme fire behavior made this fire difficult to fight. It lasted for over 3 weeks and the final hotspots in inaccessible terrain were extinguished by heavy rains. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2017 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

As we prepare for the 2018 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214 or www.nhdf.org.

2017 WILDLAND FIRE STATISTICS

(All fires reported as of December 2017)



HISTORICAL DATA		
YEAR	NUMBER of FIRES	ACRES BURNED
2017	64	107
2016	351	1090
2015	124	635
2014	112	72
2013	182	144
2012	318	206

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.*
0	7	11	1	4	0	4	0	37

REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!

MARLOW POLICE REPORT

The past year has seen some changes. We have a new certified police officer. Many of you already know Kevin Fay. Kevin has a very impressive record; he is Marine Corps veteran, a former New York City police officer, and a well-experienced special education teacher. Please welcome him to the Marlow Police Department when you see him.



We do not have the end of the year numbers we usually include in this report due to a computer crash.

There was a large increase in motor vehicle stops and traffic complaints from the public. Hopefully, we will see some positive results from this.

Criminal offenses have dropped over the years. This past year, there were only two reported burglaries and one apprehension which is currently being prosecuted by the Cheshire County Attorney's Office.

As usual, we ask that Marlow residents display their address numbers in plain sight so first responders can find you when you request services. Many address

numbers are not posted or difficult to find.

Please be aware that the best way to request police services is to call either 911 or 355-2000. This is very important as it expedites your call.

Respectfully Submitted,

Kenneth Avery
Marlow Police Chief



MARLOW HIGHWAY DEPARTMENT

The Spring of 2017 allowed the Highway Department to put the finishing touches on the Marlow Hill project. The project costs came in at \$311,571.15 which reflects the total cost. The grant was for \$288,480 with a cost share of 75%-25% which means the town paid \$72,120. A huge thank you to Jacqui Fay for all the hard work it took to secure this grant. The guidance from Bob Allen was instrumental in making this a smooth project. Thank you to both Bob and Jacqui.

Through the sale of two surplus pieces of equipment that generated \$7,000.00, we were able to purchase an International bucket loader for \$9,000.00.

Through Jacqui's continuing efforts we have two pending projects through the Hazard Mitigation Grant - the Reed Road and Baine Road culverts which have been compromised in previous flooding events.

Though the 2017-18 winter season has brought a lot of ice and demanded more time and materials than typical winters, I appreciate everyone's patience and consideration through it all.

Thank you,

Tony Davis
Road Agent
446-3926



PLANNING BOARD REPORT

There were changes in the Planning Board during 2017. Carl MacConnell stepped down as Chair and Matt Smith took over the position. Carl agreed to stay on the Board to assist in completing the work on the ADU By-Law and the over-lay maps for the Town. The other Board members remain the same: Lyle Handy, Sr., Asst. Chairman, Judi Ryner, Secretary, Bob Allen, Selectman Representative, Curtis White and Deb Monte, Alternates.

The Accessory Dwelling Unit By-Law, mandated by the State of NH, was the focus of the early part of the year as the final draft was readied for Town Meeting, where the by-law passed easily. As it is written, it will reflect changes at the State level. This by-law allows for an additional dwelling unit of lesser size to be built in addition to or along with a single-family dwelling, either attached or detached, provided all restrictions noted in the permit are met, including a signed affidavit that one of the units will be owner occupied. Once the by-law was passed, the Board, with Carl's assistance, worked through an acceptable permit format and process. The purpose of this by-law is to allow elderly owners to house a caregiver, parents to provide a place for adult children, etc.

During 2018, the Board began discussing The Master Plan and how to best approach an update of the Town's existing Plan which was last approved in 2003, with a rewrite nearly completed in 2013 but never presented at Town Meeting. The Board decided to request \$2,000 to be set up in a Trust Fund to be used for professional assistance in updating the Master Plan. This was passed at Town Meeting with the amendment that the money be under the direction of both the Selectmen and the Planning Board.

A committee was set-up, with Curtis White as Chair, to begin review of the existing Plan, create a new Vision Statement, and work on changes to reflect that vision. Master Plan Meetings are held on the second Tuesday of each month, right after the regular Planning Board meeting. All meetings are open to the public.

A state change requiring lien holders to sign voluntary merger paperwork required a change to the town form which Jacqui Fay handled.

The Tax Maps and accompanying overlays are on the town website now, with the exception of the zoning map which is still being worked on. Residents are encouraged to visit the website. The overlays provide a great deal of information about soils, wetlands, topography, etc. They will now provide important information to Boards at the touch of a key.

In other Board business, there was one lot line adjustment to give adequate frontage on a Class V road, and one voluntary merger.

As changes come to our town, there is and will continue to be pressure on the protections provided by the existing Zoning By-Laws. For several years, it has been noted in minutes and the annual report that we as a Board need to take a closer look at our Zoning By-Laws, especially the definitions of seasonal camps, trailers, mobile homes, campers, etc. and their allowable uses. We also need to look at the intent of the rural zones and whether or not the uses within these zones protect the intent.

In conclusion, it must be kept in mind that the Planning Board has three Roles:

1. Planning: to establish a vision for the future of the community and to identify the steps necessary to achieve it

2. Legislative: to propose ordinances and to enact regulations by which to achieve this vision.
3. Regulatory: to apply the ordinances and rules to specific situations in fulfillment of the vision.

It is important to note that the Planning Board does not function as the enforcement body for infractions of the By-Laws. This responsibility belongs to the Selectmen.

The Board would like to thank Carl McConnell for his dedication as a Planning Board Member, his sharing of knowledge related to Board work, and his commitment to the welfare of the town.

We look forward to a busy and productive 2018 as we continue to work on the Master Plan and clarification of areas of concern within our Zoning By-laws.

Respectfully Submitted,

Matt Smith



PLAN MARLOW

During 2017, Plan Marlow fulfilled several recommendations presented at the original Plan NH Community Design Charrette. The Tin Shop Pond information kiosk by Kroka was completed and we are extremely grateful to Kroka for this contribution along with all their work with the Trails Group. A map has been posted on one of the panels in the kiosk highlighting local points of interest and an application was submitted to the NH Department of Transportation to have a Tourist Orientated Sign posted along NH Route 10 directing travelers to the kiosk.

A timber cut on town property brought in just under \$7000 in revenue. Warrant Article 16 proposes that \$6000 of this should be added to the Community Development Project Capital Reserve Fund. We are always on the lookout for interested parties in establishing a store and gas station in town and will offer them any assistance that we can. During 2018, we will be working on what the Community Development Project will look like with the intention of presenting it at the 2019 Town Meeting for approval. This project includes the construction of a public safety building.

This year, we are introducing Warrant Article 20 to establish a Recreation Revolving Fund. This fund will make it a lot easier to meet the recommendation to increase community events. Revenue coming in from events can be used to offset costs. The fund is held in a separate bank account and is non-lapsing. The proposed creation of "Friends of Jones Hall" will fulfill the recommendation of promoting the arts.



TINA FAVA

Dan Reed continues to work on the future of Tin Shop Pond which is quickly turning into a floating bog. Expanding and improving broadband will be ongoing as usual. Thank you to Peter Eisenberg for his continued determination in researching and communicating with broadband companies to see what is or will be available. Preserving historical resources will always be an ongoing issue. The Marlow Historical Society has done significant work restoring Murray Hall; the town has been awarded a significant LCHIP grant towards the rehabilitation of Jones Hall and Tracy Messer, a local historian, continues to work with other interested individuals and organizations to have the Dartmouth College Highway (Route 10) and Forest Road included in the Scenic and Cultural Byway program. We will continue to look into ways to increase publicity and make use of social media. At the last Plan Marlow meeting, it was suggested that a town calendar should be created, in print as well as web form since several residents in town do not use social media.

We are always looking for new volunteers. In particular, we are looking for a replacement for Peter Thayer who was a driving force behind the recommendations to support our aging community and create a trail from the Village Center to Perkins Academy. We would like to thank Peter for all his efforts and wish him and Liz well in their new location. We are also looking for volunteers to pursue the following recommendations: attracting the younger generation, encouraging economic development, establishing a campground and encouraging bed and breakfast establishments

MARLOW TRAILS GROUP:

The Plan Marlow subgroup Marlow Trails Group, also known as the Marlow Trails Committee or the Marlow Trails Association, is represented by various trail users in the Town of Marlow. These trail users include hikers, cross-country skiers, snowshoers, horseback riders, trail runners, mountain bikers, snowmobilers, ATV riders, canoers, and kayakers.

The goal of the Trails Group is to implement Plan Marlow's "Expanding Recreational Trails" objectives. Our draft Mission Statement is: **to increase outdoor recreational opportunities in and around Marlow, New Hampshire through creation and stewardship of multi-use trail networks, and to develop a strong sense of place and local pride for residents of all ages.**

We hope to mark, map out, and encourage the use of the many trails in Marlow; assist with the interaction of trails of all types and trail users equally; and assist with ideas and concerns that arise from trail users, landowners, and residents.

During 2017, Pat Hersom made significant progress in getting owner permission on canoe access to the river at a couple of points, and trail signs were purchased and posted where allowed. The group is not allowed to post signs on state property or utility poles.

Different trail usages have vastly different requirements, restrictions, and levels of maintenance. No trails are suitable for all uses. Together as a group we seek to interface those requirements and support trails that are suitable for many different users.

Representatives participating in the Trails Group are:

Misha Goffman and Nathan Lyczak	Hiking, Cross-Country Skiing, Snowshoeing
Lil Filliman and Liz Davis	Horseback Riding
Tom Willey	Trail Running
Art Andreasen	Mountain Biking
Jim Strickland	Snowmobiling
Scott Frasier and Pete Arnold	ATV Riding
Pat Hersom	Canoeing and Kayaking
Dan Reed and Ken Walsh	Moderators

Respectively submitted,

Dan Reed



MARLOW TRANSFER STATION AND RECYCLING CENTER

ACTIVITY DETAIL REPORT 2018

Commodity	Lbs.	Net Tons	Dollar Amount	Program
Freon Unit x 26			(\$130.00)	Expenses
Comingle w/glass	67,640	33.82	(\$1,014.60)	Expenses
Fibers-Mixed Loose	54,100	27.05	321.53	Revenue
Fibers-OCC Loose	29,580	14.79	883.57	Revenue
Tires Passenger	7,800	3.90	(\$546.00)	Expenses
Tires-Truck	45	0.02	(\$5.50)	Expenses
GRAND TOTALS	159,165	79.58	(\$491.00)	Expenses

The Transfer Station is pleased to report another successful year of operation due to the competence and dedication of the staff and cooperation of Marlow residents.

We have four attendants who are responsible for the proper sorting of recyclables and scheduling of the removal of the material generated. If you have any questions, please ask an attendant for assistance.

Once again, we remind residents to separate recyclables:

- Co-mingle includes cans, bottles and #1 and #2 plastics.
- Mixed paper includes mail, newspaper, magazines, wrapping paper, cereal boxes, etc.
- Corrugated cardboard belongs in the container behind the scrap metal. Please! Flatten boxes and place them as far into the container as possible.

Please remember TVs, computers, microwaves and electronics are not allowed. These items do not belong in the Swap Shack. They can be brought to the Keene Recycling Center off Rt. 12. Computers and monitors can also be brought to Staples in Keene.

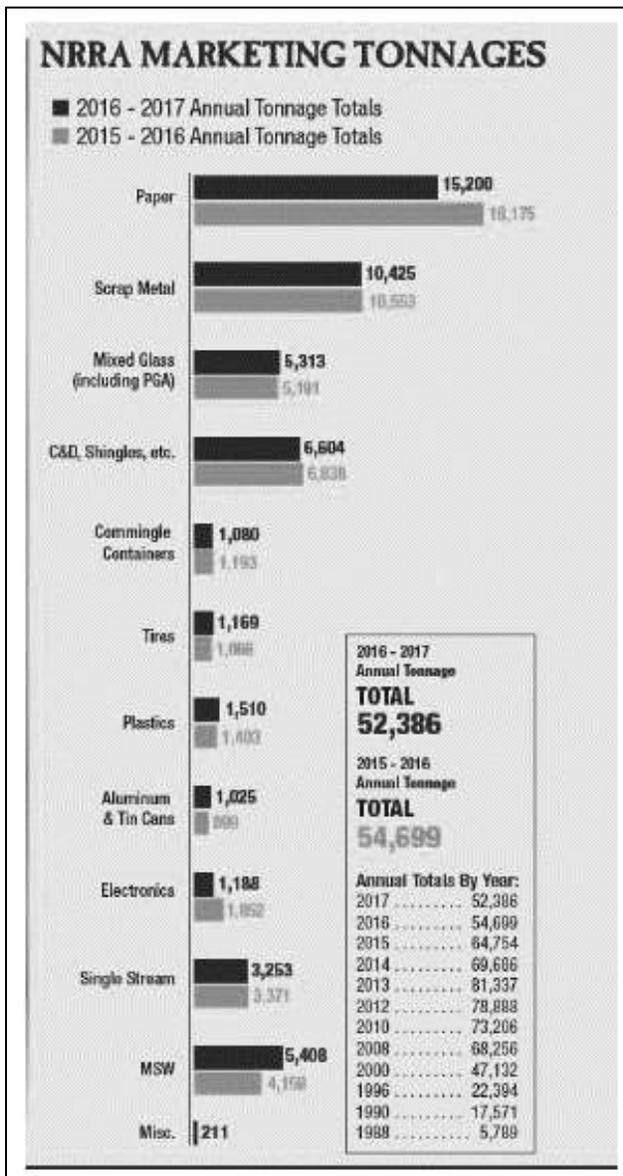
As a reminder, hazardous waste can also be brought to the Keene Recycling Center; collection times are listed in the Monadnock Shopper and <http://www.ci.keene.nh.us/departments/public-works/recycling-center/hazardous-waste>.

Remember, your cooperation reduces cost, and keeps our environment clean for future generations.

Respectfully,

Mike Bascom
Transfer Station Supervisor

MARLOW ACTIVITY SUMMARY REPORT 2017



Avoided Emissions
 Recycling takes much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling, you have avoided about **141 tons** of carbon dioxide emissions. This is the equivalent of removing **30 passenger cars** from the road for an entire year.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2017	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Paper	41.8 tons	Saved 711 trees!
Tires	3.9 tons	Conserved 2.6 barrels of oil!

JOINT LOSS MANAGEMENT COMMITTEE

Marlow has had an active Joint Loss Management Committee in place for several years. The JLMC serves a very important function. Its formation and duties are mandated by state law.



The JLMC's primary responsibility is to minimize the likelihood of injuries or accidents involving town employees or equipment. Comprised of an equal number of management and employee representatives, the committee members are always on the lookout for potential hazards or unsafe conditions in their respective work stations. Through inspections, training, awareness, and attention to detail, the committee members learn to recognize employee work habits or workplace situations or procedures which, if not removed, repaired, or eliminated, pose possible physical risks to our employees and/or damage to property and equipment and, by extension, to the general public. In the event of an accident or injury, the attending circumstances and actions taken are critically and thoroughly reviewed by the committee to hopefully prevent reoccurrence.

The committee's attention is not limited to town employee work environments but extends to all public buildings and environments where unsafe conditions, which could pose a health or safety risk, might exist. The committee is acutely aware that in such scenarios the town could be considered legally liable. In today's litigious society, injury or loss of any sort involving a municipality represents the greatest window of litigation and possible disastrous financial risk to the municipality regardless of outcome. Consequently, an active JLMC plays a critical role not only in helping to avoid bad situations, but also in obtaining favorable liability insurance rates for the town.

During 2017 we were able to replace the furnishings in the Selectman's office with furniture that meets current day ergonomic standards. Thanks to Tony Davis who was able to acquire two workstations, an office chair, ten waiting room chairs and a conference table all in excellent condition for the grand price of \$75.00.

The town also made several fire safety upgrades in Jones Hall, meeting all NH Fire Marshall Fire Code standards for Jones Hall occupancy.

We are also happy to report that no workplace accidents occurred during 2017.



HEALTH OFFICER'S REPORT

Contact: Kate McNally, Health Officer
Joanne Kelly, Deputy Health Officer

Address: Marlow Town Office
167 NH Rte. 123
Marlow, NH 03456

Hours: By Appointment

Telephone: 209-5033 or 446-2245 Ext 1(Town Office)

Email: mckatenh@gmail.com or marlowtownoffice@marlownh.gov (Town Office)

The Health Officer enforces the New Hampshire public health rules and laws, as well as local town ordinances and regulations. Their role is to serve as a liaison between state officials and the local community for public health issues in the Town of Marlow.

Responsibilities:

- Inspections, according to state guidelines: potential daycare and foster homes; schools; problematic septic systems; rental housing—meets minimum standards.
-
- Investigate health-related complaints.
- Provide public health information.

If a resident of Marlow has any health-related concerns, please call the Town Office and leave your name and phone number. Please put your concern in writing with a date and your signature. It will be shared with the Selectmen (the Marlow Board of Health). You will be informed of what can or cannot be done about your complaint or concern.



ROSE ELLIOT, FOREVER YOUNG, SLEDDING

WELFARE

To request assistance please contact the Town Office. Currently with no one appointed, the position of Welfare Officer is held by the Selectboard. We ask that anyone interested in being appointed to the position to contact the Selectboard.

We are members of and support several organizations that provide assistance to those in need. These groups include the Community Kitchen, Southwestern Community Services, and Monadnock Family Services. We are also proposing in this year's budget to contribute to the Fall Mountain Food Shelf.

The following are some of the many resources in the area that are available to you.

New Hampshire 2-1-1

Dialing 211 provides information on New Hampshire's statewide Homeless Hotline, Public Inquiry Line, central intake and referral management for the statewide Home Help NH program, system support, and database administration.

Child Abuse & Neglect

To report child abuse or neglect, please call (800) 894-5533 (in-state) or (603) 271-6562. For more information, visit <http://www.dhhs.nh.gov/dcyf/index.htm>.

Community Kitchen, Inc.

The Community Kitchen serves hot meals Monday through Friday from 5-6:20pm and brunch on Sunday from 11 - 12:00pm. Take home boxes of food are available on Wednesdays from 12:30 – 5:30pm and Thursdays 11:30 - 4:00pm. Delivery can be arranged. The Community Kitchen is located at 37 Mechanic St, Keene. Their phone number is 352-3200 and their website is www.thecommunitykitchen.org.

Community Volunteer Transportation Company

CVTC's Volunteer Drivers provide "no-fee" transportation for people who do not have access to transportation because of age, ability, economic situation or other limiting circumstances. Our trip purposes include nonemergency medical & social service appointments, as well as trips to the grocery store and the pharmacy. Call toll free 1-877-428-2882, ext. 5 to register for rides. Visit their website at <http://www.cvtc-nh.org/>

Facing Foreclosure

The State has set up a new website to help residents address potential mortgage problems. The website will help connect families with resources if they are concerned about losing their homes and includes contact information for housing counsellors and other options to help people try to avoid foreclosure. www.homehelpnh.org

Family Resource Guide

Published annually by the Rotary Clubs of Keene, it gives information about help that is available for young children, their parents and families. Topics covered include help with housing, getting clothing, furniture and 74 household items, getting to places, finding free legal and financial help, staying healthy and warm. Copies can be obtained from the Town Office or viewed on <http://www.keenerotary.org/family-resource-guide>

Fall Mountain Food Shelf

The food shelf pantry is open Wednesday, Friday, and Saturday from 10am - 4pm. You can also call to make an appointment. Fall Mountain Food Shelf is located in the Baker Building on 122 NH-12A, Alstead. Their phone number is (603) 835-2283.

Friendly Meals

Marlow Friendly Meals are held at Odd Fellows the first Tuesday of the month. Coffee is at 11:30 and the meal is served at 12:00. Anyone 60+ is invited. Meals are free, with donations appreciated. This program is provided by Home Healthcare, Hospice and Community Services. Call Sharon Davis 446-7064 or Gerry Plotts 446-3490 with your reservation by noon on the Monday before. Rides can be provided.

Home Healthcare Hospice and Community Services (HCS)

HCS provides comprehensive home health care and helping services to income eligible families. Telephone 352- 2253 or 1-800-541-4145. Their website is www.hcsservices.org

Monadnock Center for Violence Prevention

Provides support to survivors of domestic violence, rape, sexual assault, and stalking, and works to break the cycle of violence through school, community and business prevention education programs. Services include 24-hour crisis line (1-888-511- 6287), emergency shelter, support groups, court advocacy, hospital advocacy and information and referral. All crisis services are free and confidential. For more information visit <http://www.mcvprevention.org>. Their office is located on 12 Court Street Suite 103, Keene.

Monadnock Substance Abuse Services

Alcohol and drug crisis and counseling services 24 hours a day. More information is available on their website <http://www.mfs.org/substance-abuse/>. They can also be reached by phone at (603) 357-4400.

Partnership for Prescription Assistance

PPARxNH is a program that connects qualified, low-income people with discount prescription drugs direct from the pharmaceutical manufacturer. They can be reached at 888-477-2669 or <http://www.pparxn.h>.

Rise...For Baby and Family

Supports and services for infants and toddlers with special needs and their families. Rise also provides an onsite childcare program, which integrates children of different abilities. They are located on 147 Washington Street Keene and can be reached by phone at (603)-357-1395. More information can be found on their website <http://www.riseforbabyandfamily.org>.

The Samaritans Inc.

24/hr. suicide prevention hotline and resource guide. Call 603-357-5505 or toll-free at 866-457-2910. Additional resources can be found on their website <http://samaritansnh.org>. All calls are confidential and anonymous.

Telephone Bill Assistance

New Hampshire residents can receive help in paying for their telephone service under two assistance programs offered by FairPoint to low-income households; FairPoint Lifeline Service and the Link-Up program. FairPoint Lifeline Service offers customers a monthly discount on their telephone bill. Lifeline savings could amount to as much as \$8/month and almost \$100/year. Through the Link-Up Program, qualified customers receive a discount of 50% (up to \$30) off the cost of installing new service. Additionally, New Hampshire Lifeline customers receive a credit toward the federal subscriber line charge each month. For more information, please call toll free at 1-866-984-2001.

United Methodist Church Food Pantry

The United Methodist Church delivers food boxes the third Sunday of each month. If you or someone you know is in need please contact Shirley Plumb at 446 3310 or Marcia Levesque at 446- 4383. Collection boxes for food donations can be found at the Town Office and Town Library.

Weatherization and Heating Assistance Programs

Stay Warm NH is a public/private partnership focused on expanding weatherization and heating assistance programs. The NH Office of Energy and Planning, NH Department of Health and Human Services and NH Charitable Foundation are coordinating this effort with the help of dozens of non-profit organizations and private businesses. Their phone number is 271-2155 and their website is www.nh.gov/oep/.

VETERANS HEALTH ADMINISTRATION



DEPARTMENT OF VETERANS AFFAIRS
Veterans Affairs Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free in New England)
802-295-9363 (Commercial)

January 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans. We are able to help those who are homeless or unemployed, and also offer high quality healthcare for both primary care and a variety of specialty care options. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans! Please do not hesitate to contact us, if for no other reason than to register/enroll with us, in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363, extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time Service Officers that are knowledgeable about our programs. These independent organizations serve all Veterans, including nonmembers, in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Matthew J. Mulcahy
Acting Medical Center Director

Bennington CBOC
186 North Street
Bennington, VT 05201
(802) 440-3300

Brattleboro CBOC
71 GSP Drive
Brattleboro, VT 05301
(802) 251-2200

Burlington CBOC
128 Lakeside Avenue
Burlington, VT 05401
(802) 657-7000

Littleton CBOC
264 Cottage Street
Littleton, NH 03561
(603) 575-6701

Rutland CBOC
232 West St
Rutland, VT 05701
(802) 772-2300

A MEMBER OF THE VA NEW ENGLAND HEALTHCARE SYSTEM

Visit us at our web site <http://www.vasnl.med.va.gov/wrl/>

HOME HEALTHCARE, HOSPICE, AND COMMUNITY SERVICES



Home Healthcare, Hospice & Community Services
Report to the Town of
MARLOW
2017
Annual Report

In 2017, Home Healthcare, Hospice and Community Services (HCS) continued to provide home care and community services to the residents of Marlow. The following information represents HCS's activities in Marlow during the past twelve months.

Service Report

Services Offered	Services Provided
Nursing	220 Visits
Physical Therapy	233 Visits
Occupational Therapy.....	95 Visits
Medical Social Work.....	43 Visits
Home Health Aide	67 Visits
Chronic Care.....	21 Hours
Health Promotion.....	2 Clinics

Total Unduplicated Residents Served with home care services: 34

Hospice services and Healthy Starts prenatal and child health services are also available to residents. Town funding partially supports these services.

Financial Report

The actual cost of all services provided in 2017 with all funding sources is \$110,197.

These services have been supported to the greatest extent possible by Medicare, Medicaid, other insurances, grants and patient fees. Services that were not covered by other funding have been supported by your town.

For 2018 we request an appropriation of \$747.00 to continue to be available for home care services in Marlow.

For information about services, residents may call (603) 352-2253 or visit www.HCSservices.org.

Thank you for your support of home care services.

SOUTHWESTERN COMMUNITY SERVICES



Southwestern Community Services

Over 45 years of people helping people in Cheshire and Sullivan counties

TOWN OF MARLOW

Outside Agency Request for Funding 2017-2018

Southwestern Community Services (SCS) provides assistance to local communities and its citizens through its' LIHEAP Fuel Assistance program, Housing Stabilization programs, the Monadnock Alcohol and Drug Awareness Coalition (MADAC), Senior & Workforce rental housing developments, Head Start education & childcare, WIC nutrition & health, the Electricity Assistance Program (EAP), DOE Weatherization programs, Employment and Day Services for developmentally disabled adults as well as several Workforce Development & Training programs.

Southwestern Community Services (SCS) is requesting **\$624.00** in Town Funding from the **Town of Marlow**. In Fiscal Year 2016-2017, SCS provided **145** units of service to the citizens of **Marlow** totaling **\$62,400.57** in direct assistance. SCS is requesting 1% of the amount of that direct support.

SCS requests support from each city and town in our two-county service area. SCS requests 1% of the amount of direct support that SCS invested into that community during the previous program year. This means that from year-to-year the amount of the town funding requests will change. For example, if **Marlow** sees an increase or decrease in the amount of direct support that SCS provides next year, **Marlow** will also see a corresponding increase or decrease in the amount of town funding that SCS requests from the community.

There are two supporting documents that are included with this request. The first is SCS' Economic Impact Report (EIR) for **Marlow**. The EIR breaks down the amount of direct assistance, by program, provided to the citizens of **Marlow**. The second document is an overview of SCS' Town Funding request by town. This includes all communities in Cheshire and Sullivan counties.

Please do not hesitate to contact me by phone at 719-4208 or by e-mail at kthibault@scshelps.org if you would like additional information regarding the agency in general or if there are additional questions about SCS' town funding request. SCS encourages open communication between the agency and the communities that it serves. We would be happy to conduct office tours in Keene or Claremont. Agency staff is also available to present information to town officials focusing on the agency as a whole or on specific programs.

SCS is grateful to have the **Town of Marlow's** support and we look forward to working with you in the future. Thank you for your consideration of this request.

Sincerely,

Keith F. Thibault, chief development officer
Southwestern Community Services
603-719-4208/kthibault@scshelps.org

63 Community Way
PO Box 603
Keene, NH 03431-0603
Phone: (603) 352-7512
Fax: (603) 352-3618

Call Toll Free: (800) 529-0005
TTY-NH: (800) 735-2964

96-102 Main Street
PO Box 1338
Claremont, NH 03743
Phone: (603) 542-9528
Fax: (603) 542-3140



2017 City / Town Report

* Direct Assistance to Residents: \$62,400.57

** Economic Impact: \$156,001.43

1.0% of Direct Assistance: \$624.01

*** Total Number of Households Served: 61

*** Total Number of Residents Served: 145

Average Benefit Per Household: \$1,022.96

Average Benefit per Resident: \$430.35

* Property Taxes and Administrative Payroll are NOT included in the direct assistance or economic impact totals.

** Economic Impact is calculated by multiplying the direct assistance by a factor of 2.5

*** Some Households receive benefits from more than one program and may therefore be duplicated. However, the amount shown as Direct Assistance to Residents is the actual expenditures to the residents of this town.

2017 City / Town Report - Program Summaries

Child Care / Education		\$0.00
Head Start		\$0.00
Nutrition / Health		\$8,786.88
Breast Feeding Peer Counseling		\$2,444.84
Commodity Supplemental Food		\$230.64
Emergency Food Assistance		\$0.00
Women's, Infant, Children (WIC)		\$6,111.60
Family Services		\$0.00
Adult disadvantaged		\$0.00
Work Experience		\$0.00
Workplace Success Program		\$0.00
Adult Dislocated		\$0.00
Substance Use Prevention		\$996.69
MADAC - Monadnock Alcohol & Drug Abuse Coalition		\$996.69
GAPP - Coordinated Access Point Program		\$16.00
ChAARI - Cheshire City Addiction Assistance Recovery Initiative		\$30.00
Energy		\$28,593.00
Case Management		\$25.00
Fuel assistance		\$19,980.00
Senior Energy Assistance		\$0.00
Electric Assistance Program		\$8,588.00
Weatherization		\$0.00
Utility Programs		\$200.00
Core		\$0.00
Neighbor Helping Neighbor		\$200.00
New Hope New Horizons		\$23,740.00
Day Services		\$23,740.00
Residential Services		\$0.00
Vocational Rehabilitation		\$0.00
Single Family Rehab		\$0.00
Lead Paint Abatement		\$0.00
HCBC (Medicaid)		\$0.00
Housing Preservation Grants (RD)		\$0.00
Affordable Housing		
Affordable Housing Rental Projects Owned	Assessed Value	\$0.00
Real Estate	Property Taxes Paid	\$0.00
Other Properties		
Commercial Properties	Assessed Value	\$0.00

2017 City / Town Report - Program Summaries

Housing Stabilization Services	\$40.00
Emergency - Transitional Shelter (short term)	\$0.00
Permanent Housing Program	\$0.00
Long Term Transitional Shelter	\$0.00
Shelter Plus Care	\$0.00
Homelessness Prevention	\$0.00
Housing Security Deposit Guarantee	\$0.00
HUD Homeless Outreach	\$40.00
Continuum of Care Rapid Re-Housing Program	\$0.00
Emergency Housing Program	\$0.00
Homeless Housing Access Revolving Loan Fund	\$0.00
Supportive Services for Veteran Families (SSVF)	\$0.00
Second Chance for Success	\$0.00
Foreclosure Intervention Counseling Program	\$0.00
Housing Stabilization Counseling	\$0.00
Resident Services	\$0.00
ESG - Cheshire County	\$0.00
ESG - Sullivan County	\$0.00

MONADNOCK FAMILY SERVICES



Inspiring hope since 1905

October 12, 2017

Board of Selectmen
Town of Marlow
P.O. Box 184
Marlow, NH 03456

Dear Selectmen,

Monadnock Family Services (MFS) continues to actively assist residents of Marlow who are in need of quality mental health counseling and rehabilitation services. In addition to being the region's only emergency mental health crisis service, MFS offers a variety of innovative treatment programs for our community. Our Adult Outpatient Services program provides mental health evaluation and treatment, as well as medication evaluation and monitoring, counseling and specialized group services. Our Child, Adolescent & Family Services program is designed to support and promote good mental health in children and every member of the family. The Monadnock Substance Abuse Services program helps people develop new, healthier behaviors and make positive changes in their lives. Our broad array of services to residents of Marlow might include Support for Service Members and Their Families, the Monadnock Volunteer Center, InSHAPE and Supported Employment for Adults and Children, or the Monadnock Adult Care Center.

Your financial support of our work will benefit your friends and neighbors receiving help at MFS, and we hope that our partnership in caring for the residents of Marlow will continue. Please know that we pursue many other sources of funding as well, such as Monadnock United Way, grants, foundations, individual donations, and local fundraising events conducted in concert with our Board of Directors. Each source, however, helps with only a portion of the total cost of care.

We thank you for your past financial support and ask for your continued allocation to help underwrite the cost of services we provide to the uninsured and underinsured individuals in your community. In FY 2017, MFS provided over \$48,775.00 in discounts to the consumers in Marlow. We expect that an additional \$7,539.00 will likely be written off as uncollectible. To help close this gap, we are asking for the equivalent of \$1.25 for each resident of Marlow which, based on the 2010 US Census, amounts to \$928.00. We have enclosed information for you about the services provided to residents of your town. If you have questions, or require additional information to support your decision, please contact me at 603-283-1568 or mdelisle@mfs.org.

Your support is very important to us. By working together, we help to insure our communities remain healthy and vital places to live work and grow. Thank you for your consideration.

Sincerely,

Mary Delisle
Director of Development

**Monadnock Family Services
Annual Report to the Towns
For the year ended June 30th, 2017**

Town of: MARLOW

**Monadnock Family Services provided the following services to
your town's residents this last year:**

Number of clients treated:	14
Children:	5
Adults:	8
Seniors:	1
Total # of appointments provided for the above residents:	669
Percentage of payments received for services:	75.00%
Discounts based on a residents ability to pay and other discounts:	\$48,775.00
In addition to the above discounts current outstanding and uncollectible resident balances:	\$7,539.00

COMMUNITY KITCHEN



The Community Kitchen, Inc.

37 Mechanic Street • P.O. Box 1315
Keene, NH 03431 • (603) 352-3200 • Fax (603) 355-0179
www.thecommunitykitchen.org
FIN 22.2473346

October 13, 2017

Office of the Selectmen
Town of Marlow
167 NH Route 123
Marlow, NH 03456

Dear Selectmen:

I am writing to request that The Community Kitchen, Inc. (TCK) be placed either on your 2018 Town Meeting warrant or in your town budget for an operating budget request in the amount of **\$1,000.00**. We try to balance the amount of use the residents of a town have made of The Community Kitchen in the last year with the town's ability to pay.

So far this year 10 unduplicated Marlow residents have registered at TCK and received food equivalent to 1,026 meals at a cost of \$1,436.40 to the Kitchen. We calculate the cost of meals by taking the cost of operating the Kitchen and dividing the total number of meals provided – in 2016 we provided 445,039 meals for an overall cost of \$627,742.00 – and therefore we arrived at a cost per meal of approximately \$1.40. We verify our clients carefully for eligibility. Each registered client has provided proof of address, date of birth and income. We also re-verify each year.

Traditionally, The Community Kitchen experiences an increase in both the numbers of families served and the number of meals distributed in November and December, due to Thanksgiving and Christmas, and costs associated with cold weather and heating bills. Currently 17% of our households served have a veteran living there, on average 24% of our clients are seniors and 23% of our clients are school age children.

The money we are requesting would be applied to our overall operating budget to cover costs including salaries, property and liability insurance, running and maintenance costs of our vehicles, utilities and food purchases.

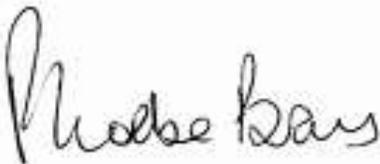
On average, 350-400 families come to our Pantry for food assistance every week. A typical Pantry box would contain fresh fruits and vegetables, canned soup and vegetables, pasta or rice, pasta sauce, meat, dessert items, bread, bagels, dairy and personal care items when we have them. We have been delighted with our ongoing Gleaning Program which has brought tens of thousands of pounds of farm and garden fresh fruits and vegetables into our program. Fresh fruits and vegetables are an important, but expensive, part of a family's shopping bill and we are committed to guiding our clients to making good food choices wherever possible. We offer recipes to encourage clients to take the fresh produce and are pleased to continue working with Keene State College Dietetic Interns working with us this year researching recipes, cooking dishes and offering samples during Pantry distribution. This has proven to be very successful and encourages clients to try new recipes with produce they might not have been familiar with.

As part of our Mission we help with food programs where we can. We provide food to other agencies on a regular basis for congregate meals or to smaller pantries. We also act as fiscal agents for the Monadnock Food Coalition which endeavors to provide Thanksgiving, Christmas and Holiday boxes to other pantries within Cheshire County, social service agencies and other agencies serving the low income population. Through the Monadnock Food Coalition last year we were able to provide much needed help to Ashuelot Head Start, Keene Head Start, Swanzey Head Start, Crotched Mountain, Gert's Pantry (Swanzey), Helping Hands of Troy, Joan's Pantry (Chesterfield), Jaffrey Food Pantry, Rindge Food Pantry, Richmond Youth Fellowship Food Pantry, Keene Day Care, Charlestown Food Pantry, the Fall Mountain Emergency Food Shelf, HCS (Keene) and Rise for Baby and Family for their clients' Holiday celebrations. Purchasing food for a large celebratory meal can put a strain on a reduced food budget and we feel it's important for all families or households to celebrate as any other family would.

In addition to the Pantry Program we also offer a free hot dinner Monday-Friday and a free lunch on Sunday. There is no verification necessary for the hot meal, it is open to all.

If you are interested, I would be happy to set up a time for a meeting with the Board of Selectmen or the Welfare Officer of Marlow in order to answer any further questions that may arise. We are also happy to set up tours of the Kitchen for anyone who would be interested to see our operation. Please let me know if that would be convenient or of interest.

Respectfully submitted by,



Phoebe Bray
Executive Director

REQUEST FOR FUNDING PROPOSAL
TO THE
TOWN OF MARLOW, NEW HAMPSHIRE

Mission Statement

The Community Kitchen, Inc. is a not-for-profit direct service United Way Agency providing healthy and nutritious hot meals, take-home food boxes and advocacy to low and moderate income men, women and families with children in the Monadnock Region.

SERVICES PROVIDED TO RESIDENTS OF MARLOW

The Community Kitchen primarily offers two Programs:

Our Pantry Program distributes take home supplemental food boxes on Wednesdays from 12:30pm-5:30pm and Thursdays from 11:00am-4:00pm, as well as emergency food boxes to walk-ins and referrals from Town and City Welfare offices and other agencies. Each box provides approximately three meals per day for three days for each family member. We try to offer extra food to families with children.

Our Hot Meals Program offers a free, freshly prepared meal Monday-Friday from 5:00-6:20pm and Sundays from 11am-12:00 noon.

2016	Marlow residents served:	15	Meals: 1,287	Cost: \$1,801.80
2017*	Harrisville residents served:	10	Meals: 1,026	Cost: \$1,436.40

(*numbers are from 1/1/17-9/30/17)

2017 FALL MT. FRIENDLY MEALS

In 2017, the Fall Mt. Friendly Meals provided 27,069 full course hot meals to the folks who came to the Alstead Town Hall to eat dinner and all the homebound people we deliver meals to in the area towns.

Having a delicious home-cooked meal while you sit and enjoy the company of and conversation with other people makes the meal so enjoyable. The folks enjoy coming to the Town Hall every Tuesday and Thursday around 11 o'clock and appreciate their time of sharing. Having healthy home cooked meals delivered to those in need helps people who need to stay in their homes stay healthy. The Friendly Meals are food for their bodies and spirits.

We are very blessed to have so many caring people who give their time to bring food to the kitchen, cook the meals, set up the Town Hall, box and bag all the fruit, desserts, and bread for the meals on wheels, and dish out fruit, desserts, bread and coffee for the in-house meals. A volunteer transports all the cooked food from the kitchen to the Town Hall and the volunteers serve it hot to the folks. Then they prepare the meals-on-wheels boxes and bag them to be delivered. We have so many people who give their hearts, time, and gas to deliver the meals twice a week. It is a beautiful gift that makes a difference in the lives of others. The Friendly Meals bring so much joy and love to the lives of so many.

We are very thankful to the Town of Alstead for the use of the kitchen on Bragg Lane and the Town Hall where we serve the meals. It is a gift that has blessed so many people in our over 30 years of providing meals. We are very grateful to the other towns for their monetary support that helps us purchase food and supplies.

We do not receive any state or federal funding. We are funded by local donations, some grants, and from monetary donations to our thrift shop, Helen's Haven, at the Alstead Transfer Station. All donations are used to purchase food and supplies necessary for serving the meals. The Friendly Meals does share some automotive expenses with the Foodshelf. We have no administrative expenses.

Everyone enjoyed and was thankful for the fresh produce donated by local farmers and gardeners. The fresh local produce is so delicious and healthy.

We thank all of you for your wonderful caring and support these past 30 plus years. The meals have meant so much to so many people.

2018 will be another wonderful year of sharing meals together every Tuesday and Thursday. Many blessings to all of you in 2018, we are very grateful for your continued support.

2017 FALL MT. EMERGENCY FOODSHELF:

2017 was a very heartwarming year for the Foodshelf. The spirit of generosity, love, and care for the well-being of others was alive and inspiring to the Foodshelf volunteers and all those we serve.

In 2017, we had 12,132 families which included 49,126 individuals come to us for help with food. Thanks to the wonderful generosity of all our donors, everyone who came to the Foodshelf left with a good supply of nutritional food.

We are very grateful for all our generous donors: the many families, individuals, local businesses, local towns, our churches (many do monthly food and monetary collections for us), local organizations who sponsor events for us, the local schools and their staff who collect foods and sponsor events for us, the Girl Scouts, Boy Scouts, 4H Groups, charitable foundations, and others who have done tremendous monetary and food collections. Generous monetary donations are received from the thrift shop at the Walpole Recycling Center. We are grateful for all the baked goods and food donated by local stores. We appreciate the discounts they give us on food we need to purchase. We purchase close to 90% of the food we provide for people. We are thankful to have the NH Food Bank deliver food they donate and food we purchase once a month. It leads to big savings and helps so much.

We are blessed to have been able to provide over 1,521,359 meals to all who came to us for help. Our wonderful crew of volunteers makes all of this possible. They are very dedicated and committed to helping others. People comment about how welcome they feel when they come to the Foodshelf, especially as it may be difficult to ask for help. We provide food for the body and our love, smiles, and care nourishes for their spirits.

Our 10th year of GROW A ROW FOR THE FOODSHELF was an amazing success. The local farm stands, local farmers, gardening groups, schools, and families donated many delicious varieties of fresh produce. Our clients were so excited to have fresh produce. Many also canned and froze some of the produce so they would have some for the winter months. The fresh produce is a wonderful gift to share. We are looking forward to our 11th year of GROW A ROW FOR THE FOODSHELF.

We thank our towns and all the people for your generous, loving support of the Foodshelf in 2017 and throughout our 39 years of helping our neighbors with food. Many blessings to everyone in 2018. May you all have a beautiful, happy year.

REQUEST FOR FUNDING:

The Fall Mt. Foodshelf is very grateful for your support in 2017. It helped provide nutritious food for many people.

We are requesting that you consider supporting us again this year. We are providing food for approximately 1,000 families that come to us every month for help with food. We don't turn anyone away who needs food. People come from many towns including Marlow to get help with food.

Your entire gift will be used to purchase food and a few personal care items like toilet paper. Your gift will help many people. It is very traumatic for people to be without food and lacking the money to buy food especially if there are children in the family or they are elderly.

We will greatly appreciate your considering helping us again this year. Thank you for your consideration and caring.

Kindest regards,

Mary Lou Huffling
Director

COMMUNITY VOLUNTEER TRANSPORTATION COMPANY



Community Volunteer Transportation Company

— Transportation for Everyone —

Creating, coordinating and delivering transportation solutions
for the Monadnock Region.



October 5, 2017

Marlow Select Board and Budget Committee
167 NH Route 123
Marlow, NH 03456

Greetings ~

CVTC has had a record-breaking year by logging in 110,443 miles (July 2016 – June 2017). The selfless work of our Volunteer Drivers was recognized by the *NH Center for Nonprofits*. They selected CVTC to receive the first-ever **Healthy Community Impact Award** during their annual Impact Celebration. We were cited as removing barriers to good health and supporting the independence and well-being of area residents.

CVTC gives the gift of HOPE with each mile we drive.

This calendar year through September, our Volunteer Drivers have driven 89,219 total miles (up 32% from same time period) for 240 riders in 28 of the 33 towns. We currently have 78 active drivers and unmet need, when no driver selects a trip, is at 6.44% (a 6.92% decrease). Our goal is 120 drivers across the region.

Current Marlow Statistics

- We received 4 ride requests from 2 residents.
- Volunteer Drivers logged in 103 miles and donated 6 hours of service for a value of \$90 (at \$15/hour).
- 1 active Volunteer Driver(s) live(s) in Marlow.

Please consider supporting our good work with a donation of \$250.

Now entering our ninth year of service, CVTC is a strong thread in the safety-net of human services and continues to advocate for community transportation options for the entire region.

On behalf of our riders and Volunteer Drivers, we are grateful for your consideration of our request. Town funding provides leverage for other funding opportunities. Please contact me if further information is needed at ellen@cvtc-nh.org or 821-4081. I will provide 2017 year-end statistics in January.

Sincerely,

Ellen A. Avery
Executive Director

Thanks for your continued support!

P.S. We are always recruiting Volunteer Drivers to keep up with the demand. Help us spread the word.

375 Jaffrey Road, Suite 3, Peterborough, NH 03458 * 1-877-428-2882 * www.cvtc-nh.org
A Monadnock United Way Partner Agency

ASHUELOT RIVER LOCAL ADVISORY COMMITTEE

Washington Lempster Marlow Gilsum Sullivan Surry Keene Swanzey Winchester Hinsdale

The Ashuelot River Local Advisory Committee (ARLAC) was established in 1994, one year after the Ashuelot River was enrolled in the NH Rivers Management and Protection Program. Members are nominated by local municipal officials and appointed by the Commissioner of the NH Department of Environmental Services (DES).

The **Ashuelot River Water Quality Monitoring Program** continued for its seventeenth season, in conjunction with the NHDES Volunteer River Assessment Program (VRAP). ARLAC members, working with community volunteers, participated in a spring training session, leading to monthly sampling May through September. The Ashuelot River is classified as “Class B” meaning it is considered suitable for fishing, swimming and other recreational uses.

- We sampled 11 sites along the River’s 64-mile length, and 3 sites along the South Branch in Swanzey.
- We obtained E. coli samples from June through September and Total Phosphorous samples in August and September.
- The cost of lab analyses was covered by contributions from Conservation Commissions along the River and NHDES. A generous donation from the Filtrine Manufacturing Company enabled the purchase of new pH meters.
- Over 135 hours were logged by 18 volunteers. New volunteers are always welcome!
- A quick look at this year’s results:

E. coli: most samples met the “Class B” level for surface waters with values well below 100 MPN/100 ml from Washington downstream to the Stone Arch Bridge in Keene. At Rte. 101 and downstream there were higher numbers, especially in August when we had heavy rain. The September sampling showed Class A levels throughout. Numbers are frequently high after heavy rain increases the run-off.

pH levels: results continue to be acidic with most readings below the standard of 6.5, especially in the upper reaches of the Ashuelot north of Keene.

Total phosphorous: Generally, samples showed low levels, but a single high reading was obtained in Marlow in September.

Dissolved oxygen, chloride, turbidity and specific conductance remained within the standard with specific conductance increasing from Keene and downstream.

As mandated by DES, **ARLAC reviews and comments on state permit applications** within the river corridor that have potential impacts on the river. Included this year were ten Wetland or Shoreland projects in the towns of Washington, Marlow, Surry, Swanzey, Winchester, and Hinsdale. We continue to follow the progress and reports regarding the West Street Dam and proposed hydro station in Keene and have begun the review the FERC recertification of Nash Mill Hydro in Marlow.

We strive to educate ourselves on a broad array of issues associated with the river and its watershed. We hope to be a resource that works well between the interests and concerns of the citizens in the watershed and State authorities. Members participated in the state LAC annual workshop and regional and state-wide meetings

covering topics such as NH Instream Flow Protection rules, DES listed impaired rivers, and flood resiliency and stream restoration. Members also viewed a Trout Unlimited educational video on “Basic Stream and River Functions”. College student projects offered useful insights about the river and its habitats. We reviewed a report on the pH and conductivity graphs by a NHTI student. We also reviewed research done by KSC students on wildlife corridors along the Ashuelot in Keene and Swanzey. Dr. Denise Burchsted presented student obtained data on microplastics in the river.

The **Annual River cleanup** took place September 15 and 16 in conjunction with the Connecticut River Conservancy’s Source to the Sea Clean-up. ARLAC co-sponsored the event with the Cheshire County Conservation District and the City of Keene. 76 volunteers collected over two tons of trash in Marlow, Keene and Swanzey.

We continue to have a Facebook presence as the *Ashuelot River Local Advisory Committee*. River monitoring data can be viewed at des.nh.gov/organization/divisions/water/wmb/vrap/ashuelot/index.htm. E. coli results are posted during the monitoring season at www.ctriver.us.

ARLAC meets the third Tuesday monthly at 7 P. M. at the Keene Public Library. We invite citizens and town officials to contact their local ARLAC representatives with any concerns or interest in participating as a town representative.

Respectfully submitted,

Barbara Skuly, Chair

2017 membership:

Gus Merwin & Carl MacConnell, Marlow

Pablo Fleischmann, Gilsum

John Davis, Surry

Jim Holley & Eloise Clark, Keene

Barbara Skuly, Swanzey

Paul Hubner, Winchester.

19 Spring St., Swanzey, NH 03446, (603) 352-0987



MARLOW CONSERVATION COMMISSION



With the aid of the Ashuelot River Local Advisory Committee and the Connecticut River Conservancy, the Marlow Conservation Commission sponsored the first river cleanup for the town of Marlow in September, and we would like to thank all who participated; it was a great success.

The Conservation Commission is still working to provide better access to the Ashuelot River and will continue to do so.

We also support the Lake Host Program for Sand Pond, one of the cleanest ponds in the state.

We would like to thank the town for their continued support.

Thanks

Gus Merwin (Chair)

Carl MacConnell

John Asseng

Lily Brogdale

TRUSTEES OF TRUST FUNDS

The Trustees of Trust Funds oversee Capital Reserve Funds, Cemetery Funds, Common Funds, Library Trust Funds, and the School and Scholarship Trust Funds. The market value of these funds on 12/31/17 was \$1,350,748.82.

The purpose of the Strickland Scholarship is to encourage a deserving person to continue their formal education at either an accredited college or a technical school located in New Hampshire. Any person who has been a resident of Marlow for at least 5 consecutive years and who has graduated from high school or received their GED is eligible to apply for this \$500.00 scholarship. The scholarship is also available for residents who are already enrolled in a program of study. This scholarship is not restricted to freshmen or new applicants. All Marlow residents who desire to continue their education are encouraged to apply. Kali L'Ecuyer was awarded the \$500 scholarship and is attending Keene State College in Keene NH. Applications for 2018 may be obtained at the town office, the library or by contacting the Trustees at Marlownhttf@gmail.com. The deadline to apply is April 16, 2018. If you wish to donate to the Strickland Scholarship Fund, please contact one of the members of the Trustees of Trust Funds.

Bearing Point Wealth Partners, the investment management firm for the funds, continues to charge a low 0.5% fee to manage and invest the funds as well as provide an array of services to assist the Trustees in their duties. Bearing Point handles the bookkeeping, prepares the MS-9 and MS-10 reports, provides real-time & monthly reports in addition to quarterly performance reports, and has been proactive in helping the Trustees of Trust Funds and Cemetery Trustees to follow new guidance passed along from the State DOJ office. Having access to a professional investment management firm that has experience with the market and can access securities with greater returns than what the Trustees could make for investments continues to be an asset well worth the fee charged.

Trustees of the Trust Funds meet the third Monday of the month at 5:30 pm in the library.

Respectfully,
Beth Provencher

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME				TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		
CEMETERY TRUSTS												
1900- 2017	Perpetual Care	Lot Maintenance	Common TF	54,597.60	525.57	55,123.17	23,727.49	433.80	1,090.05	23,071.24	78,194.41	81,129.90
1998- 2006	Other Trusts	Cemetery Maintenance	Common TF	57,516.72	21.76	57,538.48	12,699.20	375.04	7,156.82	5,917.42	63,455.90	65,837.88
Total Cemetery Trusts				112,114.32	547.33	112,661.65	36,426.69	808.84	8,246.87	28,988.66	141,650.31	146,967.78
FIRE DEPARTMENT												
2013	Gertrud & Richard Rock Trust	Equipment Replacement	Common TF	5,002.31	1.79	5,004.10	499.21	30.55	0.00	529.76	5,533.86	5,741.60
2017	Marlow Ambulance Trust	Equipment	Common TF	6,558.95	-6,548.53	10.42	90.18	25.03	90.18	25.03	35.45	36.78
Total Fire Department				11,561.26	-6,546.74	5,014.52	589.39	55.58	90.18	554.79	5,569.31	5,778.38
LIBRARY												
2000	C. B. Howard Trust	Library	Common TF	54.85	0.04	54.89	61.61	0.65	0.00	62.26	117.15	121.55
2013	Russell Perkins - New Library	New Library	Common TF	22,889.24	9.42	22,898.66	6,072.34	160.85	0.00	6,233.19	29,131.85	30,225.44
Total Library				22,944.09	9.46	22,953.55	6,133.95	161.50	0.00	6,295.45	29,249.00	30,346.99
SCHOLARSHIP												
1999	Frances Strickland Scholarship	Scholarships	Common TF	9,139.53	3.21	9,142.74	721.58	54.77	0.00	776.35	9,919.09	10,291.45
Total Scholarship				9,139.53	3.21	9,142.74	721.58	54.77	0.00	776.35	9,919.09	10,291.45
SCHOOL FUNDS												
1864	ASA Way	Scholarships	Common TF	541.31	0.38	541.69	642.43	6.57	0.00	649.00	1,190.69	1,235.39
1842	School Fund	Scholarships	Common TF	1,215.97	0.86	1,216.83	1,426.88	14.68	0.00	1,441.56	2,658.39	2,758.18
1933	Fred P. Whittemore	Scholarships	Common TF	1,941.64	1.40	1,943.04	2,351.32	23.84	0.00	2,375.16	4,318.20	4,480.30
Total School Funds				3,698.92	2.64	3,701.56	4,420.63	45.09	0.00	4,465.72	8,167.28	8,473.87
TOWN TRUST												
2017	Jones Hall Trust	Restoration	Common TF	867.05	0.29	867.34	9.95	4.87	0.00	14.82	882.16	915.28
Total Town Trust				867.05	0.29	867.34	9.95	4.87	0.00	14.82	882.16	915.28
FIRE DEPT.												
2006	Fire Truck	Fire Truck	Common CRF	199,766.35	280.93	200,047.28	7,829.07	405.33	0.00	8,234.40	208,281.68	212,441.38
2014	Fire Equipment Replacement	Equipment Replacement	Common CRF	11,513.63	-9,322.89	2,190.74	93.05	16.78	0.00	109.83	2,300.57	2,346.52
2014	Fire Uniform & Protective Equipment	Uniform & Protective Equipmt.	Common CRF	19,192.19	-19,131.93	60.26	498.41	26.07	498.41	26.07	86.33	86.05
Total Fire Dept.				230,472.17	-28,173.89	202,298.28	8,420.53	448.18	498.41	8,370.30	210,668.58	214,875.95
SCHOOL												
1993	School Expendable Overbudget	Tuition	Common CRF	205,527.69	5,352.61	210,880.30	52,121.33	508.71	0.00	52,630.04	263,510.34	268,773.05
2002	School Renovation & Reconstruction	Renovation & Reconstruction	Common CRF	116,313.02	25,187.71	141,500.73	7,882.34	270.83	0.00	8,153.17	149,653.90	152,642.71
2013	SAU 29 Revenue Replacement	Capital Reserve	Common CRF	50,287.19	70.53	50,357.72	1,835.13	101.77	0.00	1,936.90	52,294.62	53,339.02
Total School				372,127.90	30,610.85	402,738.75	61,838.80	881.31	0.00	62,720.11	465,458.86	474,754.78

**Town Of Marlrow
Report of the Trustees of Trust Funds
For the #1#**

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	Ending Market Value
TOWN												
1968	Heavy Highway Equipment	Capital Reserve	Common CRF	169,532.86	246.61	169,779.47	12,706.66	355.82	0.00	13,062.48	182,841.95	186,493.58
2004	Ambulance Fund	Ambulance	Common CRF	59,286.70	84.27	59,370.97	2,982.41	121.58	0.00	3,103.99	62,474.96	63,722.68
2006	Police Cruiser	Police Cruiser	Common CRF	25,130.77	35.04	25,165.81	762.80	50.56	0.00	813.36	25,979.17	26,498.01
2007	Ambulance & Paramedic Expendable Trust	Ambulance & Paramedic	Common CRF	0.54	0.00	0.54	1.05	0.00	0.00	1.05	1.59	1.62
2008	Conservation Commission Cap Reserves	Conservation Commission	Common CRF	6,034.87	8.56	6,043.43	294.07	12.36	0.00	306.43	6,349.86	6,476.68
2008	Transfer Station Expendable Trust	Transfer Station	Common CRF	20,142.03	38.50	20,180.53	8,311.75	55.56	0.00	8,367.31	28,547.84	29,117.98
2009	Road Improvement Expendable Trust	Road Improvements	Common CRF	164,679.36	-44,997.51	119,681.85	7,780.87	308.25	0.00	8,089.12	127,770.97	130,322.75
2012	Government Buildings	Government Buildings	Common CRF	32,273.24	44.64	32,317.88	716.08	64.41	0.00	780.49	33,098.37	33,759.39
2017	Community Development Project	Community Development Project	Common CRF	5,005.90	6.82	5,012.72	32.04	9.84	0.00	41.88	5,054.60	5,155.55
2017	Police Equipment	Police Equipment	Common CRF	5,005.90	6.82	5,012.72	32.04	9.84	0.00	41.88	5,054.60	5,155.55
2017	Master Plan	Master Plan	Common CRF	1,999.76	2.71	2,002.47	3.94	3.91	0.00	7.85	2,010.32	2,050.47
Total Town				489,091.93	-44,523.54	444,568.39	33,623.71	992.13	0.00	34,615.84	479,184.23	488,754.26
GRAND TOTALS:				1,252,017.17	-48,070.39	1,203,946.78	152,185.23	3,452.27	8,835.46	146,802.04	1,350,748.82	1,381,158.74

MARLOW CEMETERY TRUSTEES

The Cemeteries Trustees are responsible for the operation and maintenance of three cemeteries in the Town of Marlow. The Marlow Village Cemetery on Church Street is the site for current burials and requires the most care and maintenance. Burials no longer take place in the West Yard Cemetery on the Jay Allen Road, or in the Early Settler's Cemetery off Sargent Road. Dan Reed, Caitlyn McMahon, Ed (Bucky) White, Wendy Durant, and Scott Chase all served as Cemetery Trustees in some capacity in 2017.

The Marlow Cemetery Trustees would like to extend our thanks to: Mary Blank, for her continued guidance; David Davis with the Patriotic Committee for flags honoring our veterans; Walter Huston, along with the students and staff members of John D. Perkins, Sr. Academy, for their assistance with our annual Spring Cleanup; and our Sexton, Tony Davis, for his many years of service.

Information regarding the Marlow Cemetery Trustees can be found on the Town of Marlow Official Website (www.marlownh.gov) or by contacting the Trustees directly (marlowcemeterytrustees@gmail.com).

Cemetery Conditions Update

Village Cemetery

Village Cemetery is the largest of the three cemeteries in the Town of Marlow and is the site for current burials. Due to its size, it requires the most care and maintenance. This year four of the leaning spires were straightened and shimmed using funds from the Emerson & Ruth McCourt Charitable Trust

West Yard Cemetery

Many of the gravestones in the West Yard Cemetery have become loose and tilt, an issue which continues to be addressed. Limited funds are available for this project. Four spires in danger of tipping were straightened and shimmed in 2017 using funds from the Russell N. Perkins West Cemetery Trust. Burials no longer take place in West Yard Cemetery.

Old Settlers Cemetery

Old Settlers Cemetery requires the least amount of maintenance due to its size, few stones, and sparse grass. Burials no longer take place in the Old Settlers Cemetery.

Visit Your Town Cemeteries

The Cemetery Trustees encourage Marlow residents and visitors to visit the cemeteries. The Village Cemetery garden shed offers a cemetery map to help locate gravesites. When visiting our cemeteries, please keep in mind that they are sacred burial ground, while enjoying them for their community resources. Help us maintain their good condition by reporting any needed maintenance issues, or please share with us your improvement suggestions.

WANTED: Volunteers!

Volunteers are always welcome and needed! If you are interested in volunteering in any capacity at the Cemeteries, please reach out to one of the Trustees.

The Cemetery Trustees strive to maintain the Town of Marlow cemeteries, to honor the sacred resting place of those who have gone before us. Again, if you have any questions, comments, or suggestions please let us know.

Respectfully,

Dan Reed -Chairman
Ed (Bucky) White

Wendy Durant
Scott Chase - Alternate.

MARLOW AGRICULTURAL COMMISSION

Our Agricultural Commission serves as an informational bridge between farm businesses and the non-farming public. Actions may be taken by the town board without specific consideration to farmers. Any problem can be addressed through our commission as a positive way for considering the effects of agriculture.

John Salo



VITAL STATISTICS 2017

BIRTHS

<u>Name</u>	<u>Date</u>	<u>Parents</u>	<u>Place of Birth</u>
McMahon, Francis Albert	01/01/2017	McMahon, Michael McMahon, Caitlyn	Manchester, NH
Rodrigues, Ryan Rose	03/02/2017	Rodrigues, Katherine	Keene, NH
Bonito, Kaiya Lee	04/19/2017	Bonito, Peter Bonito, Melissa	Peterborough, NH
Elliott, Aaron Lewis Harley	08/16/2017	Elliott III, Guy Elliott, Samantha	Keene, NH
Beauvais, Kenton Ross	08/18/2017	Beauvais, Benjamin Santaw, Allyson	Keene, NH
Canfield, Moxley Andrew	10/01/2017	Canfield, Thomas Canfield, Kelly	Keene, NH
Wardell, Clementine Maple	10/08/2017	Wardell, Andrew Wardell, Jessica	Keene, NH

MARRIAGE

<u>Name</u>	<u>Date</u>	<u>Residence</u>
Dassau, Kenneth R Knox, Jennifer J	5/30/2017	Marlow, NH Swanzey, NH
Ascani, Nathaniel C. Kreidermacher, Acacia L.	11/09/2017	Marlow, NH Atkinson, NH

DEATHS

<u>Name</u>	<u>Date</u>	<u>Place</u>
Morin, Ric	01/01/2017	Keene, NH
Morin, Mary	02/01/2017	Keene, NH

Duquette, Donna	03/06/2017	Swanzey, NH
Green, David	03/15/2017	Marlow, NH
Megrath, Lester	04/13/2017	Marlow, NH
Elliott, Richard	09/06/2017	Keene, NH
Pletzner, Henri	10/23/2017	Marlow, NH
Cooper, Lupe	10/28/2017	Keene, NH
McLanahan Jr, John	12/02/2017	Marlow, NH
Janucik, Andrea	12/11/2017	Marlow, NH



ECONOMIC AND LABOR MARKET

Marlow, NH



Community Contact	Town of Marlow Jacqui Fay, Executive Administrator 167 NH Route 123, Town Office Marlow, NH 03456-0184
Telephone	(603) 446-2245
Fax	(603) 446-3806
E-mail	marlowtownoffice@marlownh.gov
Web Site	www.marlownh.gov
Municipal Office Hours	Selectmen: Monday, 7 pm; Town Office: Monday, Tuesday, Thursday, Friday, 10 am - 1 pm, 2 pm - 3:30 pm; Town Clerk: Wednesday, 4:30 pm - 7 pm, Thursday, 10 am - 12:30 pm; Tax Collector: Tuesday, 5 pm - 7 pm
County	Cheshire
Labor Market Area	Keene, NH Micropolitan NECTA
Tourism Region	Monadnock
Planning Commission	Southwest Region
Regional Development	Monadnock Economic Development Corp.
Election Districts	
US Congress	District 2
Executive Council	District 2
State Senate	District 8
State Representative	Cheshire County District 2

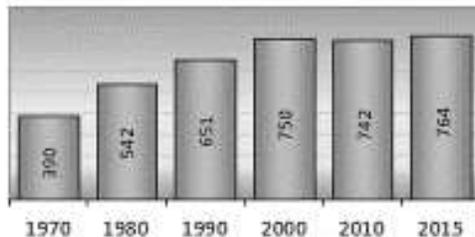
Incorporated: 1761

Origin: This territory was first chartered in 1753 as Addison, after Joseph Addison, Secretary of State for England, who signed the appointment papers making John Wentworth Lieutenant Governor of New Hampshire under the jurisdiction of Massachusetts in 1717. As a result of the French and Indian War, few original grantees settled there under the terms of the charter. The town was regranted in 1761 as Marlow, and the charter renewed in 1772. In some references, the name was in honor of Christopher Marlowe, the famed author and playwright; others indicate it was taken from the English town of the same name. Marlow was one of the towns that joined Vermont during the boundary dispute, but returned to New Hampshire in 1781.

Villages and Place Names: unknown

Population, Year of the First Census Taken: 313 residents in 1790

Population Trends: Population change for Marlow totaled 414 over 55 years, from 350 in 1960 to 764 in 2015. The largest decennial percent change was a 39 percent increase between 1970 and 1980; the second largest was a 20 percent increase between 1980 and 1990. The 2015 Census estimate for Marlow was 764 residents, which ranked 204th among New Hampshire's incorporated cities and towns.



Population Density and Land Area, 2015 (US Census Bureau): 29.4 persons per square mile of land area. Marlow contains 26.0 square miles of land area and 0.4 square miles of inland water area.



MUNICIPAL SERVICES	
Type of Government	Selectmen
Budget: Municipal Appropriations, 2017	\$798,776
Budget: School Appropriations, 2017-2018	\$1,548,626
Zoning Ordinance	1986/13
Master Plan	2003
Capital Improvement Plan	No
Industrial Plans Reviewed By	Planning Board

Boards and Commissions

Elected:	Selectmen; Library; Cemetery; Budget
Appointed:	Planning; Zoning; Conservation; Agricultural; Parks & Recreation

Public Library **Marlow Town**

EMERGENCY SERVICES	
Police Department	Part-time
Fire Department	Volunteer
Emergency Medical Service	Volunteer

Nearest Hospital(s)	Distance	Staffed Beds
Cheshire Medical Center, Keene	17 miles	108

UTILITIES	
Electric Supplier	Liberty Utilities; First Light; NH Electric Coop
Natural Gas Supplier	None
Water Supplier	Private wells
Sanitation	Private septic
Municipal Wastewater Treatment Plant	No
Solid Waste Disposal	
Curbside Trash Pickup	None
Pay-As-You-Throw Program	No
Recycling Program	Mandatory
Telephone Company	Fairpoint
Cellular Telephone Access	Yes
Cable Television Access	Limited
Public Access Television Station	No
High Speed Internet Service:	
Business	Limited
Residential	Limited

PROPERTY TAXES (NH Dept. of Revenue Administration)	
2016 Total Tax Rate (per \$1000 of value)	\$21.97
2016 Equalization Ratio	101.6
2016 Full Value Tax Rate (per \$1000 of value)	\$22.19

2016 Percent of Local Assessed Valuation by Property Type	
Residential Land and Buildings	91.2%
Commercial Land and Buildings	4.9%
Public Utilities, Current Use, and Other	3.8%

HOUSING (ACS 2011-2015)	
Total Housing Units	428
Single-Family Units, Detached or Attached	404
Units in Multiple-Family Structures:	
Two to Four Units in Structure	0
Five or More Units in Structure	0
Mobile Homes and Other Housing Units	24

DEMOGRAPHICS (US Census Bureau)		
Total Population	Community	County
2015	764	76,430
2010	742	77,117
2000	750	73,993
1990	651	70,223
1980	542	62,116
1970	390	52,364

Demographics, American Community Survey (ACS) 2011-2015

Population by Gender		
Male	414	Female 350

Population by Age Group	
Under age 5	27
Age 5 to 19	173
Age 20 to 34	77
Age 35 to 54	237
Age 55 to 64	117
Age 65 and over	133
Median Age	45.1 years

Educational Attainment, population 25 years and over	
High school graduate or higher	93.6%
Bachelor's degree or higher	24.8%

INCOME, INFLATION ADJUSTED \$ (ACS 2011-2015)	
Per capita income	\$26,656
Median family income	\$65,781
Median household income	\$59,615

Median Earnings, full-time, year-round workers, 16 years and over	
Male	\$50,313
Female	\$36,250

Individuals below the poverty level	4.2%
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LABOR FORCE (NHES - ELMI)		
Annual Average	2006	2016
Civilian labor force	469	372
Employed	453	359
Unemployed	16	13
Unemployment rate	3.4%	3.5%

EMPLOYMENT & WAGES (NHES - ELMI)		
Annual Average Covered Employment	2006	2016
Goods Producing Industries		
Average Employment	n	n
Average Weekly Wage	n	n
Service Providing Industries		
Average Employment	n	n
Average Weekly Wage	n	n
Total Private Industry		
Average Employment	53	n
Average Weekly Wage	\$ 796	n
Government (Federal, State, and Local)		
Average Employment	46	42
Average Weekly Wage	\$ 316	\$ 445
Total, Private Industry plus Government		
Average Employment	99	n
Average Weekly Wage	\$ 574	n

If "n" appears, data do not meet disclosure standards.

EDUCATION AND CHILD CARE

Schools students attend:	Marlow operates grades K-6; grades 7-12 are tuitioned to Keene				District: SAU 29
Career Technology Center(s):	Cheshire Career Center (Keene); Fall Mountain RHS - CTE				Region: 13
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial	
Number of Schools	1				
Grade Levels	K 1-6				
Total Enrollment	38				

Nearest Community College: **River Valley**Nearest Colleges or Universities: **Keene State; New England; Antioch New England**2017 NH Licensed Child Care Facilities (DHHS-Bureau of Child Care Licensing) Total Facilities: **1** Total Capacity: **12**

LARGEST BUSINESSES	Product/Service	EMPLOYEES	ESTABLISHED
Audio Accessories, Inc.	Audio cables, patch cords, & patch boards	30	1966

Employer Information Supplied by Municipality

TRANSPORTATION (distances estimated from city/town hall)

Road Access	US Routes	
	State Routes	10, 123, 123A
Nearest Interstate, Exit		I-91 (VT), Exit 5
Distance		20 miles
Railroad		No
Public Transportation		No
Nearest Public Use Airport, General Aviation		
Dillant-Hopkins, Swanzey	Runway	6,201 ft. asphalt
Lighted? Yes	Navigation Aids?	Yes
Nearest Airport with Scheduled Service		
Lebanon Municipal	Distance	49 miles
Number of Passenger Airlines Serving Airport		1
Driving distance to select cities:		
Manchester, NH		58 miles
Portland, Maine		150 miles
Boston, Mass.		108 miles
New York City, NY		237 miles
Montreal, Quebec		231 miles

COMMUTING TO WORK (ACS 2011-2015)

Workers 16 years and over	
Drove alone, car/truck/van	84.5%
Carpooled, car/truck/van	5.1%
Public transportation	0.0%
Walked	3.9%
Other means	0.0%
Worked at home	6.5%
Mean Travel Time to Work	36.5 minutes
Percent of Working Residents: ACS 2011-2015	
Working in community of residence	15.2
Commuting to another NH community	73.2
Commuting out-of-state	11.6

RECREATION, ATTRACTIONS, AND EVENTS

	Municipal Parks
	YMCA/YWCA
	Boys Club/Girls Club
	Golf Courses
	Swimming: Indoor Facility
	Swimming: Outdoor Facility
	Tennis Courts: Indoor Facility
	Tennis Courts: Outdoor Facility
	Ice Skating Rink: Indoor Facility
	Bowling Facilities
X	Museums
	Cinemas
	Performing Arts Facilities
X	Tourist Attractions
X	Youth Organizations (i.e., Scouts, 4-H)
	Youth Sports: Baseball
	Youth Sports: Soccer
	Youth Sports: Football
	Youth Sports: Basketball
	Youth Sports: Hockey
	Campgrounds
X	Fishing/Hunting
X	Boating/Marinas
X	Snowmobile Trails
X	Bicycle Trails
X	Cross Country Skiing
	Beach or Waterfront Recreation Area
	Overnight or Day Camps
	Nearest Ski Area(s): Mount Sunapee
	Other: Rock Climbing

MARLOW HISTORICAL SOCIETY

Mission: To illuminate and preserve Marlow History

2018 Officers: Maria Baril - President; Barry Corriveau - Vice President; Patty Little - Secretary; Pat Strickland - Treasurer; Directors: Joanne Thomas, Joe Baril, Ed Thomas

On May 18, 1976 five Marlow residents: Allan W. Plumb, Margery G. Davis, Audrey M. Benson, Marguerite A. Rhoades, and Beatrice E. Andrews, founded the Marlow NH Historical Society, Inc.

One of this year's newsletters will feature an article honoring these five pioneers for their vision and commitment. How amazed and thrilled they would be to know that the Historical Society finally has its own home, Murray Hall, painstakingly restored, and ready to open to the public.

The restoration of Murray Hall has been a long process, and there have been some "surprises" - most notably the recent discovery that one whole side of the roof needed to be re-shingled. We are confident, however, that we will be able to showcase our museum collection this summer several hours a week.

Most of our funds were needed to pay for the roof work. We are immensely grateful to all the members and friends of the Society who sent donations to help us get back on our feet.

The Historical Society has 108 members. Many of them live in other states, and some are descendants of old Marlow families. There are several membership categories you can choose from. We publish a quarterly newsletter, which is distributed to members and is posted on the Marlow Community Website. Copies are also available at the library and town office.

We sponsored two Humanities Council programs in 2017: "A Walk Back in Time - The Secret of Cellar Holes"; and "Wit and Wisdom: Humor in 19th Century New England". Both were very well attended. Look for upcoming announcements about 2018 programs.

The Marlow NH Historical Society, Inc. is registered as a non-profit 501c3 Corporation with the State of New Hampshire, and as a Charitable Trust with the NH State Attorney General's Office.



IOOF MARLOW ODD FELLOWS FOREST LODGE #69



Independent Order of Odd Fellows
Forest Lodge #69
PO Box 269, 5 Church Street
Marlow, NH 03456
E-mail: forestlodge69@gmail.com
Web: <https://sites.google.com/site/forestlodge69/>

The Odd Fellows Forest Lodge #69 is a fraternal organization dedicated to doing good deeds for people in the community who are facing challenging times.

The Lodge provides scholarships for graduating seniors, summer camp tuition, and opens its hall once a month to provide meals for Senior Citizens. Numerous events are held throughout the year, including monthly buffet breakfasts held on the third Sunday of the month. The Lodge is available for community events, private parties, funerals, wedding receptions, fundraisers and showers. This year, the lodge sponsored a Thanksgiving dinner for the residents of Marlow and it was a huge success.

We hope to continue to gain new members to keep our organization active. If anyone would like to join, male or female, please contact our Noble Grand, Matt Smith at 446-3851.

This year, our projects include building maintenance, providing fun events for the community, and more involvement in the town and their organizations.

The IOOF Forest Lodge #69 would like to thank all those who support our fundraising activities throughout the year.

Matt Smith

Noble Grand, Forest Lodge #69



WELCOME MARLOW BABIES PROGRAM

Since 2010, town organizations have joined to honor Marlow newborns. We present a bundle of gifts from the Town Library, Town Office, Historical Society, Odd Fellows, Marlow Children's Enrichment Trust (MCET), United Methodist Church (through the Marlow quilters), Marlow knitters, United Methodist Women's Fellowship, Friends of Perkins Academy, and Hidden Valley Sno-Riders.

Six babies arrived in 2017, 4 boys and 2 girls. It sure has been fun delivering the bundle of gifts! Sometimes, I even get to hold the babies and get a little hug. Nothing better!

We hope to carry on the tradition this year. We check the Sentinel's new babies column and we double check with Mary Avery, our town clerk, just to make sure we don't miss somebody.

If you know of a new birth or adoption, please contact Lynn Bailey at 446-3450 or email bearhollow32@gmail.com so we can welcome the new baby in a timely fashion.

If your organization or business would like to join the gift giving, please contact Lynn Bailey.

Thank you.



MARLOW CHILDREN'S ENRICHMENT TRUST



Marlow Children's Enrichment Trust
PO Box 1001
Marlow, NH 03456

"A society grows great when old men plant trees whose shade they know they shall never sit in." A Greek Proverb

Greetings to our Marlow neighbors,
for year 2017

January 2018 -

As 2017 comes to an end, the Marlow Children's Enrichment Trust (MCET) wants to extend our GRATITUDE once again for the support shown towards the Trust and the youth of Marlow.

We are pleased to reach out to the community by contributing to the Marlow Babies Program, participating in the Odd Fellows' business card placemats, and by hosting the Gathering Place on the first Saturday of the month. It is wonderful to see the people stopping to say 'hi'.

The money we raise through donations and fund raisers has helped us bring programs and opportunities to students in our community. In 2017 we participated in two D'Angelos community fund raisers. We continue to receive support from you, our neighbors, by your donations of books, money, and your participation in our fund raisers throughout the year. Thank you!

In 2017 we worked with the following organizations: Girl Scouts, Cub Scouts, Perkins Academy, Friends of Perkins Academy (FOPA), Perkins Academy STEM Club, and Mrs. Giles' class at Perkins Academy. The groups enjoyed the following experiences: attending a ballet (Cinderella), visiting the Christa McAuliffe Museum, witnessing a re-enactment at Fort at #4, and visiting the government offices and museum in Concord. We were also able to bring a VINS program to Perkins Academy, and purchased equipment for the STEM club. In June of this year there will be a Wildlife Evening at the school as well. We are delighted to sponsor these activities.

The Marlow Children's Enrichment Trust was formed in 2013 to "assist education and developmental opportunities for children in the community of Marlow, New Hampshire." Please contact us if you have an idea for a program or activity suitable for our youth but need financial help to implement it. We work with Perkins Academy, the Marlow Library and other organizations, but funds are also available to individuals. We hope to continue to provide financial help to bring programs, activities and other forms of enrichment to Marlow youth. You can download an application form from the community website at the MCET page (marlownewhampshire.org/marlow-childrens-enrichment-trust.php) or contact a trustee.

Once again, thanks for your support. We believe you share our goal to inspire our youth to reach far and high.

Sincerely,

The Trustees of the Marlow Children's Enrichment Trust: Donna Chase (446-7733); Sandy Salo (446-3366); Barbara White (446-2281); and Mary Andreasen (446-2276).

Wonder is the beginning of wisdom - Greek proverb

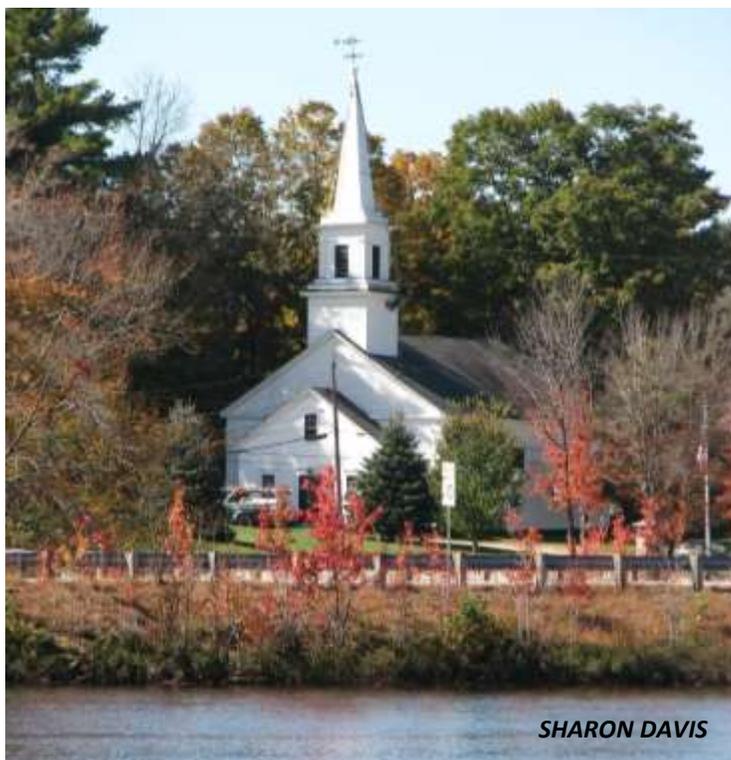
501c3 non-profit organization

MARLOW UNITED METHODIST CHURCH

The Marlow United Methodist Church is a friendly, inviting place to join neighbors in fellowship and worship. Although officially affiliated with the Methodist denomination, we are a community church with members from many different backgrounds. Our pastor is Eric Feustel who also serves as pastor of the Munsonville Methodist Church. Our congregation meets for worship at 9am on Sunday mornings.

We have been blessed this year with the wonderful support we have received from the community. We are going into the third year of opening the Chapel on Saturday mornings for the Gathering Place. It has been a place to meet and catch up on the news or spread the word for upcoming events. Saturdays are hosted by different organizations; the church, school (FOPA), Children's Trust, Historical Society, and ATV club have all hosted this year. If your organization is interested in hosting, you can contact Barbara White, 446-2281. Donations go to the hosting group with a small donation towards heat.

Another community missional project is the Third Sunday Food Pantry. This year, the contributions from the town have been amazing. The Friends of the Perkins Academy and the Fire Department held two food drives with incredible results. The ATV club collected food donations at their trailhead from riders and collected over 500 pounds of food. There have also been drop-off boxes at the Library and Town Office. At present, we have three families with children and four adults receiving support from this ministry. Thank you to all who have helped make this a great success. Church ministries this year have also included Quilts for Marlow Babies, the Prayer Shawl Ministry, Operation Christmas Child, Women's Prison support, support for missionaries in Ecuador and Africa, and Hurricane Relief.



As we have said before, maintaining the historic buildings in the town center requires a lot of time and investment. Over the last year, the church trustees have been working with the State of New Hampshire to gain the permits needed to put in a well and septic system. This will make it possible for the church to have a bathroom, expanding our building use. The project is underway and will hopefully be finished by summer.

Again, we want to thank our Marlow neighbors for their support. Please join with us on Sunday mornings for worship. God who has blessed us immeasurably.



SCHOOL REPORTS



SCHOOL DISTRICT OFFICERS, AGENTS, AND EMPLOYEES

Karin Asseng, Chair
Marcia Levesque
Christie Smith

Term Expires 2018
Term Expires 2019
Term Expires 2020

NH SCHOOL ADMINISTRATIVE UNIT 29 ADMINISTRATION

Robert H. Malay, Superintendent of Schools
Dorothy Frazier, Assistant Superintendent
Timothy L. Ruehr, SAU 29 Business Administrator
Janel Swanson, Business Administrator for Towns
Nancy Deutsch, Director of Human Resources
Dr. Rick Matte, Director of Student Services
Robert Milliken, Information Technology Manager

STAFF

Walter Huston	Principal
Dawn Elliott	Secretary
April Labbe	Pre K-K
Kelly Snair	Grades 1 & 2
Leah Giles	Grades 3 & 4
Brian Hogle	Grades 5 & 6
Yumiko Sandoe	Aide
Michael Elliott	Custodian
Justin Jarvis	Physical Education
Chris Albertson	Music
Rebecca McLean	Art
Deborah Eklund	Guidance Counselor
Sarah Kiburis	Speech Therapist
Patricia Woodruff	Nurse
Jill Lewis	Occupational Therapist
Bill Slammon/Susan Brennan-Sawyer	School Psychologist
Melissa Wilks	Aide
Nancy Newton	Media Generalist
Elyse Komitzsky	Special Ed.
Christi Ray	Food Service

OFFICERS

Kenneth R. Dassau	Moderator
Beth A. LaFreniere	Clerk
Donna L. Chase	Treasurer
Plodzic & Sanderson	Auditor

COMPLIANCE STATEMENT

The Marlow School District does not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, disability, or age, and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding non-discrimination policies: Nancy Deutsch, Title IX Coordinator for School Administrative Unit 29, and Director of Human Resources, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9002 ext. 213.

Complaints regarding compliance with Rehabilitation Act of 1973 - Section 504 should be submitted in writing to Dr. Rick Matte, Director of Student Services, 193 Maple Avenue, Keene, New Hampshire 03431, telephone number (603) 357-9001 ext. 230.

Robert H. Malay
Superintendent of Schools

[Source: Notice of Non-Discrimination, U.S. Department of Education, Office of Civil Rights (August 2010); Title IX Resource Guide, U.S. Department of Education, Office for Civil Rights, at 6-7 (April 2015).]



STATE OF NEW HAMPSHIRE SCHOOL WARRANT

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Academy in the Town of Marlow on the 13th day of March 2018, between the hours of 2:00 pm and 7:00 pm to act upon the following article:

ARTICLE 1: To choose all necessary school district officers:
One School Board Member for three-year term

Given under our hands at said Marlow, this 5th day of February, 2018.

MARLOW SCHOOL BOARD

Karin Asseng, Chair

Marcia Levesque

Christie Smith



STATE OF NEW HAMPSHIRE SCHOOL WARRANT

To the inhabitants of the school district in the Town of Marlow qualified to vote in District affairs:

You are hereby notified to meet at the John D. Perkins, Sr. Academy in Marlow School District on the 15th day of March, 2018, at 7:00 p.m. to act upon the following articles:

ARTICLE 1: To hear the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

ARTICLE 2: To see if the District will vote to raise and appropriate the Marlow School Board's recommended amount of \$1,571,320 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

ARTICLE 3: To see if the District will vote to raise and appropriate up to \$32,000 to be used for renovation of selected areas of the John D. Perkins, Sr. Academy for upgrades to include four new exterior doors, new flooring in the kitchen, electrical upgrades, and related costs, and further to authorize the withdrawal of up to \$32,000 from the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation / reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board supports favorable action on this warrant article.)*

ARTICLE 4: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$25,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2018; the sum of \$25,000 to be deposited in the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation / reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. *(The Marlow School Board recommends this warrant article.)*

ARTICLE 5: To see if the District will vote to appropriate and authorize the School Board to transfer up to \$5,000 of its unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2018, the sum of \$5,000 to be deposited in the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/special education tuition, or to take any other action in relation thereto. If there is an insufficient undesignated fund balance as of June 30, 2018 to fund this appropriation and the appropriation in Article 4 (Capital Reserve Fund), Article 4 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board recommends this warrant article.)*

ARTICLE 6: To transact any other business that may legally come before this meeting.

Given under our hands at said Marlow, this 9th day of February, 2018.

MARLOW SCHOOL BOARD

*Karin Asseng, Chair
Marcia Levesque
Christie Smith*

MARLOW SCHOOL DISTRICT PROPOSED 2017-2018 BUDGET



New Hampshire
Department of
Revenue Administration

2018
MS-26

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Instruction						
1100-1199	Regular Programs	02	\$763,767	\$757,105	\$726,870	\$0
1200-1299	Special Programs	02	\$240,870	\$239,071	\$322,652	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	02	\$1,393	\$3,017	\$2,508	\$0
1500-1599	Non-Public Programs	02	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$1,006,020	\$999,193	\$1,052,030	\$0
Support Services						
2000-2199	Student Support Services	02	\$77,788	\$93,283	\$61,928	\$0
2200-2299	Instructional Staff Services	02	\$11,293	\$25,345	\$31,309	\$0
Support Services Subtotal			\$89,081	\$118,628	\$93,237	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$12,988	\$15,974	\$16,140	\$0
General Administration Subtotal			\$12,988	\$15,974	\$16,140	\$0
Executive Administration						
2320 (310)	SAU Management Services	02	\$49,114	\$49,054	\$54,208	\$0
2320-2399	All Other Administration	02	\$6,000	\$6,000	\$6,000	\$0
2400-2499	School Administration Service	02	\$101,482	\$123,809	\$124,250	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	02	\$52,732	\$53,511	\$56,618	\$0
2700-2799	Student Transportation	02	\$91,389	\$87,156	\$98,087	\$0
2800-2999	Support Service, Central and Other	02	\$0	\$500	\$5,750	\$0
Executive Administration Subtotal			\$300,717	\$320,030	\$345,113	\$0
Non-Instructional Services						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0

Appropriations

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$0	\$0	\$0	\$0
Other Outlays						
5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service	02	\$5,264	\$9,800	\$9,800	\$0
5222-5229	To Other Special Revenue	02	\$0	\$55,000	\$55,000	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$5,264	\$64,800	\$64,800	\$0
Total Operating Budget Appropriations			\$1,414,070	\$1,518,625	\$1,571,320	\$0

Special Warrant Articles

Account	Purpose	Article	Expenditures Prior Year	Appropriations Current Year as Approved by DRA	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4600	Building Improvement Services	03	\$0	\$0	\$32,000	\$0
<i>Purpose: Use of CRF</i>						
5251	To Capital Reserve Fund	04	\$0	\$0	\$25,000	\$0
<i>Purpose: Appropriate to CRF From Fund Balance</i>						
5252	To Expendable Trusts/Fiduciary Funds	05	\$0	\$0	\$5,000	\$0
<i>Purpose: Appropriate to ETF From Fund Balance</i>						
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
Total Proposed Special Articles			\$0	\$0	\$62,000	\$0

Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Local Sources					
1300-1349	Tuition	02	\$14,625	\$4,900	\$9,800
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	02	\$202	\$200	\$200
1600-1699	Food Service Sales		\$0	\$0	\$0
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$4,555	\$6,700	\$7,200
Local Sources Subtotal			\$19,382	\$11,800	\$17,200
State Sources					
3210	School Building Aid		\$0	\$0	\$0
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid	02	\$0	\$0	\$5,500
3230	Catastrophic Aid	02	\$33,606	\$0	\$34,000
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition		\$0	\$0	\$0
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$33,606	\$0	\$39,500
Federal Sources					
4100-4539	Federal Program Grants	02	\$0	\$55,000	\$55,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition		\$0	\$0	\$0
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$16,094	\$16,000	\$30,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$16,094	\$71,000	\$85,000

Revenues

Account	Source	Article	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues Ensuing Fiscal Year
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	03	\$0	\$0	\$32,000
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	05, 04	\$0	\$0	\$30,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$62,000
Total Estimated Revenues and Credits			\$69,082	\$82,800	\$203,700

Budget Summary

Item	Current Year	Ensuing FY (Recommended)
Operating Budget Appropriations	\$1,518,625	\$1,571,320
Special Warrant Articles	\$30,000	\$62,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$1,548,625	\$1,633,320
Less Amount of Estimated Revenues & Credits	\$209,116	\$203,700
Less Amount of State Education Tax/Grant	\$637,630	\$604,836
Estimated Amount of Taxes to be Raised	\$701,879	\$824,784

SCHOOL TREASURER

Cash on Hand July 1, 2016		\$ 250,072.63
Fiscal Year Receipts:		
Received from Selectmen	\$ 758,473.00	
Revenue from State Sources	\$ 583,226.83	
Revenue from Federal Sources	\$ -	
Received from Tuitions	\$ 17,475.00	
Received as Income from Trust Funds	\$ -	
Received from Sale of Notes and Bonds	\$ -	
Received from Capital Reserve Funds	\$ 1,020.00	
Received from All Other Sources	\$ 18,977.51	
Received from Interest	\$ 201.85	
Total Receipts		\$ 1,379,374.19
Total amount avail for Fiscal Year		\$ 1,629,446.82
Less School Board Orders Paid		\$ 1,502,593.09
Balance on Hand June 30, 2017		\$ 126853.73
August 8, 2017 Donna L. Chase, Treasurer		

2016/17	Town Approp by month July - June	Private Tuition	Interest by Month	Govt Sources annual	Explanation State/Fed Funds	Other	Explanation Other
	\$ 50,000.00		\$ 12.97	\$ 19,529.89	Medicaid	\$ 2,000.00	LH Staff Rec Award
	\$ 50,000.00		\$ 13.67	\$ 497,816.32	Equitable	\$ 2,772.00	Fairpoint
	\$ 50,000.00	10300	\$ 15.59	\$ 10,452.11	All Title Grants	\$ 1,152.19	SAU Medicare D
	\$ 50,000.00	1112.5	\$ 15.29	\$ 10,272.47	REAP	\$ 12,955.32	Natl Adv Trust
	\$ 50,000.00	500	\$ 18.33	\$ 6,274.17	Proj Reimb	\$ 8.00	PO#75100092 Ref Lang Train Corp
	\$ 120,000.00	2337.5	\$ 18.46	\$ -	NH Meal Program	\$90.00	Bldg Rent
	\$ 60,000.00	500	\$ 19.83	\$ 33,605.85	Catastrophic Aid	\$ 1,020.00	Capital Res
	\$ 60,000.00	1112.5	\$ 14.12	\$ -	Student Lunch		
	\$ 60,000.00	500	\$ 15.85	\$ 5,276.02	IDEA		
	\$ 60,000.00	1112.5	\$ 18.72				
	\$ 90,000.00		\$ 23.35				
	\$ 58,473.00		\$ 15.67				
	\$ 758,473.00	17475	\$ 201.85	\$ 583,226.83		\$ 19,997.51	
Total Revenue:	\$ 1,379,374.19						

Received from Other Sources 2016/17

From	Source	Amount
Fairpoint Communications		\$ 2,772.00
LH Staff Award		\$ 2,000.00
SAU	Medicare Plan D	\$ 1,152.19
Natl Adv Trust		\$ 12,955.32
Building Rent		\$ 90.00
PO # 75100092 Refund Lang Training Cor		\$ 8.00
		\$ 18,977.51
Capital Reserve (noted as income sh 1)		1020

Proj Reim	Title I	Title IIA	REAP	E- Rate/Fairp oint	Student lunch	NH Meals	LGC Prop/Liab	SAU Hlth Trust	Bldg use	Misc	total month	
\$ 2,012.53											\$ 56,077.06	
\$ 2,069.76											\$ 53,918.46	
		\$ 129.12							\$ 30.00	\$ 2,000.00	\$ 169,227.76	LH Staff RecAward
	\$ 225.44	\$ 3,101.87	\$ 2,409.91						\$ 30.00	\$12,955.32	\$ 69,850.33	Natl Adv Trust
		\$ 2,166.03	\$ 4,550.96								\$ 163,442.37	
\$ 1,020.00											\$ 157,870.63	
			\$ 2,172.26								\$ 211,556.09	
			\$ 520.34						\$ 30.00		\$ 62,480.33	Town 3/22
												PO#75100 092 REFUND Lang Train Corp
	\$ 1,932.73			\$2,772.00						\$ 8.00	\$ 212,610.20	
	\$ 1,024.19										\$ 63,399.06	
	\$ 1,872.73									\$ 1,020.00	\$ 98,622.67	Cap Reserve
\$ 1,171.88			\$ 619.00								\$ 60,319.23	
\$ 6,274.17	\$ 5,055.09	\$ 5,397.02	\$ 10,272.47	\$ 2,772.00	\$ -	\$ -	\$ -	\$ -	\$ 90.00	\$15,983.32	\$ 1,379,374.19	

MARLOW SCHOOL DISTRICT MEETING MINUTES

STATE OF NEW HAMPSHIRE SCHOOL WARRANT

MARLOW SCHOOL DISTRICT MINUTES
MARCH 16, 2017

The Annual School District Meeting was called to order at 7:01 pm, on March 16, 2017, by the School Moderator, Kenneth Dassau, in the John D. Perkins, Sr. Academy in Marlow School District.

The Moderator read the School Warrant.

The Pledge of Allegiance was recited.

The results of the election held on Tuesday, March 14, 2017 were as follows:

School Board Member – 3 Years	Christie Smith
Moderator – 2 Years	Kenneth Dassau
Treasurer – 2 Years	Donna Chase
Clerk – 2 Years	Beth LaFreniere

The Moderator reviewed the Rules of Moderation.

Attending:

School Board Members: Karin Asseng, Chair, and Marcia Levesque

Moderator: Kenneth Dassau

Supervisor of the Checklist: Jeanne Kennedy

Clerk: Beth LaFreniere

Administrative Table: Walter Huston, Principal, Robert Malay, Superintendent of Schools, and Janel Swanson, Business Administrator for Towns.

There were eight (8) registered voters in the audience.

The Moderator read the Articles.

ARTICLE 1: Motion was made and seconded that the District receive the reports of agents, auditors, committees or officers chosen, and to pass any vote relating thereto.

Motion passed by voice vote.

Ty Tomasko was thanked for his time serving the School Board.

Principal Huston was invited to proceed with a video presentation on The State of the School. The presentation reviewed the accomplishments achieved during the previous year toward the goals established at the 2016 Annual District Meeting. It then gave an overview of the goals for the forthcoming year.

ARTICLE 2: Motion was made and seconded that the District vote to raise and appropriate the Marlow School Board's recommended amount of \$1,518,625 for the support of schools, for the salaries for school district officials and agents, and for the statutory obligations of the District, or to take any other action in relation thereto.

Discussion ensued in regards to changes in staffing and budget from the previous budget.

Michael Elliot was recognized for his superior work and all his efforts to keep the school clean and in excellent repair.

Motion passed by voice vote.

ARTICLE 3: Motion was made and seconded that the District vote to approve the cost items included in the collective bargaining agreement reached between the School Board and the Marlow Education Association which calls for the following increases in salaries and benefits:

YEAR	Estimated Increase
2017-18	\$ 0
2018-19	\$7,081
2019-20	\$7,304

and further to raise and appropriate the sum of \$0 for the 2017-2018 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid the prior fiscal year. *(The Marlow School Board recommends this warrant article.)*

Motion passed by voice vote.

ARTICLE 4: Motion was made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$25,000 to be deposited in the Renovation/Reconstruction Capital Reserve Fund established by voters at the March 2002 District Meeting for the purpose of major renovation/ reconstruction of the school buildings and grounds and related costs, or to take any other action in relation thereto. This sum to come from unassigned fund balance, if any, remaining on hand at the end of the fiscal year, June 30, 2017. *(The Marlow School Board recommends this warrant article.)*

Motion passed by voice vote.

ARTICLE 5: Motion was made and seconded that the District vote to appropriate and authorize the School Board to transfer up to \$5,000 to be deposited in the Over-budget Tuition Expendable Trust Fund established by the voters at the 1993 District Meeting for the purpose of paying future year regular/ special education tuition, or to take any other action in relation thereto. This sum to come from unassigned fund balance as of June 30, 2017; if there is an insufficient undesignated fund balance as of June 30, 2017 to fund this appropriation and the appropriation in Article 4 (Capital Reserve Fund), Article 4 will be funded first, with any additional surplus to be applied to this warrant article. *(The Marlow School Board recommends this warrant article.)*

Motion passed by voice vote.

ARTICLE 6: To transact any other business that may legally come before this meeting.

Motion was made and seconded that the District accept Article 6 as written.

Motion passed by voice vote.

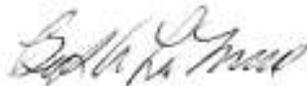
Ms. Chase informed all in attendance of a Fundraiser being held for the Children's Enrichment Trust at D'Angelo's. She also gave an open invitation to anyone who may wish to be part of the Trust's Board.

Ms. Levesque addressed the need for finding a way to retain part-time staff including finding benefit options.

Ms. Chase inquired about foreign language studies and was informed the Board agreed to pursue Technology Studies instead as it is a more constant academic pursuit.

There being no further business to discuss, Motion made and seconded to adjourn the meeting at 8:15 pm.

Respectfully submitted,



Beth A. LaFreniere
Marlow School Clerk

A true copy attest
Beth A. LaFreniere

ADMINISTRATIVE REPORT

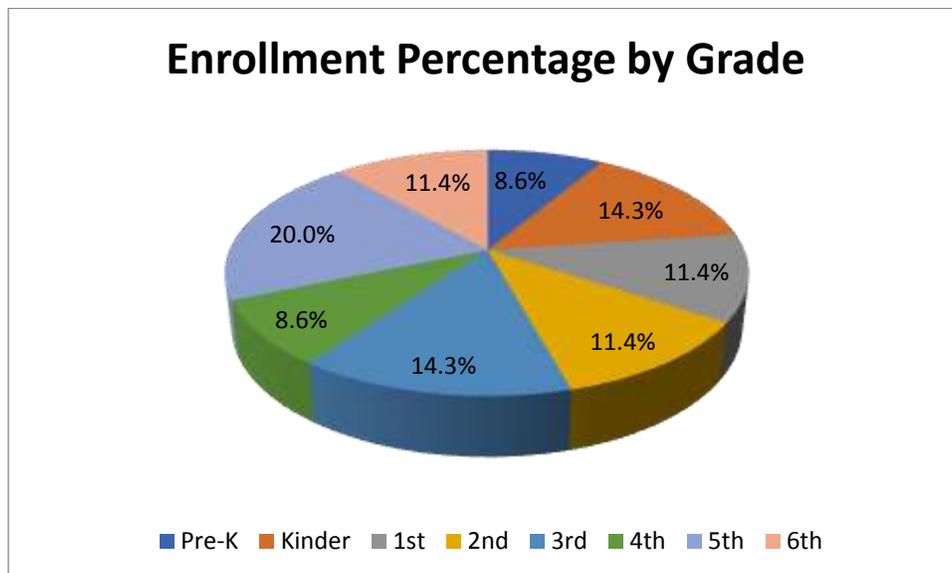
DISTRICT REPORT

Enrollment

The current enrollment for the John D. Perkins, Sr. Academy of Marlow as of **February 2, 2018** is 34 students. Here are the current class sizes:

PK-3	3-5
K-5	4-2
1-3	5-7
2-4	6-5

Here's a look at the percentage breakdown by grade using the October 1, 2017 enrollment:



School Start Time Committee

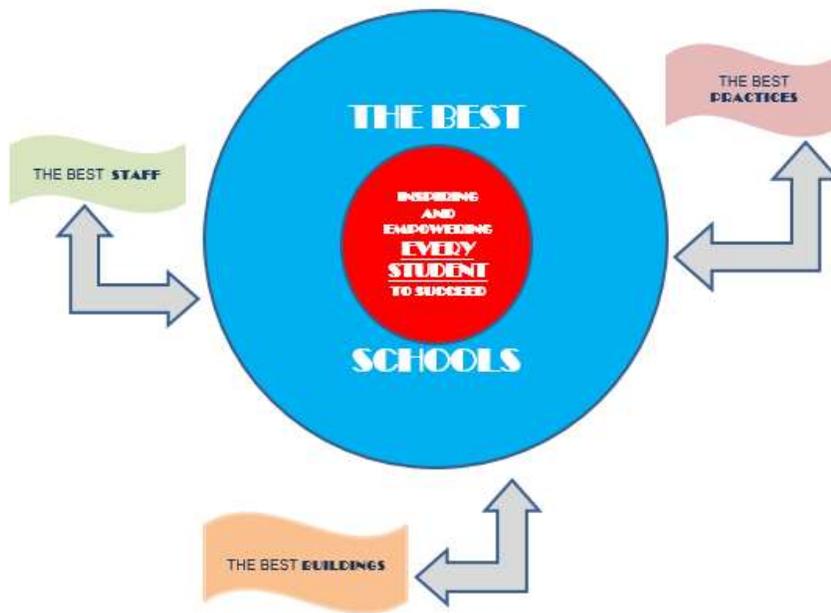
At a regular meeting of the Keene Board of Education on February 14, 2017, the Keene Board directed the administration to develop a research plan for shifting the start times of the Keene schools for the 2019-2020 school year. The committee (consisting of 20 members including representatives of each of the town districts to be impacted) met for the first time on August 3, 2017 to begin the process. A public forum was held on November 29, 2017 in order to gather feedback from stakeholders regarding the potential shift in school start times beginning with the 2019-2020 school year. Following the forum, a stakeholder survey was distributed to further gather feedback. The committee meets the first Wednesday of the month at the Central Office. A final proposal to the Keene Board of Education will be provided at the June 2018 KBE meeting.

School Calendar Committee

The 20-member committee began meeting on September 20, 2017 to begin the process of developing the 2018-2019 school year calendar. The committee distributed a stakeholder survey at the end of September seeking input regarding the creation of the 2018-2019 calendar. The results of the survey can be found at www.sau29.org.

Strategic Plan Update

The existing strategic plan (through school year 2014-2015) has been evaluated and current practices analyzed resulting in the new model for the SAU 29 Strategic Plan. The focal point of the Plan is the vision for SAU 29, “To inspire and empower every student to succeed”. Superintendent Malay presented the updated version of the Strategic Plan to the NHSAU29 School Board on September 27, 2017. The key points of the plan involve having the **best staff**, the **best buildings**, and the **best practices** to ensure that SAU 29 is comprised of the best schools in the state.



In the fall of 2017, I shared the turnover (30%) in staffing at the Central Office with the NHSAU29 School Board and plans to stabilize and elevate the quality of staffing going forward. Recent hires have led to greater confidence that the Central Office is operating at an optimum level with a high-quality staff in place for the foreseeable future. In the Superintendent's Office, the addition of Assistant Superintendent Dotty Frazier has resulted in positive changes and forward-thinking momentum that has already resulted in the strengthening of our services to schools. Shayna Pelkey (Administrative Assistant) and Antje Hornbeck (Public Information Coordinator) round out the new hires in the Superintendent's Office. Dr. Rick Matte, Director of Student Services has hit the ground running and brings his expertise to the former Special Education Department, now further broadened to cover a greater area of services for all students. Ryanne Schoonover, Administrative Assistant joined the Student Services Department at the start of the 2017-2018 school year. Veteran technician Bob Milliken has taken on the role of Information Technology Manager bringing stability and expertise to his role with the IT Department. In the Business Office, Jaime Donovan (Administrative Assistant) has filled the final opening in the staff and has proven to be a welcomed addition to the Central Office.

Robert H. Malay

Superintendent of Schools



PRINCIPAL'S REPORT

John D. Perkins, Sr. Academy of Marlow

March 2018

With another year down, I want to share how we as a school community are continuing to carry out the tenets of our school mission statement and what we hope to accomplish in the year ahead.

Care for Ourselves and One Other

- With it now becoming an annual tradition, the Perkins students helped to prepare the town's cemetery for Memorial Day in the pouring rain. The students placed flags on some of the gravesites of town veterans.
- The school continues its partnership with KROKA. Beside the tri-annual outdoor adventure days, the students continue to write to KROKA students who are part of the KROKA's semester abroad programs, thus learning about another part of the world and reminding the students abroad that they are remembered. Perkins students write to the students and they in turn write back, telling the Marlow children about their incredible adventures in either Ecuador or Canada.
- The school held its traditional Thanksgiving Dinner in November. We had over 100 people attend the dinner and were able to provide meals to 12 shut-ins in town from the left-over food. Volunteers prepared plates and they delivered them to those who are not able to get out on a regular basis.
- We held our third annual holiday sing-along, which we now call "Cookies and Carols". The students made over 100 cookies for the event. Then, students and members of the community gathered around the school's piano and sang traditional holiday songs before being dismissed for the holiday break.
- The students made over 75 holiday cards for our troops serving overseas, and these were delivered before the holidays.
- FOPA, Friends of Perkins Academy, held several food drives throughout the year to help supply the community's food pantry.
- For the second year, the students have made Valentine cards for the townspeople. This is a simple way for us to say THANK YOU for all the love and support the community gives us throughout the year.

Engage in Rigorous Academic Pursuits

- This is the third year using a standards-based reporting system. Due to our experience with such a system, the Marlow teachers are helping take the lead as SAU 29 develops an SAU PK-5 system.
- We continue to build a strong relationship with Keene State College. This year, we have 4 graduate students who are working with our students and staff on a weekly basis. They support not only the students' learning but also provide valuable resources to the staff on the newest research about learning and teaching.
- Teachers continue to participate in various professional development opportunities on how to develop and incorporate project-based learning into their curriculums. Project-based learning allows the students to learn and apply new skills through real-life problems instead of just traditional methods.
- We adopted a new assessment program called AIMSWEB. It is a collection of short, specific, and focused assessments in literacy and math that gives immediate feedback to the teachers so they can provide the needed intervention to help students be more successful. With only six months under our belt, we are already seeing a huge improvement in the students' scores in both literacy and math.

Interact with the Community and Environment

- Throughout the year, we continue to invite the community into our school by opening the classrooms during various events. We held our annual Perkins Pride night in May; the School/Community Potluck-Bonfire in September; the annual Thanksgiving Dinner in November; and the School/Community Holiday Sing Along (now known as Cookies and Carols) in December as well as a variety of music performances from our Memorial Day service to our annual Winter Concert in February. We continue to post the school events on the town's Facebook page, the FOPA Facebook page, and encourage all members of the community to come and see what the school is doing.
- As principal, I feel that part of my job is to spread the word of what is happening at Perkins Academy. This year, we continued our partnerships with Shelburne Farms in VT and with two similar schools in Reading, VT and in Newbury, VT. I had the opportunity to write an article about the school's implementation of Education for Sustainability for the Green Schools Catalyst, a national journal focused on Education for Sustainability. It was published in the Fall edition of the journal.
- We started a new program at school called CEI (CARE, ENGAGE, INTERACT). It is co-taught by our physical education teacher and guidance counselor. Every other week, half the school (Pk-grade2 or grades 3-6) works with these teachers for ninety minutes on their team building skills while exploring the outdoors. While the students are doing that, their classroom teachers are working with me planning and organizing project-based learning opportunities for the students.

For the year ahead, the school has several goals to develop each tenet further.

Care for Ourselves and Others

- We want the students to become more caring of others both locally and beyond by providing opportunities for them to demonstrate their compassion to those who are less fortunate.

Engaging in Rigorous Academic Pursuits

- We want to continue to strengthen the success of our state assessment results.
- The staff will continue to develop more project-based learning opportunities for all students in order to motivate and engage them to be life-long learners.

Interacting with the Community and Environment

- We want to continue to develop a program that will incorporate more of our beautiful campus into the academic curriculum.
- We want to continue to build partnerships with organizations and businesses within the county that believe in our mission and support it.
- We want to expand our lunch program to possibly include more farm to school items.

Though our numbers continue to remain in the mid-30s, our belief is that as we develop into a first-rate school with a unique mission and get the word out, more families will want to come to the school either by moving to Marlow or paying through our private-paid tuition program. This year, we have one family who is participating in the program. I know of at least one family who moved to Marlow because of the school's reputation.

As principal of Perkins Academy, I want to thank everyone who has supported me and my staff. Though we accomplished so much in such a short time, we have so much more to do. As I have said many times before, we are a part of Marlow and Marlow is a part of us. Separately, we can do some things, but together, we can do many INCREDIBLE things.

Thank you again for all you do for us.

Respectfully submitted,

Walter G. Huston, M.Ed

Principal



CHAIRMAN'S REPORT

On behalf of the Marlow School Board I would like to extend a heartfelt thanks to Principal Huston and the entire Perkins Academy staff for their dedication to our students and their continued commitment to providing excellent education. We are fortunate to have such a professional and effective staff.

We are presenting a budget this year that has a very moderate increase of 1.5%. As we do every year, the Board, Mr. Huston, and SAU staff met in December to go through the budget line by line. This year the largest area of increase is related to Special Education costs - both tuition and transportation. This line item is driven by the needs of our student population and it is our legal obligation to meet those needs. Another item of note is the implementation of a technology replacement plan. We plan to allot \$5000 so that updates or replacements of computers or other technology can be done incrementally, as needed, thus avoiding a much larger future expense due to the accumulation of outdated technology needing simultaneous replacement.

The school building, while generally in very good shape, is in need of a few upgrades. In an effort to keep our budget trim we are putting forth a separate Warrant Article to withdraw up to \$32,000 from the Capital Reserve Fund to pay for the needed restoration.

We all work hard every year to create a budget that is fair and accurate. Some years there are unanticipated changes to our student population that can have repercussions to our established budget. Last year we had a budget surplus that was turned back to offset taxes, this year we don't anticipate any surplus. While it can be frustrating when student tuition numbers fluctuate or unexpected Special Education expenses arise, such is the reality of the School budget. We are fortunate to have healthy balances in both the Tuition Trust Fund and the Capital Reserve accounts. The more recently established Revenue Replacement Fund continues to grow as well. The Board remains committed to recommending that we appropriate funds to these accounts whenever possible in future years.

Perkins Academy continues to develop a positive reputation regionally due to our excellent staff and Sustainability & Project Based curriculum. We are fortunate to have such a school in Marlow. The time and effort of many people contribute to the success of our School District and its students. I would like to thank my fellow Board members, Marcia Levesque and Christie Smith for their dedicated service, SAU staff - particularly Superintendent Malay, Janel Swanson and Jay Gaudry for their support and guidance. I would also like to recognize KROKA Expeditions for the fun and enriching opportunities they continue to provide our students. Thank you also to the wonderful FOPA (Friends of Perkins Academy) group for the many events and activities they organize for our children and our community - these events are part of what makes Marlow such a great place to be!

In closing, I would encourage each of you to attend a Perkins Academy event or come to a School Board meeting. Our meetings are on the first Monday of every month at 7pm in the school's library. We welcome your involvement.

Respectfully Submitted,

Karin Asseng

NOTES

MARLOW TOWN OFFICE HOURS

167 NH RT 123 – Marlow, NH 03456
(603) 446 – 2245 Fax (603) 446 – 3806
Email: marlowtownoffice@marlownh.gov
Website: www.marlownh.gov

Board of Selectmen: Monday 7:00 pm until business is finished

Town Office: Tuesday, Thursday, and Friday 10:00 am – 1:00 pm, 2:00 pm – 3:30 pm

Planning Board: 2nd Tuesday Monthly 7:00 pm, followed by Master Plan Committee

Town Clerk: Wednesday 4:30 – 7:00 pm, Thursday 10:00 am – 12:30 pm

Zoning Board of Adjustment: As needed

Tax Collector: Tuesday 5:00 – 7:00 pm

Overseer of Welfare: As needed

Cemetery Trustees: 1st Tuesday Monthly 7:00pm

Trustees of the Trust Funds: 3rd Monday Monthly 5:30 pm

Library Trustees: 3rd Monday Monthly 7:00 pm

Conservation Commission: 3rd Thursday Monthly 7:00 pm

Agriculture Commission: 1st Tuesday Monthly 7:00pm

TRANSFER STATION/RECYCLING CENTER 446 – 7973

Wednesday 4:00 – 7:00 pm Saturday 8:00 am – 4:00 pm

LIBRARY 446 – 3466

Monday 12:00 pm– 5:00 pm; 6:00 – 8:00 pm

Wednesday 4:00 – 8:00 pm; Saturday 9:00 am – 12:00 noon

POST OFFICE 446-3489

Lobby: Monday – Friday 7:00 am – 4:45 pm; Saturday 7:00 am – 12:00 noon

Window Service: Monday – Friday 7:45 am – 1:15 pm; 2:30 pm – 4:15 pm

Saturday 8:00 am – 11:30 am

EMERGENCY SERVICES – MUTUAL AID

FIRE – AMBULANCE (352 – 1100) OR 911

POLICE – NON-EMERGENCY (355 – 2000) OR 911

STATE POLICE (TROOP C, KEENE, NH) (358 – 3333) OR 911

NH HOUSE OF REPRESENTATIVES, CHESHIRE CO., DISTRICT 2

John E Mann (D) Alstead 835-9095, john.mann@leg.state.nh.us

NH STATE SENATE, DISTRICT 8

Ruth Ward (R) Stoddard 271-6733, ruth.ward@leg.state.nh.us